



1 Civic Center Circle, Brea, CA 92821-5732

www.cityofbrea.net

PLANNING COMMISSION AGENDA

Tuesday, June 22, 2021

Planning Commission Hearings 7:00 p.m.

Melanie Schlotterbeck, Chair

Gary Brattain, Vice Chair

Sara Barnes-Ramos, Commission Member

Dan Phu, Commission Member

Amit Chandel, Commission Member

This agenda contains a brief general description of each item the Commission will consider. The Planning Division has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Planning Division at (714) 990-7674 or view the Agenda and related materials on the City’s website at www.cityofbrea.net.

Procedures for Addressing the Commission

This meeting is being conducted consistent with Governor Newsom’s Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.

The Commission encourages free expression of all points of view. For record-keeping purposes, if you wish to make a statement regarding any item on the agenda, please complete the form located on the podium and deposit it with the secretary. **To allow all persons the opportunity to speak, please keep your remarks limited to three (3) minutes.** If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. **PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.**

- To provide comments in person, the Council Chambers will be open to the public.
- Written comments may be sent to the Planning Division at planning@cityofbrea.net no later than 4:00 p.m. on **Tuesday, June 22, 2021**. Any comments received via email will be summarized aloud into the record at the meeting.
- To provide comments by teleconference (Zoom), members of the public must contact City Staff at (714) 990-7674 or planning@cityofbrea.net no later than 4:00 p.m. on **Tuesday, June 22, 2021**, to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Commission.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Division at (714) 990-7674. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea uploads audio of Planning Commission Meetings at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

ALL PLANNING COMMISSION DECISIONS MAY BE APPEALED TO THE CITY COUNCIL WITHIN TEN (10) CALENDAR DAYS OF THE MEETING. PLEASE CONTACT THE CITY CLERK AT (714)

990-7756 FOR FURTHER INFORMATION ABOUT FILING AN APPEAL OR OBTAINING AN APPEAL APPLICATION.

PLANNING COMMISSION PUBLIC HEARINGS

7:00 p.m. - Council Chambers, Plaza Level

- 1. CALL TO ORDER / ROLL CALL - COMMISSION**
- 2. INVOCATION - Chaplain Fernando Villicana of Firehouse Church**
- 3. PLEDGE OF ALLEGIANCE**
- 4. MATTERS FROM THE AUDIENCE**

*Written comments may be sent to the Planning Division at planning@cityofbrea.net no later than 12:00 p.m. on **Tuesday, June 22, 2021**. Any comments received via email will be summarized aloud into the record at the meeting. To provide comments by teleconference, members of the public must contact City Staff at (714) 990-7674 or planning@cityofbrea.net no later than 12:00 p.m. on **Tuesday, June 22, 2021**. to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Commission.*

APPROVAL OF MINUTES

5. Approval of Planning Commission Meeting Minutes of April 27, 2021.

PUBLIC HEARINGS *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 3 minutes per speaker.*

6. Conditional Use Permit Nos. 2021-01 and 2021-02: A request to enclose a 1,350 square-foot 2nd story balcony; allow modifications to the existing parking lot; and allow a reduction to the required number of off-street parking spaces at 3050 E. Birch Street, in the M-1 (Light Industrial) Zone.
7. Amendment to Conditional Use Permit No. 10-04: A request to enclose a 6,711 square-foot parking area, of a 21,333 square-foot church/religious institution, to be used as an assembly area for services, and allow modifications to the existing parking lot located at 1215 W Lambert Road, in the M-1 (light industrial) zone.

CONSENT CALENDAR *The Planning Commission approves all Consent Calendar matters with one motion unless Commission or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

ADMINISTRATIVE ITEMS - *This agenda category is for Commission consideration of a wide variety of topics. Public comments regarding items in this section should be presented during "Matters from the Audience."*

8. **PLANNING DIVISION UPDATES**
9. **COMMITTEE REPORTS**
10. **INFORMATIONAL / PROJECT UPDATES**
11. **ADJOURNMENT**