



BREA CIVIC & CULTURAL CENTER | 1 Civic Center Circle | Brea, California 92821 | www.cityofbrea.net

City Council Meeting Agenda

Tuesday, March 21, 2023
7:00 p.m. - General Session

Marty Simonoff, Mayor

Christine Marick, Mayor Pro Tem

Cecilia Hupp, Council Member

Blair Stewart, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State Law prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing cityclerksgroup@cityofbrea.net. Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level
and
La Quinta Inn by Wyndham Ventura Lobby
5818 Valentine Road, Ventura, CA 93003

CALL TO ORDER/ ROLL CALL - COUNCIL

1. **Pledge of Allegiance: Girl Scouts**
2. **Invocation: Pastor Dan Crane, Formation Church**
3. **Proclamation: National Girl Scout Week**
4. **Commendation: Brea Little League Seniors All Stars**
5. **Report - Prior Study Session**
6. **Community Announcements**
7. **Matters from the Audience**
8. **Response to Public Inquiries - Mayor / City Manager**

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

9. **March 7, 2023 City Council Regular Meeting Minutes** - Approve.
10. **2022 General Plan Annual Report** - Staff recommends that the City Council take the following actions: Receive and file the 2022 General Plan and Housing Element Annual Report and; Direct staff to submit the Housing Element Annual Report to the California Department of Housing and Community Development (HCD) and Office of Planning and Research (OPR). There is no fiscal impact on the General Fund.
11. **Property Tax Exchange Agreement between the City of Brea and the County of Orange for the Annexation of Remnant Brea 265 Property** - Adopt a Resolution No. 2023-014 approving a Property Tax Exchange Agreement between the City of Brea and the County of Orange for the annexation of approximately 1.45 acres of unincorporated Orange County land that is generally located at the northeast corner of Valencia Avenue and Rose Drive.
12. **Professional Services Agreement for EJ Ward, Inc.** - Approve the upgrade to the EJ Ward, Inc. Fueling System equipment in the amount of \$105,043. The approved FY 22-23 Budget has funds allocated in the Vehicle and Equipment Maintenance Fund 480 to replace the equipment and software for the City's fuel management system.
13. **Approve renaming of the Brea War Memorial to the Brea Veterans Memorial** - Adopt Resolution No. 2023-015 authorizing the name change. There is no fiscal impact to the General Fund.

14. **Professional Services Agreement with Arts Orange County for Cultural Arts Master Plan** - Approve the Professional Services Agreement in an amount not-to-exceed \$50,000.
15. **March 3 and 10, 2023 City Disbursement Registers** - Receive and file.

ADMINISTRATIVE ANNOUNCEMENTS

16. **City Manager**
17. **City Attorney**
18. **Council Requests**

COUNCIL ANNOUNCEMENTS

ADJOURNMENT

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 03/21/2023
SUBJECT: March 7, 2023 City Council Regular Meeting Minutes

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Victoria Popescu, Deputy City Clerk
Concurrence: Lillian Harris-Neal, City Clerk

Attachments

Draft Minutes

DRAFT

BREA CITY COUNCIL SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY MEETING

MINUTES MARCH 7, 2023

STUDY SESSION 6:15 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Simonoff called the General Session to order at 6:15 p.m., all members were present, except for Councilmember Vargas (absent).

Present: Simonoff, Marick, Hupp, Stewart

Absent: Vargas

1. Public Comment

Daniece Cichelli spoke in opposition to the Brea Canyon Road widening project, noting problems with cars speeding through the canyon, traffic and hazards to bicyclists. She requested Council write a letter of opposition to the County regarding the project.

Carole Aluso expressed concern for the rural nature of the canyon being ruined as a result of the Brea Canyon Road widening project. She expressed concern with potential graffiti on the proposed sound wall, traffic, and construction impacts to adjacent residents.

Margee Hills requested the City Council oppose the Brea Canyon Road widening project. She noted that the Sierra Club has already sent letters of opposition in response to the project.

Craig Farris spoke in opposition to the Brea Canyon Road widening project. He noted his participation in Brea Envisions and the group's work to define purposeful growth in the city, and indicated that this project does not contribute to purposeful growth as it will only increase costs and enforcement. He also requested that Council send a letter of opposition to the project.

Claire Schlotterbeck urged the City to take a stand of opposition to the Brea Canyon Road widening project and send an opposition letter to the Board of Supervisors. She spoke about the process and timing of the final EIR for Council to submit their comments.

Bev Perry spoke in opposition to the Brea Canyon Road widening project. She requested the Council write a letter of opposition to the project to set the City up in a position of strength to discuss from which to discuss and negotiate the safety issues further.

Glenn Parker expressed concern with sending a letter after the Final EIR is published, fearing

it might be too late. He asked Council to send a letter to the County now, expressing the City's opposition to the project as presented. He indicated this will keep the lines of communication with the County open.

2. Clarify Regular Meeting Topics

City Manager Gallardo stated that Item 17, Authorize the Purchase of Playground Equipment for Arovista Park Modernization Project, will be pulled from the agenda.

DISCUSSION ITEMS

3. Brea War Memorial Name Change Discussion

Deputy Director of Community Services Hernandez and Community Services Supervisor Steyermaier introduced the item, stated they reached out to key members who were involved with the creation of the War Memorial for their input on the potential name change, and relayed their input, indicating that both the stakeholders and the artist were supportive of the name change.

Deputy Director of Community Services Hernandez indicated that should the Council support the name change, a resolution would be brought to the next meeting for formal approval.

The Council agreed to move forward with changing the name of the Brea War Memorial to the Brea Veteran's Memorial.

4. Brea Canyon Widening Project

City Manager Gallardo introduced the item and spoke about a recent meeting with Mayor Simonoff, Mayor Pro Tem Marick and Supervisor Chaffee where he shared the City's concerns with the Brea Canyon Widening Project.

Mayor Pro Tem Marick and Mayor Simonoff spoke about the meeting and dialogue with Supervisor Chaffee, further detailing areas of concern with the project and potential impacts.

Councilmember Hupp spoke about the potential dangers and wildlife impacts should the County move forward with the project and suggested the Council send a letter of opposition to the County.

Council briefly discussed the Yorba Linda case and requested more information regarding the details of the case. They also discussed the timeline for submitting comments in response to the Final EIR, the strategy for sending a letter before or after the EIR is released, and the need for notification to all five (5) Supervisors.

Council directed staff to schedule a meeting with the Mayor, Mayor Pro Tem and Board of Supervisors Chairman Don Wagner to discuss the issue; requested a legal review of a similar situation in Yorba Linda; and directed staff to prepare a response in anticipation of the Final EIR.

REPORT

5. Council Member Report/Requests

None.

Mayor Simonoff adjourned the Study Session at 6:48 p.m.

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

Mayor Simonoff called the General Session to order at 7:01 p.m., all members were present, except for Councilmember Vargas (absent).

6. Pledge of Allegiance

Boy Scout Troop 707 led the Pledge of Allegiance.

7. Invocation

Pastor Dan Crane, Formation Church, delivered the Invocation.

8. Presentation: Parks, Recreation and Human Services and Cultural Art Commission Goals and Accomplishments

Deputy Director of Community Services Matlock introduced the item and spoke about the Parks, Recreation and Human Services and Cultural Art Commission annual goal setting exercises.

Parks, Recreation and Human Services Commissioner Gil Realon provided a presentation and spoke about the Commission's accomplishments, including the Brea Skate Park renovation, Tracks at Brea improvements, Birch Hills Golf course enhancements, and Brea 265 Development approval. He also spoke about current goals and projects for the Commission, including the Arovista Park modernization, Golf Course improvements, west side parks, Tracks at Brea amenities, Pickle Ball Court options, Park Ordinance update, Olinda Oil Museum and Trail, homeless outreach, and the Senior Center Feasibility Study.

Deputy Director of Community Services Hernandez spoke about the work that the Parks, Recreation and Human Services Commissioners and Cultural Arts Commissioners do for the benefit of the community.

Cultural Arts Commission Chair Robyn Valerie Price provided a presentation and spoke about the Commission highlights, including the Cultural Arts feature on CBS/KCAL for *SoCal Spotlight* Segment, the critically acclaimed *A Gentleman's Guide to Love and Murder* at the Curtis Theatre, Cultural Arts Master Plan, and Spring Special Events. She also spoke about the Commission's adopted goals, which include history, community, communication, economy and quality.

9. Report - Prior Study Session

City Manager Gallardo provided the report on the prior Study Session.

10. Community Announcements

Mayor Simonoff announced that the City is now taking Love Brea project submissions. He explained that Love Brea is a great opportunity to serve our community and will take place on Saturday, April 22. He encouraged the community to submit projects by visiting lovebrea.org.

Councilmember Hupp announced that OC Sanitation is offering a free virtual Wastewater 101 Citizens Academy starting March 9. She noted that the Academy consists of four virtual workshops and will be available for individuals who are 18 years or older and indicated that residents can email forinformation@OCSan.gov for more information or to sign up.

Councilmember Hupp encouraged the community to support local and handmade businesses at the City of Brea's Spring Craft Boutique on Friday, March 17, from 9:00 a.m. to 6:00 p.m.

and Saturday, March 18, from 9:00 a.m. to 4:00 p.m. at the Brea Community Center.

Councilmember Stewart announced that Caltrans is offering free paper shredding services to Orange County residents on Saturday, March 25 in the Wildcatters Park parking lot from 8:00 to 10:00 a.m. He indicated that the event is first-come, first-serve and will accept items until 10:00 a.m. or when capacity is reached.

Mayor Pro Tem Marick announced that a plant disease that kills citrus trees has been found in Brea and encouraged residents to take steps to protect their trees and plants. She explained that the disease, known as citrus greening disease, is not harmful to humans, but is fatal for citrus trees has no cure and is spread by a pest as it feeds on citrus tree leaves. She directed the community to californiacitrusthreat.org to learn more.

11. Matters from the Audience

Sean Thomas spoke about CBS's highlight on the City of Brea, Brea Museum memberships, and the "Enjoy Brea" blog,

12. Response to Public Inquiries - Mayor / City Manager

Mayor Simonoff responded to public inquiries.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

13. February 21, 2023 City Council Regular Meeting Minutes

The City Council approved the February 21, 2023 City Council Regular Meeting Minutes, as written.

14. Encroachment License and Public Use Easement Agreement for Private Development at the Northwest Corner of State College Boulevard and Birch Street

The City Council accepted and authorized the City Clerk to record the Encroachment License and Public Use Easement Agreement.

15. Acceptance of the Brea Water Main Replacement Steele Drive Tract and Pleasant Hills Tract, Project Nos. 7453 and 7457

The City Council accepted the Project as complete and authorized the City Clerk to record a Notice of Completion; accepted the Warranty Bond; and authorized the City Clerk to release the Payment and Performance Bond upon notification from the Public Works Department.

16. Purchase of New Fire Apparatus

The City Council appropriated \$891,745.27 from General Fund and authorized the purchase of one (1) ladder/tiller truck for \$1,988,161.755.

17. Authorize the Purchase of Playground Equipment for Arovista Park Modernization Project, CIP 7978

The City Council pulled this item.

18. Traffic Improvements at the Intersection of Puente Street and Northwood Avenue

The City Council approved the Conceptual Signing and Striping Improvement Plan for the intersection of Puente Street and Northwood Avenue and directed the City Engineer to implement said improvements.

- 19. Extension of Professional Services Agreement with Interwest Consulting Group, Inc.**
The City Council approved a one-year extension of Professional Services Agreement with Interwest Consulting Group, Inc. in the amount not-to-exceed \$150,000 per year.
- 20. Purchasing System Update – Receive Update and Consider Revisions to the City’s Purchasing Policy Limits**
The City Council adopted Resolution No. 2023-012 designating Purchasing Policy Limits and the Local Vendor Preference Amount for the City’s Purchasing System.
- 21. Professional Services Agreement with Westberg White Architecture for Brea Senior Center Feasibility Study**
The City Council approved the Professional Services Agreement with Westberg White Architecture for the Brea Senior Center Feasibility Study in an amount not-to-exceed \$75,000.
- 22. Approval of the Part-Time Employment and Benefits Policy**
The City Council adopted Resolution No. 2023-013, approving the Part-Time Employment and Benefits Policy.
- 23. Outgoing Payment Log and February 17 and 24, 2023 City Disbursement Registers**
The City Council approved the Outgoing Payment Log and February 17 and 24, 2023 City Disbursement Registers.

Motion was made by Council Member Hupp, seconded by Mayor Pro Tem Marick to approve City Council Consent Items 13 - 16 and 18 - 23.

AYES: Mayor Simonoff, Mayor Pro Tem Marick, Council Member Hupp, Council Member Stewart

Other: Council Member Vargas (ABSENT)

Passed

ADMINISTRATIVE ANNOUNCEMENTS

- 24. City Manager**
None.
- 25. City Attorney**
None.
- 26. Council Requests**
None.

COUNCIL ANNOUNCEMENTS

None.

ADJOURNMENT

Mayor Simonoff adjourned the General Session at 7:31 p.m.

Respectfully submitted,

The foregoing minutes are hereby
approved this 21 day of March, 2023.

Lillian Harris-Neal, City Clerk

Marty Simonoff, Mayor

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 03/21/2023
SUBJECT: 2022 General Plan Annual Report

RECOMMENDATION

Staff recommends that the City Council take the following actions:

1. Receive and file the 2022 General Plan and Housing Element Annual Report.
2. Direct staff to submit the Housing Element Annual Report to the California Department of Housing and Community Development (HCD) and Office of Planning and Research (OPR).

BACKGROUND/DISCUSSION

Background

In 2003, Brea comprehensively updated its General Plan and included with its adoption was an Implementation Guide. The Implementation Guide is intended for use as the basis for preparing the Annual Report to the City Council on the status of the City's progress in implementing the General Plan goals and policies. State Government Code Section 65400 requires an annual report be given to the legislative body on the status of implementing the goals of the General Plan.

Discussion

The City continued to implement the goals and policies of the General Plan in 2022, as outlined in Attachment 1 of this report. The annual report covers the period from January 1, 2022 to December 31, 2022. A few key achievements have been summarized below:

- In 2022, the City approved one Zoning Ordinance Text Amendment, 17 Conditional Use Permits, two General Plan Amendments, two Zone Changes, one new Specific Plan, one Development Agreement, and one Certificate of Compatibility. The City Council also certified one Environmental Impact Report. These projects included improvements to existing commercial, industrial and residential sites as well as new construction development.
- In 2022, the City issued building permits for a total of seven Accessory Dwelling Units added to the City's housing stock. The City of Brea has issued building permits for ten residential units so far in the 2021-2029 housing cycle.
- Four (4) grants and three (3) loans were issued to low-income Brea homeowners for the rehabilitation/repair of their homes through the administration of Community Development Block Grant programs.
- On August 16, 2022, Brea City Council adopted Ordinance No. 1229, an Ordinance of the City of Brea approving Zone Change No. 2022-01 for the Brea 265 Specific Plan identified in the City's 6th Cycle Housing Element. The annexation of the subject

property was recorded November 10, 2022, and additional annexation of a remnant 1.5-acre land is currently under review by LAFCO and is expected to be complete by end of 2023.

- As previously mentioned, the City's 2021-2029 Housing Element was re-adopted on August 16, 2022 and was certified by the California State Housing and Community Development Department (HCD) on September 8, 2022.

FISCAL IMPACT/SUMMARY

There is no impact on the General Fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Jessica Newton, Senior Planner

Concurrence: Jason Killebrew, Community Development Director

Attachments

1. 2022 GPAR Memorandum

A – Summary Tables of General Plan Implementation Status

B – Appendix A of the General Plan - Implementation Guide

C – Housing Implementation Program Summary & Affirmatively Furthering Fair

D – 2022 General Plan Annual Progress Report

E – Housing Successor Annual Report



MEMORANDUM

TO: Mayor Simonoff and City Council

FROM: William Gallardo, City Manager

BY: Jason Killebrew, Community Development Director

DATE: March 21, 2023

SUBJECT: General Plan Annual Progress Report for 2022

EXECUTIVE SUMMARY

In 2022, the City continued to implement the goals and policies identified in the General Plan adopted in August 2003. As required by Section 65400 of the California Government Code, the following is the annual report on the status of the General Plan implementation and on the progress in meeting the City's share of the Regional Housing Needs Assessment (RHNA) established through the Southern California Association of Governments (SCAG). The annual report covers the period from January 1, 2022 to December 31, 2022. Once accepted by the City Council, the report will be submitted to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD). This report is due to HCD by April 1, 2023.

GENERAL PLAN IMPLEMENTATION

Under California law, each city and county must adopt a comprehensive, long-term General Plan with eight mandated elements, which includes land use, circulation, housing, conservation, open space, noise, safety, and environmental justice. The City of Brea's General Plan was adopted in 2003 and is organized into five chapters addressing all eight required elements: Community Development, Housing, Community Resources, Community Services and Public Safety. Periodic amendments and updates are adopted to ensure the General Plan remains current. The most recent updates include amendment to the Public Safety Element in 2021 and the final adoption of the 6th Cycle Housing Element in 2022.

Attachment A to this memorandum provides summary tables that provide the implementation status of the City's General Plan during the 2022 calendar year, organized by the five chapters of the General Plan. The Appendix A of the General Plan and Table HE-50 of the 6th Cycle Housing Element with Affirmatively Furthering Fair Housing Program Summary, which are Attachments B and C of this memorandum, provides the overall direction and specific policies to be carried out to fulfill the City Council adopted goals. These documents should be referenced for specific

information regarding Goals and Policies cited in the summary tables found in Attachment A of this memorandum.

HOUSING ELEMENT IMPLEMENTATION

The Housing Element is a State-mandated chapter of the Brea General Plan that addresses the City's identified housing needs, and the only element in the General Plan that is required to be updated every eight years ("Planning Period"). The Housing Element describes, identifies, and analyzes the City's housing needs and addresses the maintenance and expansion of the housing supply to accommodate the households that currently live and/or may live in Brea in a Planning Period.

The City's 2021-2029 Housing Element was re-adopted on August 16, 2022 and was certified by the California State Housing and Community Development Department (HCD) on September 8, 2022. The State requires cities to prepare the Housing Element annual report, separate from the General Plan annual report, which must be prepared on forms provided by HCD. The completed Housing Element annual report is Attachment D.

Regional Housing Needs Assessment (RHNA)

The City's RHNA allocation represents the number of housing units that the SCAG estimates will be necessary to accommodate the City's projected population growth for the 2021-2029 Planning Period. The City's RHNA allocation for the 2021-2029 Planning Period is 2,365 units which is divided into four income categories as indicated in Table 1 below:

Table 1: 2021-2029 RHNA by Income Categories		
Income Category	Income Range for a Household of Four**	2021-2029 RHNA
Very Low-Income (< 50% of AMI*)	< \$67,750	669
Low-Income (51% to 80% of AMI)	\$67,751 – \$108,399	393
Moderate-Income (81% to 120% of AMI)	\$108,400 - \$142,899	403
Above Moderate-Income (>120% of AMI)	> \$142,900	900
Total RHNA Allocation		2,365 units

*Orange County's 2022 Area Median Income (AMI) for a family of four is \$119,100

**Updated to reflect 2022 income ranges

In 2022, the City issued seven building permits for new housing units. The seven permits issued were for Accessory Dwelling Units, which were categorized as Above Moderate-Income for the City's RHNA allocation. Table 2 below provides the RHNA income categories, respective RHNA allocation, permits issued, and remaining RHNA allocation.

Table 2: Building Permits Issued				
Income Category	RHNA Allocation for 2021-2029 Planning Period	Permits Issued 2022 (current reporting year)	Permits Issued 2021-2029 Planning Period	Remaining RHNA Allocation
Very Low- Income	669	0	0	669
Low-Income	393	0	0	393
Moderate-Income	403	0	0	403
Above Moderate-Income	900	7	10	893
TOTAL	2,365 units	7	10	2,355

Affordable Housing Funds

The City has two funds that account for revenues received and expenditures made for affordable housing – The Affordable Housing Trust Fund and the Housing Successor Fund. The Housing Successor Annual Report for the year 2021-2022 is included as Attachment E.

Attachments:

- A – Summary Tables of General Plan Implementation Status
- B – Appendix A of the General Plan - Implementation Guide
- C- Housing Implementation Program Summary & Affirmatively Furthering Fair Housing Program Summary
- D – 2022 General Plan Annual Progress Report
- E – Housing Successor Annual Report

SUMMARY TABLES OF GENERAL PLAN IMPLEMENTATION STATUS

TABLE 1		
General Plan Community Development Chapter		
Element	Goal/ Policy	Achievement
Community Development		
Land Use	CD-1 CD-1.1 CD-1.2 CD-1.4 CD-1.5 CD-1.7 CD-1.8 CD-1.9 CD-1.15 CD-2.1 CD-2.2 CD-3 CD-3.1 CD-4.2 CD-4.5 CD-4.6 CD-4.8 CD-9.3 CD-9.5 CD-5.1	<p>The Zoning Code is a tool used to implement the goals and policies of the General Plan. Development projects consistent with the General Plan were approved in 2022. The City approved one Zoning Ordinance Text Amendment (ZOTA), 17 Conditional Use Permits (CUP), two General Plan Amendments (GPA), two Zone Changes (ZC), one new Specific Plan, one Development Agreement (DA), and one Certificate of Compatibility (CC). The City Council also certified one Environmental Impact Report. The projects included improvements to existing commercial, industrial and residential sites and new construction to commercial, industrial, and residential sites.</p>
Circulation, Infrastructure	CD-1.9 CD-2.3 CD-2.5 CD-3.1 CD-4.4 CD-6.4 CD-10.1 CD-10.4 CD-10.5 CD-11.1 CD-11.2 CD-11.3 CD-11.11 CD-12.5 CD-12.6 CD-13.1 CD-13.2 CD-13.3 CD-14.1 CD-15.3 CD-18 CD-19 CD-26.3	<p>During 2022, the City completed or initiated a number of Capital Improvement Projects (CIP) to implement a safe and efficient circulation system that offers a variety of mobility choices throughout the Community.</p> <p>The State Route 57 Freeway & Lambert Road Interchange Project continued to move forward in 2022. This project will provide much needed traffic congestion relief by reconfiguring the on and off ramps at Lambert Road.</p> <p>The City continued to seek out grant opportunities to extend the Tracks at Brea to the western City limits and ultimately the larger regional trail system. The trail system provides an integrated and safe bicycle and pedestrian network.</p> <p>The City continued to participate in the Regional Transportation Signal Synchronization Program (TSSP). The TSSP provides grant funds for cities to make traffic signal timing adjustments to improve safety and efficiency on key arterial highways in the County. The Lambert Road Traffic Signal</p>

TABLE 1		
General Plan Community Development Chapter		
Element	Goal/ Policy	Achievement
Community Development		
	CD-27.1 CD-27.4 CD-27.5 CD-28.1 CD-28.2 CD-28.3	<p>Synchronization Project is currently in the design phase that is focused on achieving these goals.</p> <p>The City also continued annual traffic compliance and routine maintenance of the street network per the CIP program and the Pavement Management Plan. A number of areas of the City were rehabilitated through the CIP program including portions of the Country Hills Subdivision, the Pleasant Hill Tract, as well as multiple locations as part of the Citywide slurry seal and concrete programs.</p> <p>Efforts to improve facilities and infrastructure components were facilitated through the City's CIP program. During 2022, Public Works Department coordinated and completed several infrastructure and facilities projects including the replacement of the water supply lines for Country Hills Subdivision, the Pleasant Hills Tract, and portions of Gemini Avenue and Steele Drive, and making security enhancements to the Brea Community Center and the Brea Civic and Cultural Center, as well as the rehabilitation of Brea Skate Park.</p>
Economic Development	CD-1.3 CD-1.6 CD-1.11 CD-23.1 CD-23.2 CD-23.4 CD-24.1 CD-24.2 CD-24.3 CD-24.4 CD-24.5 CD-25.1 CD 26 CD-26.3	<p>The City continued to maintain and facilitate the Business Retention and Attraction Program. Brea is an active participant in the Orange County Economic Development Working Group, the Orange County Planning Collaborative, the International Council of Shopping Centers, and the California Association of Local Economic Development (CALED).</p> <p>The City continued to promote the Shop Brea Program, a community marketing effort to encourage Breans to shop locally. The program educates the community on how shopping in Brea benefits residents directly.</p> <p>The City continued to build connections with the Brea Chamber of Commerce. The City participated in events including Brea Young Professionals and Lead lunch. In addition, the City participates in the International Council of Shopping Centers (ICSC) to meet with property owners and potential businesses looking to locate in Brea.</p>

TABLE 1		
General Plan Community Development Chapter		
Element	Goal/ Policy	Achievement
Community Development		
Growth Management	CD-27.1 CD-27.2 CD-28.1	The City continued to partner with other agencies in order to accomplish inter-jurisdictional projects that plan for future growth. The City of Brea has partnered with the City of La Habra, Caltrans, and OCTA on the Lambert Road Traffic Signal Synchronization Project that plans to synchronize 25 traffic signals along Lambert Road. This project is currently in the design phase, and has the goal of achieving signal synchronization across a major corridor within Orange County.

TABLE 2 General Plan Community Resources Chapter		
Program	Goal/Policy	Achievement
Community Resources		
Parks and Open Space	CR-1.1 CR-1.2 CR-1.3 CR-1.4 CR-3.6 CR-2.2 CR-3.2	<p>The City conducted a park inventory and needs assessment of recreational amenities to determine the deficiencies as compared to other local cities and the national average.</p> <p>The Brea Skate Park underwent an extensive renovation in 2022, which impacted every element of the facility. New skate elements, concrete and drainage work was done, maintenance repairs were made, and slopes were reconstructed.</p>
Trails	CR-6 CR-6.3 CR-6.4 CR-6.5 CR-6.6 CR-7.1 CR-7.2 CR 7.3	The City continued to seek partnering and funding opportunities to extend the Tracks at Brea to connect to the larger regional trail systems. The trail system provides an integrated and safe bicycle and pedestrian network.
Wildlife Habitat	CR-8.2 CR-9.2 CR-9.3 CR-9.4	The City continued to assess development proposals for potential impacts to significant natural resources pursuant to the California Environmental Quality Act (CEQA) and associated state and federal regulations, and require appropriate mitigation for all significant impacts if impact avoidance is not possible.
Scenic Resources	CR-10.3 CR-10.4 CR-10.5	The City continued to assess development proposals for potential impacts to significant natural resources pursuant to the California Environmental Quality Act (CEQA).
Water Conservation, Air Quality	CR-9.3 CR-11 CR-11.4 CR-11.5 CR-11.6 CR-12 CR-12.1 CR-12.2	Approximately 250 catch basins and storm drains and 50 miles of main sewer lines were cleaned to maintain compliance with the National Pollution Discharge Elimination System (NPDES). Where appropriate, the City will seek funding to continue to modernize the system to accommodate growth in the City.

TABLE 2 General Plan Community Resources Chapter		
Program	Goal/Policy	Achievement
Community Resources		
Historic Resources		<p>Adopted by the California Legislature in 1976, the Mills Act is legislation that provides for property tax relief on an eligible historic property if the property owner agrees to maintain and preserve the property for a minimum of ten years. Currently, twelve (12) properties in Brea participate in the Mills Act program.</p> <p>A new residential structure (315 South Flower Avenue) was added to the Brea Historic Resources Register. Currently, there are 59 historic resources on the Historic Resource Register.</p>

TABLE 3 General Plan Community Services Chapter		
Program	Goal/Policy	Achievement
Community Services		
Human Services, Recreational Services, Education Services, Library Services	CS-1 CS-1.2 CS-1.4 CS-2.3 CS-2.5 CS-3.4 CS-3.5	<p>The Brea Community Center (BCC) offered a variety of different programs in 2022. All programs within the BCC have resumed after the pandemic. This includes the After School Program, Teen Zone, facility rentals, Brea Fitness Center, youth and adult sports, Tiny Tots preschool program, KidWatch babysitting, and contract classes.</p> <p>The Brea Resource Center continued to provide extensive family support programs such as individual, couples and family counseling, support groups, case management, homeless outreach services, volunteer services, and holiday programs.</p> <p>The Brea Senior Center continued to offer a variety of programs and services, including informative presentations, nutritional programs, transportation services, daily programming, travel excursions, and fitness classes.</p>
Cultural Arts	CS-5.1 CS-5.6 CS-6.1	<p>One art piece was added to Brea's Art in Public Places (APP) Collection, totaling 188 sculptures throughout the City.</p> <p>In 2022, the Curtis Theatre hosted a youth theatre program which attracted approximately 350 youth participants. The Theatre also produced 6 summer concerts which were attended by hundreds of people over six weeks.</p> <p>The Brea Gallery hosted 3 exhibitions in 2022. In conjunction with these exhibits, the Gallery operated a gift shop made up of products from local artists/makers, as well as hosted art workshops for the public.</p>

TABLE 4 General Plan Public Safety Chapter		
Program	Goal/Policy	Achievement
Public Safety		
Emergency Services and Safety	PS-1.1	The Police Department and Fire Department continued to meet with City Staff to identify impacts on new development and are involved with the plan check process providing input and conditions related to public safety concerns.
	PS-1.2	
	PS-1.3	
	PS-1.4	
	PS-1.5	
	PS-1.6	The Police Department continued to provide support and expertise to the Traffic Committee.
	PS-1.7	
	PS-1.8	
	PS-1.10	The Police Department's Homeless Liaison Officer (HLO) continued to respond on complaints related to homelessness and work closely with the City's Resource Center to conduct outreach efforts with identified homeless families and individuals. This team was successful in assisting homeless persons obtain essential services. In addition, the City is a partner in the Hope Center based out of Fullerton, which is a collaborative multi-city and government agency homeless outreach program focused on North Orange County.
	PS-1.11	
	PS-1.12	
	PS-2.1	
	PS-2.3	
	PS-3.1	The Police Department has begun to implement differing recommendations from the staffing needs assessment. The Department also continued to prepare a strategic management plan based upon the study and needs of the community.
	PS-3.2	
	PS-3.3	
		The Police Department continued to utilize in car cameras and body worn camera systems. The Department is utilizing a tablet-based computing system, which has increased effectiveness for field officers through the use of report writing, citation issuance, and photographic evidence collection. All sworn officers have access to Department-issued cell phones to increase communication with other agencies, citizens, and to document evidence in the field.
		To facilitate increased traffic safety, the Police Department purchased an additional radar trailer, acquired through a grant from the California Office of Traffic Safety. The Police Department continues to be represented on the City's Strategic Planning on Technology (SPOT) team.
		The Police Department's full-time Crime Analyst continued preparing weekly statistical analysis with the Patrol Area Commanders to identify strategies for intervention and apprehension. Bi-monthly, the Department's commanders and supervisors met to discuss effectiveness and problem solve in a collaborative environment.

TABLE 4 General Plan Public Safety Chapter		
Program	Goal/Policy	Achievement
Public Safety		
		<p>The Police Department continued to seek innovative ways to reach and inform the public including the use of technology and a growing social media platform. The Police Department has a community outreach coordinator to seek new and innovative ways to engage with the community. A mobile application was launched in 2019, providing community members a mobile tool for accessing Police Department data and services.</p> <p>Volunteer services remained very strong in 2022. The Brea Police Explorers and Volunteers in Police Service (VIPS) continued to provide thousands of hours of service to the City. Due to Covid-19, the Department was unable to conduct its popular Citizen Academy. The Police Department recently launched the new Community Outreach Bureau (COB) consolidating existing resources, including the Downtown Liaison Officer (DLO), the Homeless Outreach Officer (HLO), and the School Resource Officer (SRO), under the supervision of one sergeant. Consolidating these three positions into one unit afforded the police department greater flexibility and responsiveness to meet our community's needs. While each officer will maintain their primary responsibilities, they will be cross-trained in each other's assignments.</p> <p>The Police and Fire Departments participated in public events around the City. The Police Department hosted Coffee with a Cop, National Night Out, neighborhood watch meetings, and continued presence at other City-sponsored events. The Police Department has also re-instituted the Citizen Academy for this coming year.</p> <p>The Fire Department hosted Fire Service Day/Open House, participated in National Night Out, hosted a town hall meeting in Olinda Village, had 3 new CERT classes, partnered with Red Cross for a Community Blood Drive, participated in the Police and Fire Games at Brea Canyon High School and attended number public education events.</p> <p>The Fire Department led community outreach events and collected approximately 5,000 toys for the Brea Fire Department Holiday Toy Drive in partnership with the Boys and Girls Club.</p>

TABLE 4 General Plan Public Safety Chapter		
Program	Goal/Policy	Achievement
Public Safety		
		<p>The Fire Department ended the Command Staff Consolidation with Fullerton and formed their own command staff along with reorganization of the Department.</p> <p>The Fire Department responded to 4,682 calls for emergency fire or medical services.</p> <p>The Fire Department conducted more than 1046 fire inspections in 2021.</p>
Hazards Management	PS-4.1 PS-4.4	The Fire Department, in conjunction with OC Environmental Health, continued to ensure that hazardous materials used in businesses and industries are properly held and provide education and information to the community for commonly used hazardous material.
Wildland Fires	PS-6.2 PS-6.3 PS-6.4	<p>The Fire Department implemented the Weed Abatement Enforcement Program and the Very High Fire Hazard Area code requirements for new residential construction.</p> <p>The Fire Department distributed over 3,000 Wildland pamphlets to high fire and severe fire zones. This mailer reminds and educates homeowners to be diligent in their weed abatement and clearance of hazards on their property.</p>
Geologic and Seismic Considerations		<p>The City promoted earthquake preparedness in the community with periodic earthquake awareness programs ("GREAT SHAKE OUT").</p> <p>The City continued to require surveys of soil and geologic conditions by state licensed Engineering Geologists and Civil Engineers where appropriate to minimize damage from earthquakes and other geologic activity.</p>
Noise	PS-9.1 PS-9.2 PS-9.4 PS-11.3	<p>Through the review of development proposals, the City ensured that new development is exposed to acceptable noise levels.</p> <p>The City continued to enforce noise regulations to protect neighbors from excessive noise levels from stationary sources.</p>

TABLE 5 General Plan Housing Element Chapter		
Program	Goal/Policy	Achievement
Housing		
Single-family Rehabilitation	HE-1.2 HE-1.3	Four (4) grants and three (3) loans were issued to low-income Brea homeowners for the rehabilitation/repair of their homes through the administration of Community Development Block Grant programs.
Multi-Family Acquisition and Rehabilitation	HE-2.0	In accordance with the City's 2021-2029 Housing Element, the City is in the process of identifying apartments in need of rehabilitation, especially for long-term affordable rental housing.
Preservation of Assisted Housing	HE-1.5	The City continued to make efforts to preserve the existing affordable rental stock at-risk of conversion to market rents.
Section 8 Rental Assistance Program	HE-4.0	The City continued to inquire about Section 8 participation and availability of special rental vouchers for veterans.
Affordable Housing Ordinance	HE-2.2 HE-3.1 HE-3.4	The City continued to require affordable units to low and moderate-income households for all new housing developments.
Density Bonus Incentives	HE-6.0	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating density bonus provisions in the Zoning Code to support the production of affordable housing to align with State law.
Affordable Housing Development Assistance and Implementation Guide	HE-7.0	The City has developed an Affordable Housing Implementation Guide for the development community to help reduce entitlement processing times, preserve existing affordable housing and ensure proper tenant noticing
Housing Opportunity Sites and Rezone Program	HE-8.0	On December 6, 2022, Brea City Council adopted Ordinance No. 1234, an Ordinance of the City of Brea approving Zone Change No. 2021-01 to amend the Zoning designation of three (3) housing opportunity sites and three (3) additional potential sites identified in the City's 6 th Cycle Housing Element.
Lot Consolidation Program	HE-8.0a	In accordance with the City's 2021-2029 Housing Element, the City is in the process of conducting outreach for a Lot Consolidation Ordinance.

TABLE 5 General Plan Housing Element Chapter		
Program	Goal/Policy	Achievement
Housing		
Housing Unit Replacement	HE-8.0b	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating Brea City Code to specify replacement housing requirements on nonvacant sites consistent with Government Code 65583.2(g)(3).
Brea Core Plan	HE-9.0	In accordance with the City's 2021-2029 Housing Element, the City plans to initiate the process of developing Brea Core Specific Plan in 2023.
Accessory Dwelling Units	HE-1.1 HE-2.4 HE-3.5	<p>The City continued to promote the development of Accessory Dwelling Units (ADU) as a form of multigenerational and affordable housing. In 2022, seven building permit applications were approved for ADUs in the City.</p> <p>The City has adopted ADU Design Guidelines available for public use.</p>
Publicly-Owned Land for Affordable Housing	HE-11.0	In accordance with the City's 2021-2029 Housing Element, the City is in the process of looking for opportunities for affordable housing on surplus or underutilized public land.
Annexation of Sphere of Influence	HE-12.0	<p>On August 16, 2022, Brea City Council adopted Ordinance No. 1229, an Ordinance of the City of Brea approving Zone Change No. 2022-01 for the Brea 265 Specific Plan identified in the City's 6th Cycle Housing Element.</p> <p>The annexation of the subject property was recorded November 10, 2022, and additional annexation of a remnant 1.5-acre land is currently under review by LAFCO and is expected to be complete by end of 2023.</p>
Objective Development Standards and Administrative Approval Process	HE-13.0	<p>On February 1, 2022, Brea City Council adopted Ordinance No. 1223, an Ordinance approving Zoning Ordinance Text Amendment No. 2021-02, to amend Title 20, Chapter 20.260 of Brea City Code regulating the PD (Precise Development) Zone within the City of Brea to facilitate housing by replacing the Precise Development Review with an Administrative Plan Review process for permitted by-right code compliant housing development.</p> <p>This ZOTA was funded by the SB 2 PGP, with the purpose of facilitating housing development and streamlining the review process for by-right, code compliant, housing development.</p>

TABLE 5 General Plan Housing Element Chapter		
Program	Goal/Policy	Achievement
Housing		
Updated Parking Standards	HE-14.0	<p>On November 2, 2021, Brea City Council adopted Ordinance No. 1222, an Ordinance approving Zoning Ordinance Text Amendment No. 2021-01, to amend Title 20, Chapter 20.08 of Brea City Code regulation exceptions and modifications to the minimum off-street parking requirements for multi-family residential development within the City of Brea.</p> <p>This ZOTA was funded by the SB 2 PGP, with the purpose of updating parking standards to meet the contemporary needs of multi-family development and remove the public hearing review requirements for multi-family residential projects seeking an off-street parking modification.</p>
Zoning Text Amendments for Special Needs Housing	HE-15.0	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating Brea City Code to facilitate a range of housing types to address the diverse needs of residents.
CEQA Exemptions for Infill Projects	HE-4.0 HE-4.4	The City continues to utilize appropriate CEQA exemptions for qualified urban infill and other qualifying residential projects.
Fair Housing Program	HE-2.6 HE-5.1 HE-5.5	The City aims to further Fair Housing Practices in the community by providing fair housing outreach and educational information to the public through the public counter, one-on-one appointments and on the website.
Housing Accessibility	HE-3.1 HE-5.0 HE-5.4	The City continued to expand accessible housing options to persons living with disabilities by including conditions of approval for Universal Design in all new developments.
Senior Housing Opportunities	HE-2.5 HE-5.3 HE-5.4	The City supports a range of housing options to address the diverse needs of Brea's growing senior population. The City continued to conduct outreach with the senior population to ensure their voices are heard including input on the Housing Element Update.
Housing Opportunities for Persons Living with Developmental Disabilities	HE-20.0	The City continued to support a range of housing options for persons with developmental disabilities by working in cooperation with the OCRC to publicize information on available resources for housing and services.
Veteran and Homeless Assistance	HE-21.0	The City continued to support housing and supportive services for veterans and persons experiencing homelessness by promoting housing and supportive services for veterans by partnering with housing and service

TABLE 5 General Plan Housing Element Chapter		
Program	Goal/Policy	Achievement
Housing		
		agencies through the Family Resources Center, supporting North County Navigation Centers in providing shelter and services to the homeless; and providing street outreach through the Homeless Liaison Officer and volunteers.
Prioritization of Sustainable Housing Projects	HE-22.0	The City continued to prioritize projects competing for funds and grants that are within a quarter to half mile radius of transit stops, have a large number of amenities within a half mile radius, and/or have a higher walk score.
Green Building	HE-6.1 HE-6.3 HE-6.4	The City continued to provide outreach and education to developers, architects and residents on the CALGREEN code and ways to incorporate sustainability in project design. The updated code includes changes that will positively affect the energy code requirements and improve the design for residential energy consumption.
Energy Conservation	HE-24.0	The City continued to evaluate and implement activities to support clean energy and energy efficiency solutions in Brea's Housing.
Healthy Communities	HE-1.1 HE-1.4 HE-5.5 HE-6.4 HE-6.5 HE-6.6	The City completed the Active Transportation Plan in 2020 to further augment Phase One of the Brea Core Plan, promoting healthy living and physical activity and is making progress to move towards Phase Two. Phase 2 will include land use planning efforts with full community engagement.

Appendix A

IMPLEMENTATION GUIDE

THE CITY OF
BREA
GENERAL PLAN



Appendix A

IMPLEMENTATION GUIDE



The General Plan Implementation Guide provides a guide to implement adopted General Plan policies and plans for City elected officials, staff and the public. The purpose of the Implementation Guide is to ensure the overall direction provided in the General Plan for City growth and development is translated from general terms to specific actions.

Each implementation measure is a program, procedure, or technique that requires additional City action. This action may either occur on a City-wide basis, or in individual subareas. Some of the implementation measures are processes or procedures the City currently administers on a day-to-day basis (such as development project review), while others identify new programs or projects that will become day-to-day planning activities in Brea. The City Council, by relating the Implementation Guide to the General Plan, recognizes the importance of long-range planning considerations and budgeting to such day-to-day activities. Implementation of the specific programs will be subject to funding constraints.

The Implementation Guide is organized into five subsections that correspond to the General Plan Chapters. Each of the subsections is comprised of programs that directly relate to the policies and plans of the corresponding General Plan element.

Use of the General Plan Implementation Guide

The Implementation Guide is intended for use as the basis for preparing the Annual Report to the City Council on the status of the City's progress in implementing the General Plan, as described in Section 65400 of the California Government Code. Because many of the individual actions and programs described in the Implementation Guide act as mitigation for significant environmental impacts resulting from planned development identified in the General Plan, the annual report can also provide a means of monitoring the application of the mitigation measures as

required by AB 3180. This Implementation Guide should be updated annually with the budget process and whenever the City's General Plan is amended or updated to ensure continued consistency and usefulness.

Community Development
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
SECTION I: LAND USE									
Citywide									
CD-1.1 CD-1.2 CD-1.4 CD-1.5 CD-1.9 CD-1.11 CD-4.4 CD-6.6	Revise the zoning ordinance and map to reflect the adopted Land Use Policy Map, and implement the updated ordinance and map over time. Use redevelopment set-aside funds and other funding mechanisms to assist with the development of work force housing.	Development Services Economic Development	General fund Redevelopment	By the end of 2004; Ongoing					
CD-1.3 CD-1.6	Structure zoning ordinance use regulations to allow a broad range of commercial and industrial businesses. Create partnerships with the Chamber of Commerce and other local organizations to attract new businesses to the community.	Economic Development	General fund	Ongoing					
CD-1.7 CD-1.8	As part of a development impact fee program, collect funds for the acquisition and improvement of trails shown on Figure CR-2 of the Community Resources Chapter. Require developers to provide the open space linkages and trails shown on Figure CR-2 of the Community Resources Chapter.	Development Services	Impact fees	Establish program by end of 2005; Ongoing					
CD-1.10	Revise zoning regulations for residential zones to ensure maximum preservation of open space resources. Cooperate with conservation agencies in their efforts to acquire open space. Cooperation may include partnering City funds with private sources for strategic open space acquisitions.	Development Services	General fund Mitigation payments	Revise ordinance by end of 2004 Ongoing					
CD-1.13	Conduct a study to determine whether existing residential zoning regulations adequately address the suitability of additions to existing residential units, the bulk of residential development, particularly as it pertains to established neighborhoods. If the study points toward a need to revise standards, revise standards accordingly.	Development Services	General fund	By the end of 2004					
CD-1.12	Continue the use of the City’s housing rehabilitation loan program and NEIGHBORHOOD ENHANCEMENT PROGRAM.	Economic Development	Redevelopment Funds; Community Development Block Grants (CDBG) funds	Ongoing					
CD-1.14	Authorize funds annually and identify necessary staff resources to allow continued implementation of the Neighborhood Preservation Ordinance.	Development Services	General Fund Redevelopment Funds	Annually					
Focus Areas: Northwest Neighborhoods									
CD-2.1	Develop and adopt design guidelines for residential development.	Development Services	General fund	By the end of 2005					
CD-2.2	For all new residential development proposals, require that street and/or pedestrian connections are provided between existing development that abuts the new development and that new development.	Development Services	Application fees	Ongoing					
CD-2.3 CD-4.3	Study the recommendations of the <i>Street Design and Traffic Calming Recommendations for Neighborhoods 4 and 6 in the City of Brea, CA</i> study, and prioritize recommended improvements. Identify where such traffic calming devices could be effective in reducing speeds on other residential streets.	Development Services Economic Development	General fund; CIP funds Redevelopment funds	Complete analysis by 2006; implement improvements as funds available					
CD-2.4	Continue to implement City ordinances regulating street trees and landscaping.	Development Services Maintenance	General fund	Ongoing					

Community Development
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CD-2.5	Utilize grant and loan programs to assist small businesses with façade enhancements.	Economic Development	Redevelopment funds; Community Development Block Grants (CDBG) funds	Ongoing					
CD-3.1 CD-3.2 CD-3.6	Enhance and emphasize Puente and Berry Streets as primary pedestrian routes to Central Avenue by enhanced landscaping and improved pedestrian safety. Investigate the feasibility of establishing daily, regularly scheduled transit service throughout the Northwest neighborhood and other areas of the City with concentrations of older residents and others that rely heavily on public transit.	Development Services Development Services, OCTA	Capital Improvement Program (CIP) funds OCTA Federal grants	Ongoing; Investigate by end of 2005, implement as needed					
CD-3.2	Investigate the feasibility of establishing daily, regularly scheduled transit service throughout the Northwest neighborhood. With redevelop of commercial sites within the area, consider establishing a senior center as part of any mixed-use development.	Development Services, OCTA Economic Development Department	OCTA Federal grants Redevelopment funds	Investigate by end of 2005, implement as needed; As development is proposed					
CD-3.4	Work with Chamber of Commerce to help encourage local retail businesses to market and serve residents in the Northwest area.	Economic Development, Chamber of Commerce	General Fund	Ongoing					
CD-3.5 CD-4.2	Extend the Downtown directional signage program to Central Avenue. Establish streetscape/landscape design plans for Central Avenue and Puente and Berry Streets consistent with the Public Realm Urban Design Palette in the Community Development Chapter.	Development Services	Redevelopment funds Capital Improvement Program (CIP) funds	By 2004; By 2006					
Focus Areas: Downtown Brea									
CD-4.1	Use the City's Business and Attraction Program to help diversify the mix of Downtown businesses by attracting new businesses and expanding existing businesses.	Economic Development	General fund	Ongoing	CD-21.1 CD-21.3 CD-21.6 CD-22.1 CD-22.2 CD-22.4 CD-22.5 CD-23.1				
CD-4.4	Revise zoning regulations to be consistent with the Land Use Plan of the General Plan, which plans for mixed-use development along the Brea Boulevard and Birch Street corridors.	Development Services	General fund	By the end of 2004					
CD-4.5 CD-4.6	Ensure Birch Street Streetscape Improvements include signage and landscape links between Downtown and Civic Center/Brea Mall area, as well as public plaza areas.	Development Services	Capital Improvement Program (CIP) funds	By 2004					
CD-4.7	Work with Cultural Arts Commission and Recreation Services to promote Brea's heritage through artwork, signs, preservation, recreation programs, events, and historical structures throughout the City and in City park lands. Use Federal, state, non-profit, and private programs and resources to promote Brea's historic resources.	Cultural Arts Commission, Recreation Services	General fund	Ongoing	CD-5.6		CR-14.7 CR-14.8 CR-14.9 CR-15.3 CR-15.5 CR-15.6	CS-5.1 CS-5.2 CS-5.4 CS-5.6	
CD-4.8	Conduct a study to determine whether a trolley system that serves Downtown Brea and surrounding areas is feasible.								

Community Development
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
Focus Areas: Historic Brea									
CD-5.1 CD-5.2	Establish streetscape/landscape design plans for South Brea Boulevard and Historic Brea that complement the existing historic environment and resources. Ensure plans are consistent with the Public Realm Urban Design Palette in the Community Development Chapter.	Economic Development	Capital Improvement Program (CIP) funds	By 2006					
CD-5.3	Revise the zoning ordinance and map to reflect the adopted Land Use Policy Map, and implement the updated ordinance and map over time. Continue to implement the Neighborhood Enhancement Plan allowing for various rehabilitation programs.	Community Services, Economic Development							
CD-5.4 CD-5.6 CD-6.1 CD-6.5	Update and amend the Brea Towne Plaza Specific Plan to include updated standards on design guidelines for commercial development for South Brea Boulevard that respect and complement the historic character of surrounding neighborhoods.								
CD-6.2	Encourage ownership housing types such as condominiums and townhouses within in the Mixed Use III area in South Brea Boulevard.								
CD-5.5 CD-5.7	Investigate the potential of creating historic districts, conservation districts, and/or preservation overlay zones within the City. Amend the Historic Preservation Ordinance in developing criteria for district designation and include appropriate regulations to safeguard historic resources within the delineated district.	Development Services	General fund,	Investigate by end of 2005			CR-14.2		
Focus Areas: Carbon Canyon and Olinda Village									
CD-7.1 CD-7.3 CD-7.4 CD-8.2 CD-8.3 CD-8.7	Update and continue to implement the Brea Hillside Management Ordinance. Implement the Hillside Development Policy within the Land Use Section of the General Plan.	Development Services, Fire and Police Services	Development fee, Environmental impact mitigation	By the end of 2004; Ongoing					
CD-7.2	Require development proposals, particularly in sphere of influence and hillside areas to preserve, restore, and enhance existing wildlife corridors, habitat, and roadway crossings.	Development Services	Development fee, Environmental impact mitigation	Ongoing			CR-10.3 CR-10.5		
CD-7.5	Work with the Economic Development to assist in attracting local-serving businesses in Olinda Village and ensure the businesses are consistent with the Neighborhood Commercial designation of the Land Use Policy Map.	Development Services, Economic Development	General fund	Ongoing	CD-21.1 CD-21.3 CD-21.6 CD-22.1 CD-22.2 CD-22.4 CD-22.5 CD-23.1				
CD-7.7 CD-8.1	Investigate creative methods or programs aimed at acquiring and/or purchasing open space lands such as: <ul style="list-style-type: none">Conservation easements;Purchase of development rights;Transfer of development rights;Mitigation and Land banking;Development rights agreement; andOpen space preservation fund;	Development Services,	Development fees, Bonds, Special assessment districts, Grants, Open space conservation funds,	By the end of 2004	CD-1.7 CD-1.9 CD-1.10 CD-6.2 CD-7.1 CD-7.5 CD-8.6		CR-4.1 CR-5.1 CR-8.1 CR-8.3 CR-9.1 CR-9.2 CR-9.3 CR-9.5 CR-10.6		
CD-7.8	Investigate alternatives to the Carbon Canyon Specific Plan for regulating land use within this area. Determine whether the Plan is feasible to implement with respect to biological, infrastructure, circulation, and topographical constraints.	Development Services,	General fund	By the end of 2003					
Hillsides and Unincorporated Brea									
CD-8.4	Work with Integrated Waste Management Department of Orange County (IRWD) to ensure the proposed end use of the landfill is a county regional park.								

Community Development
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CD-8.5	Collaborate with Federal, state, regional, local, non-profit, environmental and conservation organizations, and private entities to conserve, protect, and enhance open spaces and natural resources throughout Brea’s Planning Area.	Development Services	General fund	Ongoing	CD-1.7		CR-4.3 CR-5.3		
CD-8.6	Review development proposals to ensure projects are integrated into City’s circulation system.	Development Services	Development fees	Ongoing					
CD-8.8	Work closely with the County of Orange to emphasize the City’s need to participate in development review process of projects within Brea’s sphere of influence and surrounding unincorporated	Development Services	General fund	Ongoing					
Southeast Brea									
CD-9.1 CD-9.4	Work with the Economic Development to assist in attracting new commercial businesses in Southeast Brea that complement rather than compete with businesses along Imperial Highway and Downtown. Also assist in attracting an established quality, educational institution in this area such as a community college or a unique small-scale school such as an art college.	Development Services, Economic Development	General fund	Ongoing					
CD-9.2	Require development proposals to include improvements for an urban and walkway trail system including, but not limited to access points, landscaping, proper lighting, intersection improvement, decorated accent paving materials, and other pedestrian improvements. Ensure easy linkages to important activity areas such as schools, commercial areas, cultural and social centers and other high pedestrian activity areas.	Development Services, Recreation Services	Development fees	Ongoing	CD-2.2 CD-2.3 CD-2.4 CD-2.5 CD-6.2		CR-7.1 CR-7.2 CR-7.5		PS-2.2 PS-2.3 PS-3.1 PS-3.2 PS-3.3
CD-9.3 CD-9.6	Assess the existing park and recreation system according to the standards established in the Parks and Open Space Section. Require dedication of park facilities, a fee in lieu thereof, or a combination of both, as a condition of new development pursuant to the Quimby Act. Also encourage the development of parks and recreational facilities by the private sector, but available for use by the public. Annually review park facility dedication and development fee requirements to ensure they reflect changing needs of the community, population growth, and current land and construction costs.	Recreation Services, Development Services	Development fees, General fund, Park dedication	Annually	CD-1.7 CD-1.8		CR-6.2 CR-6.3 CR-6.4 CR-6.6 CR-6.7	CS-2.1 CS-2.2 CS-2.3 CS-2.4	PS-2.3 PS-3.1 PS-3.2 PS-3.3
CD-9.5	See Housing Element								
CD-9.7	Have the Community Services Department to explore different cultural art options for the reuse of the Unocal center theatre.	Community Services	General fund	By the end of 2005 or after development of the Unocal Research Center					
SECTION II: CIRCULATION									
Regional Transportation Facilities									
CD-10.1 CD-10.2 CD-10.3 CD-10.4	Coordinate planned development in the planning area with needed improvements to the regional circulation system by: 1) Supporting improvement of all regional highways and freeways in the area with Caltrans; 2) Cooperate with surrounding jurisdictions to ensure efficient operation of the arterial network; and 3) Coordinating with Orange County Transit Authority (OCTA) regarding the planned regional network improvements and transit services.	Community Development, OCTA, Caltrans	General fund	Ongoing	CD-26.1				

Community Development
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CD-10.4 CD-10.6	Create a special study area for Carbon Canyon Road to analyze local and regional impacts and alternatives to improve congestion on this roadway.	Community Development	General fund	Complete 2005					
Local Circulation System									
CD-10.5	<p>Work closely with OCTA to amend the Master Plan of Arterial Highways as follows:</p> <ul style="list-style-type: none">▪ Reclassify Puente Avenue and Whittier Boulevard as a Collector Arterial. This modification accurately represents the function of this roadway.▪ Reclassify Brea Canyon Boulevard (north of Lambert Road) as a Collector. The Collector classification best reflects the function Brea Canyon Boulevard serves during most travel hours. Only during the evening commute does the roadway experience heavy use, typically as an alternative to the crowded SR-57 freeway. The City will preserve right-of-way adequate for a Minor Arterial, but the Collector designation indicates the anticipated roadway function.▪ Reclassify South Brea Boulevard (south of Imperial Highway) as Primary Arterial. This modification preserves right-of-way consistent with a Major Arterial standard but indicates the City's intention to maintain no more than two travel lanes in each direction. The land use plan provides for South Brea Boulevard to be a mixed-use, pedestrian-friendly district. The wide right-of-way will provide space for on-street parking, pedestrian enhancements, ample landscaping, and street-oriented development.▪ Eliminate Tonner/Valencia Avenue (north of Lambert Road) as Proposed Primary Arterial. Land use policy north of Lambert Road does not support the MPAH alignment, nor does planned densities require a roadway of this size.	Community Development , OCTA	General fund	Complete MPAH by 2004					
CD-11.1 CD-11.2 CD-11.4 CD-11.7 CD-6.3	Implement the circulation system in the planning area in concert with land development to ensure adequate levels of service and monitor the operation of major streets. Future roadways must meet roadway classification specifications and performance criteria. As traffic approaches the Level of Service standards established in the Circulation Section, roadway capacity will be improved by adding through and turn lanes and other transportation measures according to the Arterial Highway Plan.	Community Development	General fund, Measure M revenue, Development fees, Other State and Federal sources, Gas tax revenue	Ongoing					
CD-11.1 CD-13.1	Establish a capital improvement program to address phasing and construction of traffic improvements and capital facilities throughout the planning area. Utilize the Capital Improvement Program (CIP) process to finance and complete the roadway and bikeway improvements specified in the Circulation Section. Update the Capital Improvement Program annually to respond to changes in local priorities and available funding sources.	Community Development	Capital Improvement Program (CIP) funds, Gas tax revenues, Federal Transportation funds	Ongoing					
CD-11.5 CD-11.9 CD-6.4	Revise and/or adopt street design standards, focused on pedestrian and bicycle safety, landscaping, traffic calming, and neighborhood character. If requested by the OCTA, consider requiring (and require developers to provide) bus loading areas or turnouts for buses.	Community Development, OCTA	General fund	Ongoing					

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CD-11.6	To reduce expenditures, improve design, and minimize traffic disruption, coordinate local street improvements with major transportation system improvement projects, such as widening the State Route 57 on and off ramps at Lambert Road.	Community Development, Caltrans	Capital Improvement Program (CIP) funds, Development fees, Gas tax revenue	Ongoing	CD-12.1				
CD-11.10	Coordinate with the school districts and other entities to develop “Suggested Route to School Plans” for all public and private schools in the City and for schools serving students living in Brea. Plans shall identify all pedestrians and bicycle facilities, and traffic control devices for residents to determine the most appropriate travel route. The plans shall also identify existing easements for sidewalks.	Community Development, Brea Olinda School District, La Habra City School District	General fund, Grants	Ongoing					
CD-11.10	Increase priority of pedestrian safety projects (i.e., pedestrian street crossings, sidewalks, or pathways) as part of the Capital Improvement Program. Review the need to install sidewalks or paths and crosswalks on all City streets within one-half mile of all public schools within the City.	Community Development	Capital Improvement Program (CIP) funds	Ongoing					PS-3.1 PS-3.2 PS-3.3
Public Transportation System									
CD-12.1 CD-12.2 CD-12.3 CD-12.4	Work with OCTA to improve transit service and encourage ridership through the following actions: <ul style="list-style-type: none">Encourage provision of transit facilities in major new development and major rehabilitation projects;Support OCTA demand-responsive (ACCESS) service and other paratransit operations ;Work with OCTA to provide information to the public on available alterantive transportation choices and routes; andIncorporate design features into public improvement projects that promote and support the use of public transportation.	Community Development, OCTA	General fund, Development fees	Ongoing			CR-6.3 CR-7.1 CR-7.5		
CD-12.3	Encourage local businesses to provide employees with transit passes or other financial incentives to use transit to commute to and from the workplace.	Community Development	General fund, Private investment	Ongoing					
CD-12.5	Identify bicycle and pedestrian projects in the CIP and through development fees that help to complete or enhance connections to bus stops.	Community Development	General fund, Development fees	Ongoing			CR-6.3 CR-7.1 CR-7.5		
CD-12.6	Work with OCTA and/or require development projects to provide transit stop enhancements including benches, shelters, schedule information, and real-time bus location data. Stop locations should be located near building entrances to encourage bus ridership.	Community Development, OCTA	General fund, Development fees	Ongoing					
Bicycles and Pedestrians									
CD-13.1 CD-13.3 CD-13.4	Implement the Circulation Plan to ensure Development of bicycles facilities and amenities as follows: <ol style="list-style-type: none">Upgrade existing bikeways and develop new bicycle facilities in accordance with the standards and locations in the Circulation Section;Require the provision of secure bicycle parking (e.g., racks, lockers) as part of all future development projects for non-single family residential development;Encourage non-residential development projects to include amenities such as showers and lockers for employees to further bicycling as an alternative to automobile travel; andProhibit motorized vehicular traffic on trails, pathways, parks, and dedicated open space areas except for maintenance and emergency purposes.	Community Development	Capital Improvement Program (CIP) funds, Development fees	Ongoing			CR-6.4 CR-7.5		

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CD-13.2	Require development proposals to include improvements for an urban and walkway trail system including, but not limited to access points, landscaping, proper lighting, intersection improvement, decorated accent paving materials, and other pedestrian improvements. Ensure easy linkages to important activity areas such as schools, commercial areas, cultural and social centers and other high pedestrian activity areas.	Development Services, Recreation Services	Development fees	Ongoing	CD-2.2 CD-2.3 CD-2.4 CD-2.5 CD-6.2				PS-2.2 PS-2.3 PS-3.1 PS-3.2 PS-3.3
CD-13.1	Develop a community awareness program to encourage local use of bicycles paths, lanes, and routes including posting maps on the City’s website. Include bicycle and pedestrian safety and enforcement when developing community awareness programs.	Community Development	General fund	Ongoing			CR-6.4 CR-7.5		PS-3.1 PS-3.2 PS-3.3
CD-13.4	Make bikeway improvements a funding priority by: 1) Continuing to consider financing bikeway design and construction as part of the City’s annual construction and improvement fund; 2) Incorporating bikeway improvements as part of the Capital Improvement Program; and 3) Aggressively pursue regional funding and other Federal and State sources for new bikeways.	Development Services	Capital Improvement Program (CIP) funds, Federal and State funding sources	Ongoing			CR-6.4 CR-7.5		
SECTION III: INFRASTRUCTURE									
CD-14.1 CD-14.2 CD-14.4	Review development proposals for consistency water, power and solid waste disposal infrastructure requirements.	Development Services, Maintenance Services	General Fund, development fees	Ongoing					
CD-14.2	Implement the City’s Water Master Plan recommendations for replacement, maintenance, and improvement of water services.	Maintenance Services	General Fund, development fees, state and federal funds	Ongoing					
CD-14.2	Implement the City’s Sewer Master Plan recommendations for replacement, maintenance, and improvement of sewer services.	Maintenance Services	General Fund, development fees, state and federal funds	Ongoing					
CD-14.1	Review development proposals for consistency water, power and solid waste disposal infrastructure requirements.	Development Services	General Fund, development fees	Ongoing					
CD-14.3	Continue to balance infrastructure fees with the cost of providing infrastructure services to new development.	Maintenance Services	General Fund, development fees	Ongoing					
CD-15.1 CD-15.2	Continue to participate in the Orange County Storm Water Management Plan.	Maintenance Services	General Fund	Ongoing	CD-26.1				
CD-15.1 CD-15.2	Provide information on storm water hazards, correct disposal techniques, and recycling options within the Brea Line on a quarterly basis.	Maintenance Services	General Fund	End of 2005	CD-26.1				
CD-15.3	Consider implementing parking restrictions for all streets in Brea on days in which street sweeping occurs.	Maintenance Services	General Fund	End of 2005					
CD-16.1	Provide funding or development incentives to encourage the installation of on-line services or learning opportunities.	Development Services, Maintenance Services	General Fund	End of 2006					
CD-16.2	Examine the feasibility of developing an on-line network or City-intranet for development of on-line building permits, registration, or payment of bills	Development Services, Maintenance Services	General Fund	By end of 2006					

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SECTION IV: ECONOMIC DEVELOPMENT									
Tax Base Revenue Growth									
CD-23.1 CD-23.3 CD-23.6 CD-24.1 CD-24.2 CD-24.4 CD-24.5 CD-25.1	<p>Continue to implement and update, as needed, the Business Retention and Attraction Program, which includes a regional marketing plan, the Brea Business Beat Program, coordination of the Economic Development Committee, the North Orange County Partnership (NOCP), and participation in the Orange County Consortium, and the Orange County Business Council activities.</p> <p>Continue to coordinate with the North Orange Partnership (NOCP), Chamber of Commerce, and the Orange County Business Council to address the needs of existing and future businesses in the community. The City will work with these agencies to obtain input from the business community as to the best means for assisting local businesses and maintaining a healthy business environment.</p> <p>Continue to work with the Brea Chamber of Commerce in providing services and programs that meet the needs of Brea’s business community.</p>	Economic Development North Orange County Partnership Brea Chamber of Commerce			CD-4.1 CD-6.5				
CD-23.2	Revise the zoning ordinance and map to reflect the adopted Land Use Policy Map, and implement the update ordinance and map over time.	Development Services	General Fund	By the end of 2004					
CD-23.5 CD-26.1	Continue to implement the Redevelopment Agency’s 5-year Implementation Plan, Agency adopted goals, and Project Area Plans.	Economic Development Department	General Fund	Ongoing	CD-6.5				
CD-23.7	Create a program (updated regularly) that identifies and advertises childcare services in the City of Brea to residents, employers, and employees in Brea.	Community Services	General fund	Complete by 2004, Ongoing					
Diversity									
CD-24.3	Work with Family Resource Center to offer educational and training opportunities for Breans.	Community Services	General fund	Ongoing					
Expansion of Downtown									
CD-25.2	Review development proposals to ensure proper site design consistent with the Zoning Ordinance Development Standards. Reconfigure parcels, consistent with the Subdivision Map Act, to ensure greater street visibility and adequate automobile and pedestrian access.	Development Services	General fund	Ongoing					
Revitalization of Aging Business Centers									
CD-26.2	Continue to provide low-interest loans to Brea businesses through the commercial Rehabilitation Loan Program that matches loans to businesses of exterior remodeling, common space upgrading, parking improvements, landscape and hardscape upgrades, and signage improvements.								
SECTION V: GROWTH MANAGEMENT									
CD-28.1	Participate in inter-jurisdictional planning forums such as the County of Orange, the Orange County Transportation Authority (OCTA) and other local jurisdictions or other appointed bodies to implement Measure M and the development of future revisions.	Development Services	General fund, Measure M	Ongoing	CD-9.1 CD-9.2 CD-9.3 CD-9.4				
CD-28.1	Participate in the inter-jurisdictional planning forums to discuss traffic improvements, cooperative land use planning and appropriate mitigation measures for development projects with multi-jurisdictional impacts.	Development Services	General fund, Measure M	Ongoing					
CD-27.5 CD-28.3	Work with inter-jurisdictional planning forums to improve the sub regional balance of jobs and housing	Development Services	General fund, Measure M	Ongoing					
CD-26.3 CD-28.2	Cooperate with state, county, and local governments in planning and implementing the City’s Circulation Element, and coordinating efforts to ensure orderly development.	Development Services	General fund, Measure M	Ongoing			CR-13.1		
CD-27.1	Coordinate population, housing, employment, and land use projections with the state Department of Finance, Southern California Association of Governments (SCAG), the County of Orange Development Monitoring Program, and local school and water districts.	Development Services	General fund, Measure M	Ongoing					
G-28.1	Continue to cooperate with the County of Orange in annually updating the Congestion Management Plan (CMP). Participating in the annual CMP update will ensure that the City receives its share of state gasoline sales tax revenue for transportation improvements.	Development Services	General fund, Measure M	Ongoing					
G-27.4 G-27.5	Provide incentives for infill development through development and parking standards in the City’s zoning code.	Development Services	General fund	By 2003					

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					Community Development	Housing	Community Resources	Community Services	Public Safety										
SECTION VI: PARKS AND OPEN SPACE SECTION																			
Parks																			
CR-1.1 CR-1.2 CR-1.4 CR-1.5 CR-1.6 CR-1.7 CR-3.3 CR-3.6	Assess the existing park and recreation system according to the standards established in the Parks and Open Space Section. Require dedication of park facilities, a fee in lieu thereof, or a combination of both, as a condition of new development pursuant to the Quimby Act. Also encourage the development of parks and recreational facilities by the private sector, but available for use by the public. Annually review park facility dedication and development fee requirements to ensure they reflect changing needs of the community, population growth, and current land and construction costs. Properly maintain and operate the grounds and facilities of existing parks to minimize vandalism and crime, affirm safe and pleasant environments, and maximize public use and enjoyment.	Community Services, Development Services	Development fees, General fund, Park dedication funds	Annually	CD-1.7 CD-1.8 CD-8.3 CD-8.6		CR-6.2 CR-6.3 CR-6.4 CR-6.6 CR-6.7	CS-2.1 CS-2.2 CS-2.3 CS-2.4	PS-2.3 PS-3.1 PS-3.2 PS-3.3										
CR-1.3	Create new park standards of park development as follows: <table><tr><th>Type of Park</th><th>Size and Service Area</th></tr><tr><td>Smaller green spaces in urban areas (mini, tot lots, and/or pocket parks)</td><td>0.5 to 5 acres, with a ¼ mile service area radius in residential setting</td></tr><tr><td>Neighborhood Park</td><td>5-10 acres, with a ¼- to ½-mile service area radius</td></tr><tr><td>Community or Sports Park</td><td>20-50+ acres, with a ½- to three- mile service area radius</td></tr><tr><td>Regional Park</td><td>50 acres or larger</td></tr></table>	Type of Park	Size and Service Area	Smaller green spaces in urban areas (mini, tot lots, and/or pocket parks)	0.5 to 5 acres, with a ¼ mile service area radius in residential setting	Neighborhood Park	5-10 acres, with a ¼- to ½-mile service area radius	Community or Sports Park	20-50+ acres, with a ½- to three- mile service area radius	Regional Park	50 acres or larger	Community Services, Development Services	Development fees, General fund, Park dedication funds	Establish new standards by end of 2004;	CD-8.3				
Type of Park	Size and Service Area																		
Smaller green spaces in urban areas (mini, tot lots, and/or pocket parks)	0.5 to 5 acres, with a ¼ mile service area radius in residential setting																		
Neighborhood Park	5-10 acres, with a ¼- to ½-mile service area radius																		
Community or Sports Park	20-50+ acres, with a ½- to three- mile service area radius																		
Regional Park	50 acres or larger																		
CR-2.1 CR-2.2 CR-3.7	Review development proposals for potential impacts to existing public parks and open space from non-recreational uses. Ensure that new uses or facilities, including new recreation facilities, do not displace existing casual use facilities and parks.	Development Services, Community Services	Development fees	Ongoing	CD-5.4														
CR-3.1	Create a scheduling program that maximizes use of available recreational programs and facilities.	Community Services	General fund	Establish program by end of 2004;				CS-2.2 CS-2.3 CS-2.4											
CR-3.2	Continue to engage in joint use agreements with the Brea-Olinda School District to further expand recreational facilities.	Community Services, Development Services, Brea-Olinda School District	General fund	Ongoing				CS-3.1 CS-3.2 CS-3.3 CS-6.2											
CR-3.4	Research “Rails to Trails” program and related resources for potential funding sources. Create strategy and proposal to convert abandoned segments of the Union Pacific railroad right-of-way to an additional recreational use, trail, and/or greenway.	Development Services, Community Services	General fund	Complete analysis by 2006			CR-6.4 CR-7.3												
CR-3.5	Collaborate with Federal, state, regional, and local agencies regarding the integration with existing and potential trail systems, recreational facilities, and recreation programs.	Development Services	Development fees, General fund	Ongoing			CR-4.3 CR-5.3 CR-6.1 CR-6.2 CR-6.3												
Open Space																			
CR-4.1 CR-5.1	Investigate creative methods or programs aimed at acquiring and/or purchasing open space lands such as: <ul style="list-style-type: none">Conservation easements;Purchase of development rights;Transfer of development rights;Mitigation and Land banking;Development rights agreement; andOpen space preservation fund;	Development Services	Development fees, Bonds, Special assessment districts, Grants, Open space conservation funds,	By the end of 2004;	CD-1.7 CD-1.9 CD-1.10 CD-6.2 CD-6.7 CD-7.1 CD-7.5 CD-8.6		CR-8.1 CR-8.3 CR-9.1 CR-9.2 CR-9.3 CR-9.5 CR-10.6												

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
SECTION VIII: WILDLIFE HABITAT									
CR-8.1	<p>Require development proposals, particularly in sphere of influence and hillside areas to preserve, restore, and enhance existing wildlife corridors, habitat, and roadway crossings.</p> <p>Require development proposals to include the assessment of potential migratory birds and raptor nests (in compliance with the Migratory Bird Treaty Act and the California Fish and Game Code.) Mitigation for the presence of active nests may be conducted in the following ways:</p> <ul style="list-style-type: none">▪ Prior to the commencement of tree removal during the nesting season (February – July), all suitable habitats should be thoroughly surveyed for the presence of nesting birds by a qualified biologist. If any active nests are detected, the area shall be flagged and avoided until the nesting cycle is complete; or▪ Tree removal and grading may be delayed until after the breeding season (August-January) to ensure that no active nests will be disturbed.	Development Services, United States Fish and Wildlife Service (USFWS), California Department of Fish and Game (CDFG)	Development fee, Environmental impact mitigation	Ongoing	CD-6.2		CR-10.3 CR-10.5		
CR-8.2 CR-9.2 CR-9.3 CR-9.4	<p>Assess development proposals for potential impacts to significant natural resources pursuant to the California Environmental Quality Act (CEQA) and associated state and federal regulations. Require appropriate mitigation for all significant impacts if impact avoidance is not possible. Mitigation measures for habitat and species may include, but are not limited to, avoidance, enhancement, restoration, or a combination of any of the three. Address the following subjects in impact assessment as applicable to individual development proposals:</p> <ul style="list-style-type: none">▪ Natural communities;▪ Riparian and wetland habitat (including potential jurisdictional areas);▪ Coastal sage scrub habitat;▪ Coast live oak habitat;▪ Rare and endangered plant and animal species;▪ Habitat fragmentation (including disruption of wildlife corridors); and▪ Creeks , blue line streams, and associated tributaries;	Development Services	Development fee, Environmental impact mitigation	Ongoing	CD-6.3		CR-10.3 CR-10.5		
CR-8.3	<p>Require development proposals to consult with regulatory agencies, including the United States Fish and Wildlife Service (USFWS), California Department of Fish and Game (CDFG), United States Army Corp of Engineers (USACE), about natural resources if the following occurs on the project site:</p> <ul style="list-style-type: none">▪ Potential take or substantial loss of occupied habitat for any threatened or endangered species; or▪ Existing drainage features (jurisdictional area) are located within the project site.	Development Services, United States Fish and Wildlife Service (USFWS), California Department of Fish and Game (CDFG)	Development fees	Ongoing					
CR-8.4	Work with resource agencies, universities, and other groups that help monitor wildlife and determine effectiveness of wildlife corridors.	Development Services	General fund, Development fees	Ongoing					
CR-9.1	Consult with Wildlife Corridor Conservation Authority (WCCA) to provide the proper planning, conservation, environmental protection, and maintenance of habitat and wildlife corridors.	Development Services, Wildlife Corridor Conservation Authority (WCCA)	General fund	Ongoing	CD-6.3				

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CR-9.5 CR-9.6	Investigate and create programs to manage wildlife habitat and natural resources using sound ecological principles and professionally accepted methods to protect and restore sensitive animal populations and their habitats and therefore preventing major disruptions or destruction.	Development Services, Non-profit resource groups	General fund	Establish program by end of 2006; Implement as needed					
SECTION IX: SCENIC RESOURCES									
CR-10.1 CR-10.2	Investigate creating program with standards and regulations for scenic routes and highways within the Brea Planning Area. Create program thereafter if deemed feasible.	Development Services	General fund	Investigate program by end of 2005					
CR-10.3 CR-10.5	Assess development proposals for potential impacts to significant natural resources pursuant to the California Environmental Quality Act (CEQA) and associated state and federal regulations. Require appropriate mitigation for all significant impacts if impact avoidance is not possible. Mitigation measures for habitat and species may include, but are not limited to, avoidance, enhancement, restoration, or a combination of any of the three. Address the following subjects in impact assessment as applicable to individual development proposals: <ul style="list-style-type: none">Natural communities;Riparian and wetland habitat (including potential jurisdictional areas);Coastal sage scrub habitat;Coast live oak habitat;Rare and endangered plant and animal species;Habitat fragmentation;Creeks, blue line streams, and associated tributaries;Significant tree stands.	Development Services	Development fees	Ongoing					
CR-10.4	Assess development proposals, including those in Brea’s Sphere of Influence, for potential impacts to important visual resources identified in the Scenic Resources Section pursuant to the California Environmental Quality Act. Require appropriate mitigation measures for all significant impacts. Consider important ridgelines, creeks, open space, views of the surrounding hillsides, and light and glare affects.	Development Services	Development fees	Ongoing			CR-4.1 CR-5.1		
CR-10.6	Work with Federal, state, regional, and other appropriate public agencies, private entities, and landowners to conserve, protect and enhance natural resources throughout Brea’s Planning Area.	Development Services	General fund	Ongoing					
SECTION X: WATER CONSERVATION AND QUALITY									
CR-11.1 CR-11.4 CR-11.5	Encourage water conservation throughout Brea in the following ways: <ul style="list-style-type: none">Encourage the Maintenance Services Department to expand the production of recycled water and work with the districts to develop new uses for recycled water;Require new projects to install and maintain a dual system when reclaimed water is available;Require the use of drought resistant plant species (native species where possible) in landscaping for private and public areas, including parks;Work with the Maintenance Services Department on the development of new water sources to serve the Planning Area;Work with the Brea-Olinda School District to establish water conservation programs;Require the incorporation of water conservation devices (including low-flush toilets, flow restriction devices and water conserving appliances) in new residential and non-residential development, public projects and rehabilitation projects; andContinue to implement where applicable, the regulations and requirements in the Water-Conserving Landscape Ordinance.	Development Services, Maintenance Services	General fund	Ongoing	CD-9.1 CD-9.2 CD-9.3 CD-9.4				

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CR-11.2	Where practical, incorporate Federal, state, and other agency policies and standards for water efficiency (e.g.: reclaimed and recycled water for landscape irrigation) into City codes, regulations , and procedures	Maintenance Services	General fund	Ongoing					
CR-11.3	Regularly review the water rate structure to ensure that it encourages efficiency and is competitive.	Maintenance Services	General fund	Ongoing	CD-9.1 CD-9.2 CD-9.3				
CR-11.4 CR-11.6 CR-12.1 CR-12.2	To reduce pollutants in urban runoff, require new development projects and substantial rehabilitation projects to incorporate Best Management Practices pursuant to the National Pollutant System Discharge Elimination System Permit (NPDES), Santa Ana Regional Quality Water Control Board, and the County of Orange Drainage Area Master Plan to ensure that the City complies with applicable State and federal regulations. Adopt and enforce regulations in educational efforts to eliminate pollution from urban runoff.	Development Services, Maintenance Services, Santa Ana Regional Quality Water Control Board, County of Orange,	Development fees, Drainage fees, General fund, state and Federal funding fources	Ongoing					
SECTION XI: AIR QUALITY									
CR-13.1	Continue to implement the Transportation Demand Management (TDM) ordinance that implements the provisions of the 1997 Air Quality Management Plan. The ordinance will specify various TDM methods to reduce trips and influence travel modes such as: <ul style="list-style-type: none">▪ Trip reduction programs for City staff;▪ Van pool programs for private employers;▪ Employee incentives for public transit use;▪ Preferential parking for carpools;▪ Trip reduction programs for major commercial centers; and▪ Alternative transportation modes for major events. Implement the programs described in the Circulation and Land Use Sections related to transportation system management (TSM) to avoid traffic congestion and reduce related emissions levels and urban runoff pollutants resulting from excess vehicle travel miles.	Development Services	General fund	By the end of 2006	CD-11.1 CD-11.2 CD-11.3 CD-11.4 CD-11.5 CD-11.6 CD-12.1 CD-12.2 CD-12.4				
CR-13.2	Promote retrofit programs by the City to reduce energy usage and consequently reduce emissions from energy consumption. Provide informational literature about available retrofit programs at City offices. Inform property owners of retrofit programs when plans for remodeling and rehabilitation projects are submitted.	Development Services, Southern California Gas Company, Southern California Edison Company	General Fund, development fees, Southern California Gas Company, Southern California Edison Company	Ongoing					
CR-13.3 CR-13.4 CR-13.5	Review development proposals for potential air and water quality impacts pursuant to the California Environmental Quality Act (CEQA), Orange County Air Pollution Control District, and the South Coast Air Quality Management District CEQA Air Quality Handbook. Construction impacts can be reduced by enforcing SCAQMD Rule 403. Reduce long-term impacts using available land use and transportation planning techniques such as: <ul style="list-style-type: none">▪ Incorporation of public transit stops;▪ Pedestrian and bicycle linkage to commercial centers, employment centers, schools and parks;▪ Preferential parking for carpools;▪ Traffic flow improvements; and▪ Employer trip reduction programs.	Development Services	General fund	Ongoing	CD-11.1 CD-11.2 CD-11.3 CD-11.4 CD-12.1 CD-12.3 CD-12.4		CR-7.5 CR-13.4 CR-13.5		

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CR-13.6 CR-13.7 CR-13.8	<p>Work with the South Coast Air Quality Management District (SCAQMD) and the Southern California Association of Governments (SCAG) to implement the Air Quality Management Plan (AQMP) and meet federal and state air quality standards for all pollutants. To ensure that new measures can be practically enforced in the region, participate in future amendments and updates of the AQMP.</p> <p>To reduce dust and particulate matter levels, implement SCAQMD’s fugitive dust control measures such as:</p> <ul style="list-style-type: none">▪ Restricting outdoor storage of fine particulate matter;▪ Controlling construction activities and emissions from unpaved areas; and▪ Paving areas used for vehicle maneuvering. <p>Cooperate with the Integrated Waste Management Department’s (IWMD) Regulatory Compliance group and South Coast Air Quality Management District (SCAQMD) to enforce air quality regulations at the Olinda Alpha Landfill.</p>	Development Services, IWMD, and SCAQMD	General fund	Ongoing			CR-13.7 CR-13.8		
SECTION XII: HISTORIC RESOURCES									
CR-14.1 CR-14.3	Assess development proposals for potential impacts to significant historic and cultural resources pursuant to 15064.5 of the California Environmental Quality Act.	Development Services	Development fees	Ongoing	CD-5.4				
CR-14.2	Investigate the potential of creating historic districts, conservation districts, and/or preservation overlay zones within the City. Amend the Historic Preservation Ordinance in developing criteria for district designation and include appropriate regulations to safeguard historic resources within the delineated district.	Development Services	General fund,	Investigate by end of 2005;	CD-5.7				
CR-14.4 CR-14.5	Research all types of possible funding sources and financial assistance (such as California Mills Act) to help promote, preserve, and restore historical resources in Brea. Such funding sources can include, tax incentives, Federal and state funds, grants, awards, loans, and other financial sources.	Development Services	General fund, Tax credits, grants, state and Federal funding sources	Ongoing	CD-4.7				
CR-14.6	<p>List historic resources and structures to various Federal, state, and local historic registers, including Brea’s Historic Resources Register, to prevent and discourage demolition.</p> <p>Update the City’s Historic Resources Register to further increase level of awareness of Brea’s historical resources. Continue to add resources that meet City’s Historic Preservation Ordinance.</p>								
CR-14.7 CR-14.8 CR-14.9 CR-15.3 CR-15.5 CR-15.6	<p>Work with Community Services and Recreation Services Department to promote Brea’s heritage through artwork, signs, preservation, recreation programs, events, and historical structures throughout the City and in City park lands.</p> <p>Use Federal, state, non-profit, and private programs and resources to promote Brea’s historic resources.</p>	Development Services, Community Services	General fund	Ongoing	CD-4.7 CD-5.6			CS-5.1 CS-5.2 CS-5.4 CS-5.6	
CR-15.1	Identify and implement programs to assist and encourage private property owners to preserve historic, cultural, and archaeological resources within the City.	Development Services	General fund	Ongoing					
CR-15.2	Continue to work with the City’s Historical Committee and Brea Historical Society to accomplish the goal of increasing awareness of Brea’s historic resources and the importance of their preservation. Work with Historical Society in preserving and recognizing City’s historical materials and resources. Continue to distinguish resident’s hard work for renovating and restoring historic structures with the Brea Historic Preservation Award honored by both the Brea Historical Society and City Council.	Development Services	General fund	Ongoing					
CR-15.4	Continue to work with the Brea Olinda Unified School District to provide access to the City’s information and structures that reflect the community’s history.	Development Services, Community Services	General fund	Ongoing				CS-3.1 CS-3.5	

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					Community Development	Housing	Community Resources	Community Services	Public Safety
SECTION XIII: HUMAN SERVICES									
CS-1.1	Continue to use the Community Center as a resource for family classes.	Community Services Department	General Fund	On-going					
	Continue to use volunteer coordinators and committees to coordinate family classes and activities.	Community Services Department	General Fund	On-going					
	Conduct an annual survey to assess the supply and demand of childcare in Brea (by a volunteer).	Community Services Department	Not applicable	Annually					
	Maintain and make available pertinent information on child care providers through referral information.	Community Services Department	General Fund	On-going					
	Encourage full integration of individuals with disabilities in all phases of community life.	Community Services Department, Development Services	General Fund	On-going					
	Advocate, enhance and maintain the delivery of meals to the homes of low income, frail seniors, through the City, County and Feedback.	Senior Citizen Advisory	General Fund	On-going					
	Maintain (in partnership) an adult day program in Brea	Community Services Department	General Fund	On-going					
	Refine and expand the existing provider inventory for disabled residents services	Community Services Department	General Fund	On-going					
	Formalize a commitment to support the Brea Family Resource Center through adopting of the Human Services Master Plan.	Community Services Department	General Fund	2003					
	Maintain support for community volunteer coordinator program	Community Services Department	Not applicable	On-going					
	Continue to offer family friendly arts experiences highlighting value and fun.	Community Services Department	General Fund	On-going				CS-5.3	
CS-1.1 CS-1.2	Maintain a Human Services Coalition to facilitate the establishment of community based agencies and organizations that provide human services.	Community Services Department	Not applicable	On-going					
	Work with the School District to collaborate on after school and summertime programs.	Community Services Department , Brea-Olinda School District,	General Fund	On-going					
	Continue to expand business involvement to support youth and families.	Community Services Department	General Fund	Develop annually					
	Evaluate parent education programs and resources for effectiveness	Community Services Department	General Fund	On-going					
	Update and evaluate community awareness campaign regarding well-being of youth, families, and available resources.	Community Services Department	General Fund	By 2004					

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CS-1.1 CS-1.4	Continue to establish various partnerships with law enforcement.	Brea Police Department,	Not applicable	On-going					
	Identify needed teen prevention programs for particular teen age groups.	Community Services Department							
	Continue to market the volunteer program for the older population to tap into their skills and life experiences.	Community Services Department	General Fund	On-going					
	Encourage the development of long term care facilities in Brea that will serve the needs of low-income seniors.	Development Services	General Fund	2005					
	Provide programs and activities that focus on socialization, recreation, health, wellness and education needs at the Community Center. Continue vigorous effort to attract the active senior.	Community Services Department	General Fund	On-going					
	Annually provide documented information on services and programs available in the community for older population.	Community Services Department	General Fund	Annually					
	Continue to support and expand public transportation for seniors.	Community Services Department, Development Services Department	General Fund	On-going					
	Expand the supply of quality licensed home childcare providers as need is determined through survey data. Explore the feasibility of including child care impact mitigation in development agreements. Continue to be available for cooperative daycare programs with Brea Olinda School District.	Brea, Olinda School District, Development Services	General Fund	Conduct survey by end of 2005					
	Continue to provide free meeting space for senior citizens' groups at the Brea Senior Center	Community Services Department	General Fund	On-going					
	Support and sustain the activities of the Brea Senior Center including transportation and the lunch program	Community Services Department	General Fund	On-going					
	Encourage quality services targeted to Brea residents with disabilities, such as Brea Express	Community Services Department	General Fund	On-going					
	Expand and support youth volunteer programs to encourage community involvement.	Community Services Department	General Fund	On-going					
	Support and enhance the Case Management Program, the Homemaker Program, and Respite Service program delivered from the Brea Senior Center for "frail elderly"	Senior Citizen Advisory	General Fund	On-going					
CS-1.1 CS-1.2 CS-1.4	Develop and expand hotline for teens with updated programs and services.	Community Services Department	General Fund	Implement hotline and other programs by late 2006					
	Investigate the feasibility of Youth Council and annually evaluate the level of participation of Student Advisory Board (7 th & 8 th graders).	Community Services Department, Brea-Olinda School District	General Fund	Begin investigation by 2005					
	Evaluate effectiveness of youth employment program for teens.	Community Services Department	General Fund	Annually					
CS-1.1 CS-1.2 CS-1.4	Encourage the development of local recreational alternatives for older teens (17-19)	Community Services Department	General Fund	On-going					

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CS-1.1 CS-1.3 CP-1.4	Continue to strive to establish sports programs to meet the developmental skills/ differences of youth.	Community Services Department	General Fund	On-going					
CS-1.1 CS-1.6	Annually evaluate After School Program at the Community Center. Involve participants and their parents in determining future programs and activities. Host a regular “convening” of service group stakeholders every two years. Inform service providers of the volunteer coordinator’s role. Create a formal community education system and conduct personal outreach to senior citizens. Increase collaboration between schools, the community center and parents through exchanging activity calendars, and having a contact person at each school, community center, the City and the police department.	Community Services Department Community Services Department, Development Services Department Community Services Department Community Services Department, Brea Police Department	General Fund General Fund General Fund General Fund	Annual Every 2 years End of 2006 On-going					
CS-1.2 CS-1.3	Encourage bilingual families/parents to volunteer at the community center	Community Services Department	Not applicable	On-going					
CS-1.2 CS-1.4	Offer a shuttle bus from the community center to the junior high school.	Community Services Department	General Fund	2004					
CS-1.3	Offer free/low cost child care at the site of ESL classes. Encourage the continuation and development of after school and evening programs for children and youth. Maximize participation by increasing the number of locations where the programs are provided and supporting transportation options to these locations. Develop a focused implementation plan that will examine the needs of youth, senior, and cultural integration programs in Brea. The Plan will examine existing needs, resources, and service gaps.	Community Services Department Development Services Department Community Services Department	General Fund General Fund, Redevelopment, Impact fees General Fund	2003 On-going 2004					
CS-1.4	Create developer incentives (such as increased floor area ratio or reduced parking requirements) for employers or developers who include child and/or senior care facilities in the design of new housing and commercial buildings. Provide an internet link and description of community clubs on the City’s website.	Development Services Department Development Services Department	Impact fees General Fund	2004 2003					
CS-1.4 CS-1.5	Establish/designate a series of days which focus on specific charitable events/programs that service clubs could jointly support to the level of capability.	Community Services Department	Not applicable	2004					
CS-1.4 CS-1.5 CS-1.6 CS-1.7	Look into volunteers at the senior center, cultural organizations and high school students to translate at schools and school events such as during Parent Teacher nights.	Community Services Department, Brea Olinda Unified School District	Not applicable	On-going					
CS-1.5	Establish “volunteer time” as a community service credit for city employees working for community organizations or at events. The City shall work with faith based organizations in the community to expand children-oriented services to the youth of Brea.	Community Services Department Community Services Department	Not applicable Not applicable	2003 On-going					

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CS-1.5 CS-1.6	Develop a coordination director or liaison between the city and community groups. This position would coordinate the assistance of service clubs to assist/perform charitable programs such as “taste of Brea”, “Fourth of July” and other similar events. This would also help in informing clubs when any city assets/equipment is available/planned for redistribution.	Brea Community Services Department	General Fund	2003					
CS-1.6	Establish tangible incentives and recognition programs to high school volunteers for community service.	Brea Olinda Unified School District	Not applicable	2003					
SECTION XIV: RECREATIONAL SERVICES									
CS-2.1	The City shall strive to meet the growing recreational needs of residents through the acquisition of new programs and recreational facilities. Support community and senior services agencies with developing recreational outreach programs.	Community Services Department	General Fund	On-going Development implementation program by 2005.					
CS-2.2	Work with the Brea Olinda School District to develop after school recreational opportunities for teens and youth.	Community Services Department, Brea Olinda School District	General Fund,	On-going					
CS-2.3	Partner with private agencies and employment centers to develop recreational programs such as work-related sports leagues and fitness days.	Community Services Department	General Fund	2003					
CS-2.4	Continue to engage in joint use agreements with the Brea-Olinda School District to further expand recreational facilities.	Community Services Department , Brea Olinda School District	General Fund	On-going			CR-3.2 CR-1.5		
CS-2.5	Continue to support the role of the Parks, Recreation, and Human Services Commission.	Community Services Department	General Fund	On-going					
SECTION XV: EDUCATION SERVICES									
CS-3.1	Work with the Brea Olinda Unified School District to determine ways that schools can be made more available to the community for weekend and evening use. Increase collaboration between schools, the community center and parents through exchanging activity calendars, and having a contact person at each school, community center, the City and the police department Cooperate with existing public and non-profit service agencies to develop a service program that will coordinate the efforts of providing education to children and youth in Brea.	Brea Olinda Unified School District, Development Services Department	General Fund	On-going					
CS-3.2	Provide regular status reports to the Brea Olinda Unified School District on potential and approved development projects. Review development proposals and amendments for consistency with school facility requirements.	Brea Olinda Unified School District, Development Services Department	General Fund	Implement by 2005.					PS ES-1.3
CS-3.1 CS-3.2	Explore creating a part-time school and city liaison position.	Brea Olinda Unified School District, Development Services Department	General Fund	Investigate feasibility by end of 2005.					
CS-3.3	Work with the Brea Olinda school district to assess development impact fees and other potential funding sources for the development of new school facilities.	Brea Olinda Unified School District, Planning Department	General fund	On-going		ES-1.3			
CS-3.2 CS-3.3	Require an assessment of school impacts prior to the approval of development projects that require legislative acts, including general plan amendments and zoning changes.	Brea Olinda Unified School District, Development Services Department	General Fund	Investigate feasibility by end of 2005.					

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					Community Development	Housing	Community Resources	Community Services	Public Safety
CS-3.4 CS-3.5	Offer a shuttle bus from the community center to the junior high school.	Brea Olinda Unified School District, Development Services	General Fund	Investigate feasibility by end of 2004.					
CS-3.6	Encourage the establishment of a post-secondary educational institution such as an art school, satellite university campus, or vocation school. Provide funding and regulatory incentives to facilitate development.	Economic Development, Development Services	Impact fees and outside funding sources	Commence investigation by 2005.					
SECTION XVI: LIBRARY SERVICES									
CS-4.1	Encourage adequate library services not only for general users of the facility, but also those involved with children’s programming and English as a second language users.	Orange County Library	General Fund	On-going					
CS-4.1 CS-4.3	Establish an advisory network composed of representatives of local public facility and service provider, City officials, the Brea Olinda School District and the Orange County Public Library. This network would not be a standing board of the City, but rather, a group that periodically meets and advises the Orange County Library in order to ensure that the community’s needs for library services are being met. Explore possible joint marketing Library programs with City and Schools.	Orange County Library, City of Brea, Brea Olinda Unified School District	General Fund	2004 Investigate feasibility by 2004.					
CS-4.3	Identify and continually monitor library service needs in the community through surveys and outreach. Provide advanced communication opportunities for the public at City libraries. Explore need for citizens support group for the Library. Continue effort to expand existing Library programs through the use of teen and adult volunteers.	Orange County Library, Community Services Department	General Fund	2003 Ongoing Investigate program by 2005. On-going					
CS-4.4	Cooperate with the Orange County Public Library system, in exploring the development of maintaining a new or expanded library facility in the community.	Orange County Library	General Fund	Investigate feasibility by 2005.					
SECTION XVII: CULTURAL ARTS									
CS-5.1	Continue implementation of the Arts in Public Places Program.	Community Services Department, Development Services	General Fund, Development fees	On-going					
CS-5.1 CS-5.11	Prepare a Cultural Arts Master Plan.	Community Services Department	General Fund	Complete Plan by end of 2005					
CS-5.2	Work with the Brea Historical Society to establish criteria to include more representation of Brea’s history and historical resources in arts programs and public art.	Community Services Department,	General fund, Development fees	On-going					
CS-5.2 CS-5.9	Explore new and creative methods for capturing and preserving the cultural heritage of the community, such as oral history programs and videotapes.	Community Services Department	General Fund	2005					
CS-5.3	Continue to integrate the fine arts into the After School Program. Continue to establish art internships.	Community Services Department	General Fund	On-going					
CS-5.3 CS-5.7	Cooperate with the Brea Olinda Unified School District, local private schools and colleges to increase art education in Brea.	Community Services Department , Brea Olinda School District	General fund, School District funds	On-going					
CS-5.4	Develop an art recognition or awards program to recognize local artists.	Community Services Department	General Fund	Establish program by end of 2005					

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
CS-5.5	Develop opportunities for live/work “artist loft” housing for artist through zoning, regulatory incentives and funding. Restrict these units for use by local artists.	Community Services Department, Development Services	General Fund	Explore development of program by end of 2005. Implement as needed.					
CS-5.6	Adopt a plaque program to recognize culturally important and heritage sites. Continue implementation of the Art Shelter program for public bus stops. Develop program objectives and provide detailed standards and guidelines for the installation of public art, with an emphasis on the relationship between local history and public art. Address issues of artist selection, project siting, funding, etc. There should be close coordination with the Streetscape Standards & Guidelines and the Environmental Graphics Program.	Community Services Department	General Fund	Develop of program by 2006 On-going Develop program by 2006					
CS-5.8	Examine possible private/public partnerships to further cultural arts awareness and programs.	Community Services Department	General Fund	On-going					
CS -5.11	Consider developing an ‘arts shuttle’ similar to the arts shuttle in Laguna Beach and Pasadena that provides transportation to different venues in Brea.	Community Services Department, Development Services	General Fund	Explore feasibility of shuttle by 2005.					
CS-5.12	On a periodic basis, poll the community to identify demand for cultural arts programs and to determine whether needs/desires are being met.	Community Services Department	General Fund	Develop survey by end of 2004. Poll community every two years.					
CS -6.1	Continue to utilize and promote the Curtis Theater, Brea Gallery, and the Community Center for cultural art venues.	Community Services Department	General Fund	On-going					
CS-6.2	Develop joint-use agreements with the Brea Olinda School District for the sharing of performance and exhibit spaces.	Community Services Department, Brea Olinda School District	General Fund	Begin development of agreements by 2004					
CS-6.3 CS-6.3	Examine opportunities within existing structures and new development for the exhibit spaces or performance venues.	Community Services Department, Development Services	General Fund	2005					
CS- 7.2	Encourage Brea talent to apply for grants for public art creation and programs.	Community Services Department	General Fund	On-going					
CS-7.1 CS- 8.1	Apply for state, federal, local and private grants to increase participation and promote Brea’s cultural arts programs.	Community Services Department	General Fund	2005 and as needed					
CS-7.3	Encourage City staff to volunteer at City-sponsored arts events.	Community Services Department, City of Brea	General Fund	On-going					
CS-7.2 CS--8.1	Work with non-profit, private and community organizations to provide funding, volunteer and exposure for cultural arts activities. Explore the development of a community or privately sponsored plaque or mural program.	Community Services Department	General Fund	On-going					

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
SECTION XVIII: EMERGENCY SERVICES AND SAFETY									
PS-1.1	Ensure that city staff continues to meet with the Brea Police Department to identify community needs, issues and any impacts that new development might have on police services. Evaluate the need for additional police facilities to serve new development.	Police Services	General fund	Ongoing					
PS-1.2	Coordinate with the Brea Fire and Police Department to determine the need and applicability of new technology and equipment in Brea.	Police Services, Fire Services	General fund	Ongoing					
PS-1.3	Evaluate the number of officers, total population, and crime statistics to ensure that appropriate levels of police protection are provided citywide.	Police Services	General fund	Ongoing					
PS-1.4	Fund appropriate levels of fire personnel, staff, and equipment, to maintain a four- to six-minute emergency response time for fire emergencies.	Police Services, Fire Services	General fund	Ongoing					PS-6.2
	Utilize wildland urban fire hazard mitigation techniques involving vegetation modification including chipping, scattering, multi-cutting, crushing, pruning and other non-fire hazard abatement concepts.	Development Services, Fire Services	General fund	Ongoing					PS-6.2 PS-6.3
PS-1.5	Require new development to pay for increased fire protection as necessitated by a particular development..	Development Services, Fire Services	General fund	Ongoing					
PS-1.6	Require the installation of sprinkler systems in all buildings that are not readily accessible to fire-fighting equipment and apparatus or do not meet minimum fire flow and fire hydrant requirements.	Development Services, Fire Services	General fund	Ongoing					
	Inspect water hydrants and conduct fire-flow tests on an annual basis, with priority given the high-fire-hazard areas.	Fire Services	General fund	Ongoing; Annually					
PS-1.7	Continue active community oriented policing programs such as the Brea Bicycle Patrol program and the Community Action Patrol. Require the participation of the Police Department in the development review process relative to building and site plan vulnerabilities to criminal activity and suggested design criteria to mitigate such vulnerabilities.	Police Services	General fund	Ongoing					
PS-1.8 PS-1.2	Coordinate with the Brea Fire and Police Department to determine the need and applicability of new technology and equipment in Brea.	Police Services, Fire Services	General fund	Ongoing					
PS-1.9	Biannually evaluate the City’s emergency preparedness program to ensure that the City has adequate police, fire and protection services in event of an emergency.	Police Services, Fire Services, Development Services	General fund	Biannually					
PS-1.10	Conduct annual mailings to Brea residents through utility bills that explain the City’s Emergency Response Plan, Brea Emergency Operations Center, and appropriate procedures and numbers to call in the event of a disaster.	Police Services, Fire Services, Development Services	General fund	Annually					
PS-1.11	Coordinate with the Brea Police Department to increase public awareness about criminal activity and crime prevention. Maximize the use of after school programs, volunteer programs, Neighborhood Watch programs and other community oriented policing programs.	Police Services	General fund	Ongoing					
PS-1.12	Develop and maintain crime prevention guidelines for building construction. Provide these guidelines to police and code enforcement personnel.	Police Services, Development Services	General fund						
Crime Prevention Through Environmental Design (CPTED)			General fund						
PS-2.1	Implement crime prevention through environment (CPTED) design, based upon the concept of defensible space with the establishment of specific design criteria, and the application of that criteria to proposed projects through the development review process. Establish funding sources and priorities, and set forth a phased improvement program.	Police Services, Development Services	General fund						
PS-2.2	Enforce natural surveillance techniques for existing projects and new residential and commercial projects.	Police Services, Development Services	General fund	Ongoing					

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					Community Development	Housing	Community Resources	Community Services	Public Safety
PS-2.3	Require the participation of the Police Department in the development review process for public areas relative to building and site plan vulnerabilities to criminal activity and suggested design criteria to mitigate such vulnerabilities.	Police Services, Development Services	General fund	Ongoing					
PS-2.4	Examine and maintain a database of structures within the City that are at risk of incidence of or crime. Develop an implementation strategy based upon CPTED design techniques.	Police Services, Development Services	General fund						
Pedestrian Safety			General fund						
PS-3.1	Develop objectives, and detailed standards and guidelines for the treatment of public streetscapes to improve safety and walkability. Recommendations should address street trees, street lighting, street furniture, traffic calming, and other pertinent issues. Establish funding sources and priorities, and set forth a phased improvement program.	Development Services	General fund		CD-12.2		CR-7.1 CR-7.2 CR-7.5		
PS-3.2	Require that adequate safety lighting in pedestrian and parking lots is addressed for all new projects through the development review process.	Development Services	General fund	Ongoing	CD-12.2		CR-7.1 CR-7.2 CR-7.5		
PS-3.3	Develop appropriately designed shielding safety lighting for pedestrian walkways and trails. Establish an implementation plan for development of lighting installation.	Development Services	General fund		CD-12.2		CR-7.1 CR-7.2 CR-7.5		
SECTION XIX: HAZARDS MANAGEMENT									
PS-4.1	Minimize public health and environmental risks from the use, transport, storage and disposal of hazardous materials with the following approaches: <ul style="list-style-type: none">Cooperate with federal, state and local agencies to effectively regulate the management of hazardous materials and hazardous waste;Cooperate with the County of Orange to implement applicable portions of the County Hazardous Waste Management Plan and the Hazardous Materials Area Plan;Identify roadway transportation routes for conveyance of hazardous materials;Implement the emergency response plan for accidents involving hazardous materials; andCooperate with the Certified Unified Program Agency (CUPA) for the City of Brea (the Orange County Environmental Health Department) and the Orange County Fire Authority to administer risk management plans for businesses within the City.	Development Services, Maintenance Services, County of Orange, Federal and State Agencies	General fund, federal, state and local regulatory agencies	Ongoing					
PS-4.2	Monitor businesses that transport, handle, and generate hazardous materials to ensure proper disposal.	Development Services, Maintenance Services	General fund	Ongoing					
PS-4.3	Cooperate with the County Household Hazardous Waste Program to protect residents from dangers resulting from the use, transport and disposal of hazardous materials used in the home. The program includes public education about health and environmental hazards of household hazardous materials and periodic collection campaigns at established sites. Educate residents of the nearest location of a hazardous waste disposal site.	Development Services, County of Orange, Environmental Health Department	General fund	Ongoing					
PS-4.4	Provide education and information to the community about: <ul style="list-style-type: none">Commonly used hazardous materials;More environmentally friendly alternatives;Safe recycling and disposal methods; andLocation of nearest household hazardous waste collection center.	Development Services, County of Orange	General fund	Ongoing					
PS-5.1 PS-5.2	Cooperate with the California Department of Conservation, Division of Oil, Gas, and Geothermal Resources to protect residents from dangers resulting from the drilling, operation, maintenance, and abandonment of oil, gas, and geothermal wells and support regulations regarding abandoned oil facilities including both idle and orphan wells.	Development Services, California Department of Conservation-Division of Oil, Gas, and Geothermal Resources	General fund	Ongoing					PS-5.2
PS-5.3	During review of development proposals, require comprehensive investigation, studies, disclosures, and remediation of any former oil field property proposed for an alternative use.	Development Services	Development fee	Ongoing					
SECTION XX: WILDLAND FIRES									

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					Community Development	Housing	Community Resources	Community Services	Public Safety
PS-6.1	Continue to implement the Very High Fire Hazard Area Requirements and the Fuel Modification Plan Guidelines for High Fire Hazards Areas as a preventative measure to avert wildand fires.	Development Services, Fire Services	General fund	Investigate by end of 2005; implement as needed					
PS-6.2 PS-6.3	Promote fire prevention in Brea in the following ways: <ul style="list-style-type: none">▪ Work closely with the Orange County Fire Authority to implement fire hazard education and fire prevention programs, including fuel modification programs;▪ Utilize wildland urban fire hazard mitigation techniques involving vegetation/fuel modification including chipping, scattering, multi-cutting, crushing, pruning and other non-fire hazard abatement concepts.▪ Coordinate with the local water districts and Orange County Fire Authority to ensure that water pressure for urban and hillside areas and sites to be developed is adequate for fire fighting purposes; and▪ Adopt and implement the Uniform Fire Code provisions and appropriate amendments to reflect the unique Brea topography, climate, vegetation and urban form.	Development Services, Fire Services	Development fees	Ongoing					PS-6.3
PS-6.2	Review development proposals to ensure that the City’s four to six-minute fire response time is undertaken.	Development Services, Fire Department	Development Fees	Ongoing					
Flood Concerns									
PS-7.1 PS-7.2 PS-7.6	Coordinate with the Orange County Flood Control District (OCFCD) to ensure regularly scheduled maintenance of flood control channels and completion of necessary repairs. Coordinate with the OCFCD, Cal Domestic Water Company and Metropolitan Water District (MWD) regarding any needed improvements to existing aboveground water tanks. In addition, work with the District to identify new flood control improvements for existing flood hazards and potential hazards from new development, and establish installation programs for improvements. Require detention basins for new development, where necessary, to reduce flooding risks. Continue to participate in the National Flood Insurance Program (NFIP) administered through the Federal Emergency Management Agency (FEMA). The NFIP program provides federal flood insurance subsidies and federally financed loans for property owners in flood-prone areas.	Development Services, Orange County Flood Control District, Cal Domestic Water Company, Metropolitan Water District (MWD)	Development fees, General fund	Ongoing					PS-7.2 PS-7.6
PS-7.3 PS-7.5	Create an active storm drain inspection program in order to prevent flooding, avoid property damage, and protect surface water quality. Allow the program to evaluate and monitor water storage facilities that might pose an inundation hazard to downstream properties.	Development Services	General fund	Establish program by end of 2007					PS-7.5
SECTION XXII: GEOLOGIC AND SEISMIC CONSIDERATIONS									
PS-8.1 PS-8.2	To minimize damage from earthquakes and other geologic activity, implement the most recent state and seismic requirements for structural design of new development and redevelopment. Where geologic instability can be identified and cannot be mitigated, or presence of faulting is identified, use open space easements and other regulatory techniques to prohibit development and avoid public safety hazards.	Development Services	Development Fees, General fund	Ongoing					PS-8.2

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
PS-8.3	During review of development and redevelopment proposals, require surveys of soil and geologic conditions by state licensed Engineering Geologists and Civil Engineers where appropriate. Examples of when these surveys are required are (1) for projects within a State-delineated earthquake fault regulatory zones for liquefaction, fault ruptures, and seismically induced landsliding, in accordance with the California Geologic Survey and (2) prior to the development of any area with slopes more than 10 feet high at a gradient equal to or steeper than 2:1.	Development Services	Development fees	Ongoing					
PS-8.4	Develop informational overlays that augment the City’s zoning ordinance to identify those areas where more detailed geotechnical studies should be carried out as part of liquefaction-susceptibility investigation, restrict development in liquefaction-prone areas, or to establish specific building design standards aimed at reducing the risk of liquefaction.	Development Services	Development fees, General fund	By the end of 2004					
PS-8.5 PS-8.6	Promote earthquake preparedness in the community with periodic earthquake awareness programs. The program could include mailing brochures to residences and businesses, press releases, school education programs and presentations to homeowner groups and property managers. Coordinate programs with Federal, State, and local emergency service providers and the school districts to maximize public participation.	Development Services, Brea-Olinda Unified School District	General fund	Ongoing					
SECTION XXII: NOISE									
PS-9.1 PS-9.4 PS-9.5, PS-11.4	Ensure that new development is exposed to acceptable noise levels. Require acoustical analyses for all proposed development within the 60 dB CNEL contour as shown on Figure N-1 in the Noise Element. Also require acoustical analyses for all proposed residential projects in the vicinity of existing and proposed commercial and industrial areas. Where the noise analyses indicate that the noise standards in Table N-2 will be exceeded, require noise control measures to be incorporated into the proposed development to reduce noise to acceptable levels. Noise control measures may include berms, walls, and sound attenuating architectural design and construction methods. Only permit new development if the noise standards and the City noise regulations can be met.	Development Services	Development fees	Ongoing					PS-9.4 PS-9.5 PS-11.4
PS-9.2	Continue to enforce the City noise regulations to protect residents from excessive noise levels from stationary sources. The regulations provide protection from non-transportation related noise sources such as music, machinery, pumps, and air conditioners on private property. Periodically evaluate regulations for adequacy and revise, as needed, to address community needs and changes in legislation and technology.	Development Services	General fund	Ongoing					
PS-9.3 PS-9.5	Use noise and land use compatibility standards to guide future planning and development decisions. Table PS-6 in the Noise Element summarizes the standards for acceptable noise levels by land use types. Table PS-6 in the Noise Element provides criteria for assessing the compatibility of future development with the noise environment. Review development proposals to ensure that the noise standards and compatibility criteria are met. Require mitigation measures, where necessary, to reduce noise levels to meet the noise standards and compatibility criteria.	Development Services	Development fees, Mitigation payment	Ongoing					PS-9.5
PS-9.4	All City departments and agencies will comply with local, state and federal noise standards, including state and federal OSHA standards. All new equipment or vehicle purchases will comply with local, state and federal noise standards. Such equipment includes compressors, air conditioners, leaf blowers and other fixed and mobile machinery. Purchase noise-producing equipment with the necessary noise abating equipment installed. Reduce the noise impacts associated with City services acquired through contracts with other public and private entities, such as street sweeping, solid waste removal and transport, landscaping maintenance, construction projects and emergency services.	Development Services	General fund	Ongoing					
PS-9.5 PS-11.5	Limit delivery or service hours for stores with loading areas, docks or trash bins that front, side, border, or gain access on driveways next to residential and other noise sensitive areas. Only approve exceptions if full compliance with the nighttime limits of the noise regulations are achieved.	Development Services	General fund	Ongoing					PS 11.5

Public Safety
Brea General Plan Implementation Guide

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies				
					Community Development	Housing	Community Resources	Community Services	Public Safety
PS-10.1 PS-10.2	Mitigate noise impacts to acceptable levels from transportation activity to enhance the quality of the community. Incorporate noise control measures, such as sound walls and berms, into roadway improvement projects to mitigate impacts to adjacent development. Request Caltrans and the Orange County Transportation Corridor Agencies (OCTA), as well Los Angeles Metropolitan Transit Authority (MTA) to provide noise control for roadway projects within the City and Sphere of Influence. Particularly, advocate reducing noise impacts from the SR-57.	Development Services	General fund, OCTA, Federal grants	Ongoing					PS-10.2
PS-10.1	Coordinate with the Orange County Sheriff’s Department and the California Highway Patrol to enforce the California Vehicle Code pertaining to noise standards for cars, trucks, and motorcycles.	Development Services	General fund	Ongoing					
PS-11.1	Provide written information describing methods of retrofitting existing structures and properties to reduce noise impacts, including sound insulation, double-pane glass windows, sound walls, berming and other measures.	Development Services	General fund	Ongoing					
PS-11.2	Enforce the provisions of the State of California Noise Insulation Standards (Title 24) that specify that indoor noise levels for multi-family residential living spaces shall not exceed 45 dB CNEL. The Title 24 noise standard is defined as the combined effect of all noise sources and is implemented when existing or future exterior noise levels exceed 60 dB CNEL. Title 24 requires that the standard be applied to all new hotels, motels, apartment houses and dwellings other than single-family dwellings. Also apply the standard to single-family dwellings and condominium conversion projects as official policy.	Development Services	Development fees, Mitigation payments	Ongoing					
PS-11.3	Require all construction activity and special events to comply with the limits established in the Noise Control Ordinance. Review the Noise Control Ordinance for adequacy and amend as needed to address community needs and development patterns.	Development Services	Development fees, General fund	Ongoing, Revise ordinance by end of 2004					

Table HE-50
Housing Implementation Program Summary

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
Maintaining Existing Housing Quality and Affordability				
1. Single-Family Rehabilitation Program	Provide loans to lower income homeowners to help them rehabilitate their homes.	Issue an average of 12-15 loans and grants on an annual basis, with a goal to assist 96 households over the planning period.	CDBG	Community Development Department
2. Multi-Family Acquisition and Rehabilitation	Upgrade deteriorated apartment buildings, and provide long-term affordable rental housing.	Identify deteriorated apartments, and reach out to non-profits at least twice during the planning period to identify opportunities and to secure funds to acquire & rehabilitate units. Support Jamboree Housing in the acquisition and rehabilitation of the 47-unit Walnut Village Apts; seek to begin construction in 2023.	Housing Asset Fund; HOME; Housing Trust Fund; Low Income Housing Tax Credits; other outside sources	Community Development Department
3. Preservation of Assisted Housing	Preserve the existing affordable rental stock at-risk of conversion to market rents.	Contact property owners of at-risk projects 3 years prior to expiration. Provide preservation incentives; work with priority purchasers; coordinate tenant education.	Housing Asset Fund; HOME; Housing Trust Fund; other State and Federal funds	Community Development Department
4. Section 8 Rental Assistance Program	Provide rental subsidies to extremely low and very low-income households.	Maintain current levels of assistance and direct eligible households to the program. Conduct outreach to landlords to encourage them to register units with the County (2022 & 2025).	HUD Section 8	Community Development Department; Orange County Housing Authority
Provision of New Affordable Housing				
5. Affordable Housing Ordinance	Integrate affordable housing within market rate developments.	Review and update the Ordinance by 2022 to enhance effectiveness in producing affordable units, including units affordable to lower income households.	LEAP grant	Community Development Department

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
6. Density Bonus Incentives	Provide density and other incentives and concessions to support production of affordable housing.	Update the density bonus provisions in the Zoning Code by 2022 to align with State law and the updated Affordable Housing Ordinance.	LEAP grant	Community Development Department
7. Affordable Housing Development Assistance and Implementation Guide	Provide financial and regulatory incentives to facilitate affordable housing development and preserve the existing housing stock.	Outreach to the development community at least every other year to discuss affordable housing opportunities and available financial and regulatory incentives. Develop an Affordable Housing Implementation Guide by 2022 to reduce processing times and est. specific timeframes for tenant notification.	SB 2 Planning Grant; Housing Trust Fund; Housing Asset Fund; Co. of Orange RFPs; Low Income Housing Tax Credits	Community Development Department

Provision of Adequate Housing Sites

8. Land Use Element and Sites Inventory	Provide adequate sites for future housing development consistent with regional housing needs.	Maintain a current inventory of residential and mixed-use sites and provide to developers along with information on available development incentives. Maintain inventory on City's website. Amend Code for by-right approval of projects with min. 20% lower income units on rezone and 5th cycle sites within 1 year of Housing Element adoption (2022).	General Fund	Community Development Department
8a. Lot Consolidation Program	Provide incentives for the consolidation of parcels into larger development sites.	Conduct outreach to property owners of Housing Element sites and adopt a Lot Consolidation Ordinance to codify available incentives (2022). Conduct a mid-cycle review in 2025 and make modifications as necessary to promote housing on small sites.	General	Community Development Department
8b. Replacement Housing Program	Ensure no net loss of units affordable to	Update Code in 2022 to specify replacement housing requirements	General	Community Development Department

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
	lower income households	consistent with Government Code 65583.2(g)(3).		
9. Brea Core Plan	Provide expanded opportunities for mixed use and high-density residential development.	Develop and adopt the Brea Core Specific Plan by 2023, incorporating an Overlay to focus higher densities in the Core. Incorporate modified standards to support office-to-residential conversions. Conduct a mid-cycle review in 2025 and make modifications to the Plan as necessary by 2026 to facilitate higher density development.	General Fund	Community Development Department
10. Accessory Dwelling Units	Promote accessory dwelling units in new and existing housing as a form of affordable, multi-generational housing.	Adopt ADU Design Guidelines by 2022 and seek to permit an average of 16 ADUs annually. Research program for funding assistance for deed restricted ADUs (2022), and est. pilot program as appropriate (2024). Conduct reviews in 2024, 2026 and 2028 and if production falling short, ensure adequate sites to meet lower income RHNA or commit to rezoning within one year. Work with HCDs ADU Ordinance Team to make any adjustments to the Ordinance consistent with state law (2022).	SB 2 Planning Grant	Community Development Department
11. Publicly-Owned Land for Affordable Housing	Provide expanded sites for affordable housing on surplus or underutilized public land.	Contact property owners in Sites #1 and #14 to discuss opportunities for lot consolidation (2023), and issue an RFP for development on identified City-owned parcels (2024). Modify the P-F zone to conditionally allow residential uses (2024).	General Fund	Community Development Department

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
12. Annexation of Sphere of Influence	Increase the City's capacity to accommodate future housing growth.	Adopt the Brea 265 Specific Plan and EIR, and complete annexation by September 29, 2022. Should the annexation not be completed by this date, rezone additional sites as necessary to address the City's RHNA.	General Fund	Community Development Department

Removal of Governmental Constraints

13. Objective Development Standards and Administrative Approval Process	Facilitate quality development that can be approved ministerially.	Establish objective standards and ministerial processing procedures by 2022, including for SB 35 applications, to streamline the review process.	SB 2 Planning Grant	Community Development Department
14. Updated Parking Standards	Implement parking standards that address the contemporary needs of a variety of housing types.	Update and streamline parking standards by 2022 to enhance development feasibility.	SB 2 Planning Grant	Community Development Department
15. Zoning Text Amendments for Special Needs Housing	Facilitate a range of housing types to address the diverse needs of residents.	Amend the Zoning Code by 2022 to facilitate housing for Brea's special needs and ELI populations. Assist Jamboree Housing in securing funds for Walnut Village and incorporate ELI units (2022).	General Fund	Community Development Department
16. CEQA Exemptions for Infill Projects	Utilize allowable CEQA exemptions for qualified urban infill and other qualifying residential projects.	Continue to utilize categorical CEQA exemptions where appropriate, on a case-by-case basis.	General Fund	Community Development Department

Equal Housing Opportunities and Special Needs

17. Fair Housing Program	Further fair housing practices in the community.	Promote fair housing practices and refer fair housing complaints to the OCFHC.	General Fund	Community Development Department; OC Fair Housing Council
18. Housing Accessibility	Expand accessible housing options to persons living with disabilities.	Provide "priority points" in Brea's housing programs; develop written procedures for reasonable accommodation (2022); encourage Universal	General Fund; CDBG	Community Development Department; Community Services Department

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
		Design in new development; provide rehabilitation grants for accessibility improvements.		
19. Senior Housing Opportunities	Support a range of housing options to address the diverse needs of Brea's growing senior population.	Pursue opportunities to expand housing choice for seniors in the community.	General Fund; HOME; Housing Trust Fund; Housing Asset Fund; Low Income Housing Tax Credits; other outside sources	Community Development Department; Community Services Department
20. Housing Opportunities for Persons Living with Developmental Disabilities	Support a range of housing options for persons with developmental disabilities.	Work in cooperation with the OCRC to publicize information on available resources for housing and services. Pursue State and Federal funds available for supportive housing and services in future affordable housing projects, beginning with Walnut Village (2022).	General Fund; HOME; Housing Trust Fund; Low Income Housing Tax Credits; Mental Health Services Act (MHSA) funds; other outside sources	Community Development Department; Community Services Department
21. Veteran and Homeless Assistance	Promote housing and supportive services for veterans and persons experiencing homelessness.	Partner with housing and service agencies through the Family Resource Center; Support North County Navigation Centers in providing shelter and services to the homeless; provide street outreach through the Homeless Liaison Officer and volunteers.	General Fund; Veterans Housing and Homeless Prevention Act (AB 639) funds	Community Development Department; Community Services Department
Sustainability, Energy Efficiency and Healthy Community				
22. Prioritization of Sustainable Housing Projects	Prioritize sustainable housing developments in sustainable locations for their numerous benefits.	Prioritize projects in sustainable locations competing for funds and grants.	General Fund; State and Federal Grants; other potential affordable housing resources	Community Development Department
23. Green Building	Promote green building practices for more sustainable housing.	Encourage developers to exceed the CALGREEN code to provide solar, bike amenities and EV charging stations.	General Fund	Community Development Department
24. Energy Conservation	Evaluate and implement activities to support clean	Implement actions for clean energy and energy efficiency.	General Fund	Community Development Department

Housing Program	Program Goal	2021-2029 Objective/ Time Frame	Funding Source(s)	Responsible Department or Agency
	energy and energy efficiency solutions in Brea's housing.			
25. Healthy Community	Foster community health through land use planning and support for initiatives that promote a more active lifestyle.	Support a built environment that encourages physical activity and reduces automobile travel.	General Fund	Community Development Department; Community Services Department

Fair Housing Issue	Contributing Factors	Priority Level	Actions
<p>A. Fair Housing Outreach</p> <p><i>(Housing Mobility)</i></p>	<p>1. Certain racial/ethnic groups have a higher percentage of tenant/landlord complaints compared to their percentage of the City's population overall.</p> <p>2. Outreach needed in a variety of formats.</p> <p>3. Additional resources to be made available to the public.</p>	<p>Medium</p>	<p>City Action: By the end of 2022, have additional fair housing information posted at the Brea Family Resource and Senior Centers and on their digital platforms. Starting in 2022, hold an informational workshop at these locations once every two years.</p> <p>City Action: In 2023, conduct a fair housing information session for the City Council. Invite local nonprofits (including the Orange County Human Relations Commission, the Kennedy Commission, and People for Housing O.C.) to attend.</p> <p>City Action: Publish Fair Housing information, including any community meetings in Brea Line (City Newsletter) as well as non- traditional media, such as Instagram and Facebook, and conduct targeted outreach to tenants, mobile home park residents and other lower income populations.</p> <p>Action Outcomes: Increase the distribution of fair housing materials by at least 25 percent to increase awareness of fair housing options among residents, including special needs groups and low income residents. Seek to increase the number of Brea residents counseled through the Fair Housing Council of Orange County from an average of 70 to 75 annually.</p>

<p>B. Protected groups in the western portion of Brea (west of the Orange Freeway) face greater opportunity and resource challenges</p> <p>(Place based strategies, Displacement, Housing mobility)</p>	<ol style="list-style-type: none"> 1. Need for community revitalization strategies 2. Need for public investments in specific neighborhoods, including services and amenities 3. Cost of housing rehabilitation and repairs 4. High levels of overpayment create displacement risk 	<p>High</p>	<p>City Action: Include info about rehabilitation resources in City newsletters and website, including the availability of funds for accessibility improvements and including translated information when feasible. Seek to assist 12-15 households annually. Starting in 2023, conduct targeted outreach in identified Low and Moderate Resource Census Tracts, utilizing the Housing Conditions Survey and Code Enforcement information to further target assistance.</p> <p>City Action: Identify apartments in need of rehab, and cooperate with non-profit providers to acquire and rehabilitate units and provide as long-term affordable housing. Seek to complete at least two projects, including the 47 unit Walnut Village in partnership with Jamboree Housing.</p> <p>City Action: Continue to improve access to persons with disabilities through ADA improvements. Dedicate or seek funding, including annual CDBG allocations, to prioritize infrastructure and accessibility improvements in low and moderate resource areas.</p> <p>City Action: Starting in 2023, work with the FHCOC to contact landlords of affordable multifamily complexes every two years and provide fair housing information and assistance. Outreach will focus on promoting the Section 8 voucher program to landlords who have not previously participated and should include multi-lingual materials.</p> <p>City Action: Continue anti-displacement programs including: limits on rent increases and prohibiting evictions without just cause for tenants that have resided in their units for more than 12 months; relocation assistance where public funds are utilized; and</p>
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			replacement requirements when affordable units are removed on Housing Element sites (Government Code Sec. 65583.2(g)(3)).
			<p>City Action: Assist mobile home park resident organizations interested in purchasing their parks to access funds through the state HCD Mobile Home Park Resident Ownership Program (MPROP). Provide available local funds for leverage and assist with the subdivision map waiver process consistent with the Subdivision Map Act.</p> <p>Action Outcomes: Increased public and private investment in Low and Moderate Resource census tracts, including \$2,000,000 allocated for a variety of ADA, park facilities, transportation, water and sewer line improvements in these census tracts during 2021-2029. Through landlord outreach in coordination with the FHCOC and housing mobility programs through the Orange County Housing Authority (OCHA), the City's goal will be to increase Housing Choice Vouchers by 10% from 114 to 125 vouchers, and to work with the OCHA to achieve a 10% increase in vouchers high resource neighborhoods. Implement the mobile home park preservation ordinance to maintain Brea's five mobile home parks as an important form of lower cost housing.</p>

<p>C. Affordable Housing throughout Brea, including High and Highest Resource areas, to promote housing mobility</p> <p>(Housing Mobility, New Opportunities)</p>	<ol style="list-style-type: none"> 1. High levels of overpayment 2. Availability of affordable housing in all areas of the City, including those where rents and sale prices have become exclusive 3. Community concern about housing densities 	<p>High</p>	<p>City Action: In 2022, adopt the Housing Element and associated rezoning to provide geographically dispersed sites for over 1,100 lower income units, fostering a more inclusive community.</p> <p>City Action: Provide significant new housing opportunities in Highest Resource eastern Brea through development of a diverse mix of 1,100 new units in the Brea 265 project, including an estimated 76 deed restricted affordable units. Pursue the introduction of workforce housing on Amazon's 31-acre warehouse site in eastern Brea.</p> <p>City Action: Update Brea's Affordable Housing Ordinance in 2022 to integrate low as well as moderate income units in market rate projects throughout the community.</p> <p>City Action: Coordinate with the Orange County Housing Authority (OCHA) in 2023 about utilizing the mobility counseling program. This OCHA program informs Housing Choice Voucher holders about their residential options in higher opportunity areas and provides holistic support to voucher holders seeking to move to higher opportunity areas.</p> <p>City Action: Initiate a marketing program for homeowners on the benefits of ADUs and the availability of funds to support development (2022) through the City's Newsletter and posting of the ADU application checklist on the City website, thereby expanding housing opportunities in areas that have traditionally only had single-family ownership housing. Seek to issue permits for 16 units annually throughout Brea.</p> <p>City Action: Adopt an Ordinance by 2022 to expand the housing supply in</p>
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			<p>High Resource single-family zones by allowing for lot splits and duplexes under the parameters of SB 9. In coordination with research being conducted at the State level, pursue opportunities to incentivize and provide funding assistance for homeowners to provide affordable units under SB 9 (2023, 2025).</p> <p>City Action: Require affordable developers receiving public funds to prepare an affirmative marketing plan, and encourage private developers with affordable units in their projects to prepare an affirmative marketing plan. The affirmative marketing plan shall ensure marketing materials for new developments are designed to attract renters and buyers of diverse demographics, including persons of any race, ethnicity, sex, handicap, and familial status.</p> <p>Action Outcomes: An increased variety of housing options available to Brea residents throughout the city, including areas that have traditionally only had single-family ownership housing. Provide adequate sites for over 1,300 lower income households, over 500 moderate income households, and over 1,600 above moderate income households, exceeding the City's RHNA requirements. Seek to achieve at least two affordable housing projects during the planning period, with an aspirational goal of 10% of new units produced in high resource areas as affordable to very low, low or moderate income households.</p>
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18. Housing Accessibility

As Brea’s population continues to age, providing housing that is accessible to people of all abilities becomes increasingly important. The City adopts updates to Uniform Building and Housing Codes to reflect current accessibility

Please Start Here

General Information	
Jurisdiction Name	Brea
Reporting Calendar Year	2022
Contact Information	
First Name	Jason
Last Name	Killebrew
Title	Community Development Director
Email	jasonk@cityofbrea.net
Phone	7149907758
Mailing Address	
Street Address	1 Civic Center Circle
City	Brea
Zipcode	92821

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

1_23_23

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is reopened.

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: <https://apr.hcd.ca.gov/APR/login.do>

Submittal Instructions

Please save your file as Jurisdictionname2022 (no spaces). Example: the city of San Luis Obispo would save their file as SanLuisObispo2022

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. Online Annual Progress Reporting System - Please see the link to the online system to the left. This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. Email - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Jurisdiction	Brea	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2022

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Table A
Housing Development Applications Submitted

[illegible]

Note: "*" indicates an optional field
Cells in grey contain auto-calculation formulas

[illegible]

Jurisdiction	Brea
Reporting Year	2022 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1		2									3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2021- 10/14/2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	669	-	-	-	-	-	-	-	-	-	-	-	669
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	393	-	-	-	-	-	-	-	-	-	-	-	393
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	403	-	-	-	-	-	-	-	-	-	-	-	403
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Above Moderate		900	2	1	7	-	-	-	-	-	-	-	10	890
Total RHNA		2,365												
Total Units			2	1	7	-	-	-	-	-	-	-	10	2,355
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5											6	7
		Extremely low-income Need		2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		335		-	-	-	-	-	-	-	-	-	-	335

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Brea	
Reporting Year		2022 (Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Single-family Rehabilitation	Provide loans to lower income homeowners to help them rehabilitate their homes.	Annual	Four (4) grants and three (3) loans were issued to low-income Brea homeowners for the rehabilitation/repair of their homes through the administration of Community Development Block Grant programs.
Multi-Family Acquisition and Rehabilitation	Identify apartments in need of rehabilitation and upgrade deteriorated apartment buildings, and provide long-term affordable rental housing.	Ongoing	In accordance with the City's 2021-2029 Housing Element, the City is in the process of identifying apartments in need of rehabilitation, especially for long-term affordable rental housing.
Preservation of Assisted Housing	Preserve the existing affordable rental stock at-risk of conversion to market rents.	2029	The City continued to make efforts to preserve the existing affordable rental stock at-risk of conversion to market rents.
Section 8 Rental Assistance Program	Provide rental subsidies to extremeley low and very low-income households.	2025	The City continued to inquire about Section 8 participation and availability of special rental vouchers for veterans.
Affordable Housing Ordinance	Integrate affordable housing within market rate developments	2022	The City continued to require affordable units to low and moderate-income households for all new housing developments.
Density Bonus Incentives	Provide density and other incentives and concessions to support production of affordable housing.	2023	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating density bonus provisions in the Zoning Code to support the production of affordable housing to align with State law.
Affordable Housing Development Assistance and Implementation Guide	Provide financial and regulatory incentives to facilitate affordable housing development and preserve the existing housing stock.	2029	The City has developed an Affordable Housing Implementation Guide for the development community to help reduce entitlement processing times, preserve existing affordable housing and ensure proper tenant noticing

Housing Opportunity Sites and Rezone Program	Provide adequate sites for future housing development consistent with regional housing needs.	2022	On December 6, 2022, Brea City Council adopted Ordinance No. 1234, an Ordinance of the City of Brea approving Zone Change No. 2021-01 to amend the Zoning designation of three (3) housing opportunity sites and three (3) additional potential sites identified in the City's 6 th Cycle Housing Element.
Lot Consolidation Program	Provide incentives for the consolidation of parcels into larger development sites.	2022	In accordance with the City's 2021-2029 Housing Element, the City is in the process of conducting outreach for a Lot Consolidation Ordinance.
Housing Unit Replacement	Ensure no net loss of units affordable to lower income households.	2023	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating Brea City Code to specify replacement housing requirements on nonvacant sites consistent with Government Code 65583.2(g)(3).
Brea Core Plan	Phase Two: creation of Brea Core Plan SP to provide new standards and/or guidelines for new development (Brea Core Overlay). Will provide expanded opportunities for mixed-use and high-rise residential development.	2026	In accordance with the City's 2021-2029 Housing Element, the City plans to initiate the process of developing Brea Core Specific Plan in 2023.
Accessory Dwelling Units	Promote ADUs in new and existing housing as a form of affordable, multi-generational housing. (AB 671- Provide plans to incentivize and encourage affordable ADU rentals.)	2029	The City continued to promote the development of Accessory Dwelling Units (ADU) as a form of multigenerational and affordable housing. In 2022, seven building permit applications were approved for ADUs in the City. The City has adopted ADU Design Guidelines available for public use.
Publicly-Owned Land for Affordable Housing	Provide expanded sites for affordable housing on surplus or underutilized public land.	2024	In accordance with the City's 2021-2029 Housing Element, the City is in the process of looking for opportunities for affordable housing on surplus or underutilized public land.
Annexation of Sphere of Influence	Annex totality of 265-acre former oil field property within the City's eastern sphere of influence to increase the City's capacity to accommodate future housing growth	2022	On August 16, 2022, Brea City Council adopted Ordinance No. 1229, an Ordinance of the City of Brea approving Zone Change No. 2022-01 for the Brea 265 Specific Plan identified in the City's 6 th Cycle Housing Element.
Objective Development Standards and Administrative Approval Process	Facilitates quality development that can be approved ministerially.	2022	On February 1, 2022, Brea City Council adopted Ordinance No. 1223, an Ordinance approving Zoning Ordinance Text Amendment No. 2021-02, to amend Title 20, Chapter 20.260 of Brea City Code regulating the PD (Precise Development) Zone within the City of Brea to facilitate housing by replacing the Precise Development Review with an Administrative Plan Review process for permitted by-right code compliant housing development.

Updated Parking Standards	Implement parking standards that address the contemporary needs of a variety of housing types.	2022	On November 2, 2021, Brea City Council adopted Ordinance No. 1222, an Ordinance approving Zoning Ordinance Text Amendment No. 2021-01, to amend Title 20, Chapter 20.08 of Brea City Code regulation exceptions and modifications to the minimum off-street parking requirements for multi-family residential development within the City of Brea. This ZOTA was funded by the SB 2 PGP, with the purpose of updating parking standards to meet the contemporary needs of multi-family development and remove the public hearing review requirements for multi-family residential projects seeking an off-street parking modification.
Zoning Text Amendments for Special Needs Housing	Facilitate a range of housing types to address the diverse needs of residents.	2022	In accordance with the City's 2021-2029 Housing Element, the City is in the process of updating Brea City Code to facilitate a range of housing types to address the diverse needs of residents.
CEQA Exemptions for Infill Projects	Utilize allowable CEQA exemptions for qualified urban infill and other qualifying residential projects.	Ongoing	The City continues to utilize appropriate CEQA exemptions for qualified urban infill and other qualifying residential projects.
Fair Housing Program	Further fair housing practices in the community. Promote fair housing practices and refer fair housing complaints to the OCFHC.	2029	The City aims to further Fair Housing Practices in the community by providing fair housing outreach and educational information to the public through the public counter, one-on-one appointments and on the website.
Housing Accessibility	Expanding accessible housing for persons with disabilities	Ongoing	The City continued to expand accessible housing options to persons living with disabilities by including conditions of approval for Universal Design in all new developments.
Senior Housing Opportunities	Support a range of housing options to address the diverse needs of Brea's growing senior population.	Ongoing	The City supports a range of housing options to address the diverse needs of Brea's growing senior population. The City continued to conduct outreach with the senior population to ensure their voices are heard including input on the Housing Element Update.
Housing Opportunities for Persons Living with Developmental Disabilities	Support a range of housing options for persons with developmental disabilities.	2029	The City continued to support a range of housing options for persons with developmental disabilities by working in cooperation with the OCRC to publicize information on available resources for housing and services.
Veteran and Homeless Assistance	Promote housing and supportive services for veterans and persons experiencing homelessness.	Ongoing	The City continued to support housing and supportive services for veterans and persons experiencing homelessness by promoting housing and supportive services for veterans by partnering with housing and service agencies through the Family Resources Center, supporting North County Navigation Centers in providing shelter and services to the homeless; and providing street outreach through the Homeless Liaison Officer and volunteers.
Prioritization of Sustainable Housing Projects	Prioritize sustainable housing developments in sustainable locations for their numerous benefits.	Ongoing	The City continued to prioritize projects competing for funds and grants that are within a quarter to half mile radius of transit stops, have a large number of amenities within a half mile radius, and/or have a higher walk score.

Jurisdiction	Brea	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2022

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

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Jurisdiction	Brea	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F									
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)									
Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.									
Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the ckcklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Brae	<p>NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.</p> <p>ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation</p>	<p>Note: "*" indicates an optional field</p> <p>Cells in grey contain auto-calculation formulas</p>
Reporting Period	2022 (Jan. 1 - Dec. 31)		
Planning Period	6th Cycle 10/15/2021 - 10/15/2029		

[illegible]

Jurisdiction	Brea	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Not
Cells in g

Table J												
Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915												
Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved						
1				2	3	4						
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SH - Student Housing)	Date	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income
Summary Row: Start Data Entry Below												

Jurisdiction	Brea	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		7
Total Units		7

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	0
SFD	0	0	0
2 to 4	0	0	4
5+	0	0	15
ADU	0	7	5
MH	0	0	653
Total	0	7	677

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

[illegible]

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Total Units		0

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate	Deed Restricted	677
	Non-Deed Restricted	677
Total Units		677

**HOUSING SUCCESSOR ANNUAL REPORT
REGARDING THE
LOW AND MODERATE INCOME HOUSING ASSET FUND
FOR FISCAL YEAR 2021-22
PURSUANT TO
CALIFORNIA HEALTH AND SAFETY CODE SECTION 34176.1(f)
FOR THE
CITY OF BREA**

This Housing Successor Annual Report (Report) regarding the Low and Moderate Income Housing Asset Fund (LMIHAF) has been prepared pursuant to California Health and Safety Code Section 34176.1(f). This Report sets forth certain details of the CITY OF BREA (Housing Successor) activities during Fiscal Year 2021-22. The purpose of this Report is to provide the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

The following Report is based upon information prepared by Housing Successor staff and information contained within the independent financial audit of the Low and Moderate Income Housing Asset Fund of the CITY OF BREA for Fiscal Year 2021-22 as prepared by Eide Bailly, LLP, which audit is separate from this annual summary Report; further, this Report conforms with and is organized into sections I. through XI., inclusive, pursuant to Section 34176.1(f) of the Dissolution Law:

- I. **Amount received by the City pursuant to subparagraph (A) of paragraph (3) of subdivision (b) of Section 34191.4:** This section provides the amount of funds received from the repayment of Loan Agreements between the City and the former redevelopment agency.
- II. **Amount Deposited into LMIHAF:** This section provides the total amount of funds deposited into the LMIHAF during the Fiscal Year. Any amounts deposited for items deposited pursuant to subparagraphs (B) and (C) of paragraph (3) of subdivision (b) of Section 34191.4 or amounts deposited for other items listed on the Recognized Obligation Payment Schedule (ROPS) must be distinguished from the other amounts deposited.
- III. **Ending Balance of LMIHAF:** This section provides a statement of the balance in the LMIHAF as of the close of the Fiscal Year. Any amounts deposited for items listed on the ROPS must be distinguished from the other amounts deposited.

- IV. **Description of Expenditures from LMIHAF:** This section provides a description of the expenditures made from the LMIHAF during the Fiscal Year. The expenditures are to be categorized.
- V. **Statutory Value of Assets Owned by Housing Successor:** This section provides the statutory value of real property owned by the Housing Successor, the value of loans and grants receivables, and the sum of these two amounts.
- VI. **Description of Transfers:** This section describes transfers, if any, to another housing successor agency made in previous Fiscal Year(s), including whether the funds are unencumbered and the status of projects, if any, for which the transferred LMIHAF will be used. The sole purpose of the transfers must be for the development of transit priority projects, permanent supportive housing, housing for agricultural employees or special needs housing.
- VII. **Project Descriptions:** This section describes any project for which the Housing Successor receives or holds property tax revenue pursuant to the ROPS and the status of that project.
- VIII. **Status of Compliance with Section 33334.16:** This section provides a status update on compliance with Section 33334.16 for interests in real property acquired by the former redevelopment agency prior to February 1, 2012. For interests in real property acquired on or after February 1, 2012, a status update is provided.
- IX. **Description of Outstanding Obligations under Section 33413:** This section describes the outstanding inclusionary and replacement housing obligations, if any, under Section 33413 that remained outstanding prior to dissolution of the former redevelopment agency as of February 1, 2012 along with the Housing Successor's progress in meeting those prior obligations, if any, of the former redevelopment agency and how the Housing Successor's plans to meet unmet obligations, if any.
- X. **Income Test:** This section provides the information required by Section 34176.1(a)(3)(B), or a description of expenditures by income restriction for five year period, with the time period beginning January 1, 2014 and whether the statutory thresholds have been met.
- XI. **Senior Housing Test:** This section provides the percentage of units of deed-restricted rental housing restricted to seniors and assisted individually or jointly by the Housing Successor, its former redevelopment Agency, and its host jurisdiction within the previous

10 years in relation to the aggregate number of units of deed-restricted rental housing assisted individually or jointly by the Housing Successor, its former Redevelopment Agency and its host jurisdiction within the same time period. For this Report the ten-year period reviewed is January 1, 2012 to December 31, 2021.

- XII. **Excess Surplus Test:** This section provides the amount of excess surplus in the LMIHAF, if any, and the length of time that the Housing Successor has had excess surplus, and the Housing Successor's plan for eliminating the excess surplus.

This Report is available on the City's website at (<http://www.ci.brea.ca.us/index.aspx?nid=984>).

I. AMOUNT RECEIVED BY THE CITY PURSUANT TO SECTION 34191.4(b)(3)(A)

No amounts have been received by the City during FY 2021-22 pursuant to Section 34191.4(b)(3)(A)

II. AMOUNT DEPOSITED INTO LMIHAF

A total of \$356,501 was deposited into the LMIHAF during the Fiscal Year. Of the total funds deposited into the LMIHAF, no funds were held for items listed on the ROPS.

III. ENDING BALANCE OF LMIHAF

At the close of the Fiscal Year, the ending balance in the LMIHAF was \$20,289,441 is follows, with no funds held for items listed on the ROPS:

Non-spendable:

Land	\$ 800,000
Loans	\$14,094,483
Spendable	<u>5,394,958</u>
Total	\$20,289,441

IV. DESCRIPTION OF EXPENDITURES FROM LMIHAF

The following is a description of expenditures from the LMIHAF by category:

	Fiscal Year
Monitoring & Administration Expenditures	\$229,850
Homeless Prevention and Rapid Rehousing Services Expenditures	\$21,855
Housing Development Expenditures*	
➤ Expenditures on Low Income Units	N/A
➤ Expenditures on Very-Low Income Units	N/A
➤ Expenditures on Extremely-Low Income Units	N/A
➤ Total Housing Development Expenditures	N/A
Other***	
Total LMIHAF Expenditures in Fiscal Year	\$251,705

V. STATUTORY VALUE OF ASSETS OWNED BY HOUSING SUCCESSOR IN LMIHAF

Under the Dissolution Law and for purposes of this Report, the “statutory value of real property” means the value of properties formerly held by the former redevelopment agency as listed on the housing asset transfer schedule approved by the Department of Finance pursuant to Section 34176(a)(2); the value of the properties transferred to the Housing Successor pursuant to Section 34181(f) and the purchase price of property(ies) purchased by the Housing Successor. Further, the value of loans and grants receivable is included in these reported assets held in the LMIHAF.

The following provides the statutory value of assets owned by the Housing Successor.

	As of End of Fiscal Year
Statutory Value of Real Property Owned by Housing Successor	\$800,000
Value of Loans and Grants Receivable*	14,269,776
Total Value of Housing Successor Assets	\$15,069,776

*Amount reported is net of deferred revenue.

VI. DESCRIPTION OF TRANSFERS

The Housing Successor did not make any LMIHAF transfers to other Housing Successor(s) under Section 34176.1(c)(2) during the Fiscal Year.

VII. PROJECT DESCRIPTIONS

The Housing Successor does not receive or hold property tax revenue pursuant to the ROPS.

VIII. STATUS OF COMPLIANCE WITH SECTION 33334.16

Section 34176.1 provides that Section 33334.16 does not apply to interests in real property acquired by the Housing Successor on or after February 1, 2012; however, this Report presents a status update on the projects related to such real property.

In FY 2017-18, the Housing Successor acquired the property located at 323 North Brea Boulevard for a future affordable housing project. The details of the project have yet to be determined; however, the project will comply with the requirements of Health and Safety Code Section 34176.1(a)(3)(A)

With respect to interests in real property acquired by the former redevelopment agency *prior* to February 1, 2012, the time periods described in Section 33334.16 shall be deemed to have commenced on the date that the Department of Finance approved the property as a housing asset in the LMIHAF; thus, as to real property acquired by the former redevelopment agency now held by the Housing Successor in the LMIHAF, the Housing Successor must initiate activities consistent with the development of the real property for the purpose for which it was acquired within five years of the date that DOF approved such property as a housing asset.

The Housing Successor is not holding any real property acquired by the former redevelopment agency prior to February 1, 2012

IX. DESCRIPTION OF OUTSTANDING OBLIGATIONS PURSUANT TO SECTION 33413

Replacement Housing: According to the 2010-2014 Implementation Plan for the former redevelopment agency, no Section 33413(a) replacement housing obligations were transferred to the Housing Successor. The former redevelopment agency's Implementation Plans are posted on the City's website (<http://www.ci.brea.ca.us/documentcenter/view/2045>).

Inclusionary/Production Housing. According to the 2010-2014 Implementation Plan for the former redevelopment agency, no Section 33413(b) inclusionary/production housing obligations were transferred to the Housing Successor. The former agency's Implementation Plans are posted on the City's website (<http://www.ci.brea.ca.us/documentcenter/view/2045>).

X. EXTREMELY-LOW INCOME TEST

Section 34176.1(a)(3)(A) – (C) requires that the Housing Successor use all moneys remaining in its LMIHAF, after paying for administrative expenses; homeless prevention and rapid re-housing services (Remaining Funds) for the development of affordable housing. The Housing Successor is required to target the Remaining Funds as follows: (i) at least 30% of the funds

must be spent for the development of rental housing affordable to and occupied by extremely low income households earning 30% or less of AMI; (ii) no more than 20% of the funds may be spent for the development of housing affordable to and occupied by households earning between 60% and 80% of the AMI, and (iii) the balance of the funds may be spent for the development of housing affordable to and occupied by households earning 60% or less of the AMI.

If the Housing Successor fails to comply with the Extremely-Low Income requirement in any five-year report, then the Housing Successor must ensure that at least 50% of the Remaining Funds in the LMIHAF be expended in each fiscal year following the latest fiscal year following the report for the development of rental housing for households earning 30% or less of AMI until the Housing Successor demonstrates compliance with this requirement. If the Housing Successor fails to comply with the requirement for households earning between 60% and 80% of the AMI in any five-year report, then the Housing Successor may not expend any Remaining Funds for such households until the Housing Successor demonstrates compliance with this requirement.

The following provides the Housing Successor's Extremely-Low Income Test for the five (5) year period of July 1, 2017 through June 30, 2022:

Housing Development Expenditures from the LMIHAF by Income Level Last Five Years				
	Low Income Units (80% or less of AMI)	Very Low Income Units (60% or less of AMI)	Extremely Low Income Units (30% or less of AMI)	Total
FY 2017-18*	0	\$500,000	\$300,000	\$800,000
FY 2018-19	0	0	0	0
FY 2019-20	0	0	0	0
FY 2020-21	0	0	0	0
FY 2021-22	0	0	0	0
Total	0	\$500,000	\$300,000	\$800,000
% Spent by income level	0%	62.5%	37.5%	100%
Compliance Met?	Yes	Yes	Yes	

*Real property acquired in FY 2017-18 was inadvertently not included on the FY 2017-18 annual report. The details of the project have yet to be determined; however, the project will comply with the requirements of Health and Safety Code Section 34176.1(a)(3)(A)

XI. SENIOR HOUSING TEST

The Housing Successor is to calculate the percentage of units of deed-restricted rental housing restricted to seniors and assisted by the Housing Successor, the former redevelopment agency and/or the City within the previous 10 years in relation to the aggregate number of units of deed-restricted rental housing assisted by the Housing Successor, the former redevelopment

agency and/or City within the same time period. If this percentage exceeds 50%, then the Housing Successor cannot expend future funds in the LMIHAF to assist additional senior housing units until the Housing Successor or City assists and construction has commenced on a number of restricted rental units that is equal to 50% of the total amount of deed-restricted rental units.

The following provides the Housing Successor's Senior Housing Test for the 10-year period of January 1, 2012 to December 31, 2021.

Senior Housing Test	1/1/2012 – 12/31/2021
# of Assisted Senior Rental Units	1,786
# of Total Assisted Rental Units	6,917
Senior Housing Percentage	26%

XII. EXCESS SURPLUS TEST

Excess Surplus is defined in Section 34176.1(d) as an unencumbered amount in the account that exceeds the greater of one million dollars (\$1,000,000) or the aggregate amount deposited into the account during the Housing Successor's preceding four Fiscal Years, whichever is greater. The LMIHAF has an Excess Surplus as noted in the attached calculation.

CITY OF BREA HOUSING SUCCESSOR

COMPUTATION OF HOUSING SUCCESSOR
EXCESS/SURPLUS (HSC 34176.1)

	Low and Moderate Housing Funds All Project Areas July 1, 2021	Low and Moderate Housing Funds All Project Areas July 1, 2022
Opening Fund Balance	\$ 20,843,525	\$ 20,677,238
Less Unavailable Amounts:		
Land	\$ (800,000)	\$ (800,000)
Loans receivable	(14,269,776)	(14,094,483)
Housing bonds	(1,820,125)	(1,846,275)
	<u>(16,889,901)</u>	<u>(16,740,758)</u>
Available Housing Successor Funds	\$ 3,953,624	\$ 3,936,480
Limitation (greater of \$1,000,000 or four years deposits)		
Aggregate amount deposited for last four years:		
2021-2022	-	39,203
2020-2021	234,261	234,261
2019-2020	404,866	404,866
2018-2019	800,667	800,667
2017-2018	<u>995,330</u>	<u>-</u>
Total	<u>\$ 2,435,124</u>	<u>\$ 1,478,997</u>
Base Limitation	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
Greater amount	<u>\$ 2,435,124</u>	<u>\$ 1,478,997</u>
Computed Excess/Surplus	<u>\$ 1,518,500</u>	<u>\$ 2,457,483</u>

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 03/21/2023

SUBJECT: Property Tax Exchange Agreement between the City of Brea and the County of Orange for the Annexation of Remnant Brea 265 Property

RECOMMENDATION

Adopt a Resolution (Attachment A) approving a Property Tax Exchange Agreement between the City of Brea and the County of Orange for the annexation of approximately 1.45 acres of unincorporated Orange County land that is generally located at the northeast corner of Valencia Avenue and Rose Drive.

BACKGROUND/DISCUSSION

Background

On July 19 and August 16, 2022, the City Council approved Brea 265 Specific Plan and associated entitlements for a master planned residential community (Specific Plan) and certified the Environmental Impact Report prepared for the Specific Plan. The majority of the approved Specific Plan area included property that was already approved by the Orange County Local Agency Formation Commission (OC LAFCO) to be annexed from Orange County to the City. The said annexation, commonly referred to as Tonner Hills Annexation Extension, was finalized by OC LAFCO in November 2022 with adoption of OC LAFCO Resolution No. 03-12A. A 1.45-acre portion of the approved Specific Plan project area was not included in the above-mentioned annexation, and thus required a separate annexation process through OC LAFCO. The reason the 1.45-acre area was not included in the annexation was due to the fact that the Brea 265 Specific Plan applicant, Aera Energy, Inc., obtained ownership of this area during the City's entitlement and Tonner Hills Annexation Extension process. Aera subsequently filed a separate annexation application with OC LAFCO to annex the subject property into the City (Proposed Annexation). The 1.45-acre area is currently located in unincorporated Orange County, at the northeast corner of Valencia Avenue and Rose Drive, as shown in Figure 1 below:

Figure 1. Aerial View of the 1.45-Acre Property



Property Tax Exchange

Sections 99 and 99.01 of the California Revenue and Taxation Code requires jurisdictions involved in a jurisdictional change (i.e. annexation) to adopt resolutions agreeing to a property tax redistribution prior to OC LAFCO's approval of such jurisdictional change pursuant to Section 56658 of the California Government Code. Because the 1.45-acre land in question is part of the Specific Plan and located directly adjacent to properties that were recently annexed into the City through Tonner Hills Annexation Extension, the County of Orange (County) and City staff agree that the property tax exchange rate approved for the Tonner Hills Annexation Extension is appropriate for the Proposed Annexation. As such, the proposed tax exchange rate for the Proposed Annexation, as specified in the attached resolution, is as follows:

- City of Brea: 30.25%
- County of Orange: 69.75%

In addition to the proposed property tax exchange rate, the City will receive 100 percent of the Structural Fire Fund generated in the subject property upon annexation since the City provides its own fire protection services through the Brea Fire Department. The County of Orange will retain 100 percent of the public library funds generated in the subject property upon annexation as the Orange County Public Library system will continue to provide library services to the subject property.

Next Steps

Following the City Council action on the proposed property tax exchange resolution, the County Board of Supervisors is expected to take action on similar resolution on April 25,

2023. OC LAFCO will then schedule its hearing on the Proposed Annexation once the certified copies of City and County’s resolutions have been approved.

FISCAL IMPACT/SUMMARY

The Orange County Auditor-Controller provided the Revenue Impact Analysis (Attachment B) for agencies affected by the Proposed Annexation. The analysis states that the County’s share of one percent basic levy of property tax generated within the subject 1.45-acre property is \$225.80 based on the 2022 assessed value. Of this amount, \$79.98 is subject to the proposed property tax exchange rate since the remaining \$145.82 is the Structural Fire Fund that the City will receive in a full amount. As such, the City will receive annual property tax revenue of approximately \$24.20 once the Proposed Annexation is approved by OC LAFCO and the subject property is successfully annexed into the City.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Joanne Hwang, AICP, City Planner

Concurrence: Jason Killebrew, Community Development Director

Attachments

A. Draft Resolution

B. Revenue Impact Analysis

RESOLUTION NO. 2023-014

**A RESOLUTION OF THE BREA CITY COUNCIL APPROVING A
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES WITH THE
COUNTY OF ORANGE REGARDING THE ANNEXATION OF
UNINCORPORATED AREA INTO THE CITY OF BREA**

A. RECITALS.

(i) Aera Energy, LLC (“Aera”) owns approximately 1.45 acres of unincorporated territory that is generally located in the County of Orange (“County”), north of Rose Drive and east of Valencia Avenue as shown in the attached Exhibit “A” (“Aera Property”). The Aera Property is within the sphere of influence of the City of Brea (“City”) and is surrounded by the City’s territory.

(ii) The Aera Property is included in the City’s Brea 265 Specific Plan and is adjacent to territory (“Tonner Hills Annexation Extension”) that Orange County Local Area Formation Commission (“LAFCO”) Resolution No. 03-12A approved for annexation to the City. Aera has filed a petition with LAFCO requesting annexation of the Aera Property to the City.

(iii) The County and the City executed an August 3, 2005 Agreement Between the City of Brea and the County of Orange Approving Property Tax Exchange Between the City and County for the Annexation of the Unincorporated Territories of Tonner Hills (“2005 Agreement”). The 2005 Agreement is applicable to the Tonner Hills Annexation Extension.

(iv) In accordance with Revenue and Taxation Code Sections 95(e) and 99, and consistent with the 2005 Agreement, the County and the City have negotiated the following property tax exchange for the jurisdictional change to be made by the annexation of the Aera Property: the City shall receive 30.25% and the County shall receive 69.75% of the County’s share of the 1% basic levy of property tax generated within Aera Property. The City provides its own fire protection services through the Brea Fire Department and shall receive 100% of the Structural Fire Fund generated in the Aera Property upon annexation. The Orange County Public Library system will continue to

RESO NO. 2023-014
March 21, 2023

provide library services to the Aera Property and the County shall retain 100% of the public library revenues generated in the Aera Property upon annexation.

(v) The effects of this proposed exchange of property tax revenues have been assessed in accordance with the California Environmental Quality Act (“CEQA”) and the environmental regulations of the City. Pursuant to Title 14, Section 15162 of the California Code of Regulations, no new environmental documentation is required for the proposed agreement because all potentially significant effects of the future development anticipated within the Aera Property have been adequately analyzed in the Environmental Impact Report prepared for the Brea 265 Project (State Clearinghouse No. 2018121035), which was certified by the City Council on July 19, 2022.

B. RESOLUTION

NOW, THEREFORE, the City Council of the City of Brea does hereby find, determine, and resolve as follows:

SECTION 1. All facts set forth above in Part A, Recitals, are true and correct.

SECTION 2. This Resolution is based on facts set forth above, the entirety of the evidence presented, and the independent judgment of the City Council.

SECTION 3. The City Council approves the following negotiated exchange of property tax revenues with the County in connection with annexation of the Aera Property to the City: upon recordation of the Aera Property annexation by LAFCO, the City shall receive 0.3025 and the County shall receive 0.6975 of the County’s share of the one percent basic levy of property tax from the annexed area. The City shall receive 100% of the Structural Fire Fund generated in the Aera Property upon annexation. The County shall retain 100% of the public library fund revenues generated in the Aera Property upon annexation.

SECTION 4. Certification. The City Clerk shall certify to the adoption of this Resolution.

RESO NO. 2023-014
March 21, 2023

APPROVED AND ADOPTED this 21 day of March, 2023.

Marty Simonoff
Mayor

ATTEST: _____
Lillian Harris-Neal
City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 21 day of March, 2023 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Dated: _____

Lillian Harris-Neal
City Clerk

EXHIBIT A



Valencia Avenue

Rose Drive

“Aera Property”

COUNTY OF ORANGE - AUDITOR CONTROLLER
 REVENUE IMPACT ANALYSIS (R.T. 99 and 99.01)
 For Agencies Affected By Jurisdictional Boundary Change
 Proposed "Aera Property Annexation to the City of Brea (CA 22-07)"
 Resolution: LAFCO

Col. 1	Col. 2	Col. 3	Col. 4	Col. 5		Col. 6	
Tax Rate Area	Assessed Value at 01/01/22	Revenue Attributable to Annexation (Col. 2 * 0.01)	Property Tax Subject to Negotiation (Σ Col.5 - Col. 6)	ORANGE CO GEN. FUND		O C FIRE AUTHORITY-GEN FUND	
53-000	125,000	\$ 1,250.00	\$ 225.80	0.06398648707	\$ 79.98	0.11665413579	\$ 145.82
		\$ -	\$ -	-	\$ -	-	\$ -
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Total			\$ 225.80		\$ 79.98		\$ 145.82

Notes:

(a) The affected taxing agencies subject to revenue exchange per R&T 99 for this type of jurisdictional change includes: County of Orange and City of Brea.

(b) Notice of Filing Date: 02/10/2023

Prepared By: Jenny Tu Reviewed By: Israel Guevara
 Completion Date: 2/17/2023 Approved Date: 2/17/2023

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 03/21/2023
SUBJECT: Professional Services Agreement for EJ Ward, Inc.

RECOMMENDATION

1. Approve the upgrade to the EJ Ward, Inc. Fueling System equipment in the amount of \$105,043

BACKGROUND/DISCUSSION

The Public Works Department requires an upgrade to the fuel management software and equipment due to the age of the equipment currently in place at the City Service Center, Fire Station 2, and Fire Station 3. EJ Ward, Inc. (EJ Ward) has stated that they can no longer support the current equipment, so the dispensing ability will cease if the equipment fails. All previously saved equipment from previous upgrades has been used or is no longer compatible. Within the last six months, the system has often become non-operational, and numerous hours spent attempting to recover lost data. For over 23 years, they have provided exceptional service and support and can integrate with our fleet management software, which will improve the fleet record-keeping reports. EJ Ward has the knowledge and expertise in fuel management and can provide the full scope of work needed to support the City's daily operating fueling and reporting needs.

COMMISSION/COMMITTEE RECOMMENDATION

The March 14, 2023 Finance Committee meeting was canceled and staff received direction to move this item directly to the March 21, 2023, City Council Consent Calendar.

FISCAL IMPACT/SUMMARY

The approved FY 22-23 Budget has funds allocated in the Vehicle and Equipment Maintenance Fund 480 to replace the equipment and software for the City's fuel management system. The City has used EJ Ward for this service for over 23 years. Under the competitive purchasing program, Sourcewell contract No.092920-EJW, allows agencies to procure these service items at the lowest cost. The one-time cost to upgrade the current equipment and software with EJ Ward is \$105,043.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Rudy Correa, Water/Equipment Superintendent

Concurrence: Michael Ho, P.E, Public Works Director/City Engineer

Attachments

EJ Ward contract



City of Brea IOT Hardware and Labor (rekv3) - 01-09-2023

Sourcewell #092920-EJW

Turn-Key Fuel Management System - Hosted by SimplyFuel Solutions LLC.				
Part #	Model/Description	Qty	Price	Extended
FCT-IOT-5H	5-hose Cellular IOT Terminal - Keypad Entry, FOB, CANceiver and TAG use enabled EXCLUDED: Any non standard cellular antenna configuration caused by a local environmental condition outside E.J. Ward control.	2	\$12,183.97	\$24,367.93
FCT-IOT-WALL- 5H	FCT IoT 5 Hose Wall Mount Terminal EXCLUDED: Any non standard cellular antenna configuration caused by a local environmental condition outside E.J. Ward control.	1	\$11,467.25	\$11,467.25
KIT-CELL-IOT	Kit Cellular Modem - Retrofit Existing FCT	1	\$1,506.52	\$1,506.52
KIT-HMDA	Hose Module Kit Dual Antenna	6	\$390.17	\$2,340.99
SFT-KIT-WIFI	Kit SFT WIFI Tablet, Dongle, Case, Cables	1	\$1,469.30	\$1,469.30
KIT-CVRLD-IOT	Kit CANceiver Light Duty WIFI - Enterprise	106	\$318.83	\$33,796.49
KIT-CVRHD-IOT	Kit CANceiver HD J1939 9P Standard Black IoT	0	\$350.73	\$0.00
KIT-CVRIN2-IOT	Kit CANceiver HD J1939-II Int Green IoT 2016 - 2017	0	\$350.73	\$0.00
KIT-CVRIN3-IOT	Kit CANceiver HD J1939-II Int Green IoT 2018+	10	\$398.56	\$3,985.57
KIT-CVRNON-IOT	Kit CANceiver Non-OBD	0	\$350.73	\$0.00
BL-CVR-IOT-IO	Cable Non OBD IoT	0	\$29.90	\$0.00
KIT-RING-200	Ring Interface Kit w/ ANT-200,225-Flat,330,400,500	116	\$76.48	\$8,871.48
VR-330020-425	Veeder-Root TCP/IP Modem TLS/IP	0	\$1,908.01	\$0.00
Part #	Model/Description	Qty	Price	Extended
LABORPM	Project Management (per hour)	24	\$160.00	\$3,840.00
	Install - Fuel Control Terminal, Testing and local operator training * FCT Installation: (3) unit(s) - Requires use of existing mechanical and electrical wiring, piping and other related connections and they must meet existing local, state, and national codes; or a licensed electrician, permits and/or drawings are required, additional charges will apply. - Total installation costs over \$xx,000.00 will be invoiced separately EXCLUDES: trenching, concrete work, asphalt patch or repairs that require a local electrician or permits.	3	\$2,880.00	\$8,640.00
MISC	Miscellaneous Hardware and Wiring - Additional materials such as conduit, EYS seal offs, AC power and low voltage wire, to be compliant with current National Electrical Code or operational.	2	\$750.00	\$1,500.00
MISC	Miscellaneous Hardware and Wiring - (WALL MOUNT) Additional materials such as conduit, EYS seal offs, AC power and low voltage wire, to be compliant with current National Electrical Code or operational.	1	\$1,982.00	\$1,982.00
	Shipping and Handling	1	\$1,275.00	\$1,275.00
	Total			\$105,042.52

Notes: 1. Quote valid until 3-30-2023

- 2. Minimum 3 year agreement required on all SaaS Implementations, longer fixed fee terms available upon request.**
- 3. Includes Lifetime Software Version Updates while on a SaaS Agreement**
- 4. Includes 24x7x365 Call Center Support while on the SaaS platform**
- 5. A Maximum of 24 rolling months of live data will be available before archive for all SaaS customers.**
- 6. Warranty DOES NOT include Hardware or Software that is declared "END OF LIFE" or previously declared unsupportable**
- 7. Software use governed by the End User License Agreement (EULA)**

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 03/21/2023
SUBJECT: Approve renaming of the Brea War Memorial to the Brea Veterans Memorial.

RECOMMENDATION

Adopt Resolution No. 2023-015 authorizing the name change.

BACKGROUND/DISCUSSION

In 2006, the Brea City Council established their interest in creating a war memorial in Brea in order to honor Brea's Veterans. They called on the Art in Public Places Advisory Committee to offer their expertise on potential locations for the memorial, and later the City Council established an advisory committee which became known as the War Memorial Advisory Committee (W-MAC). The creation of this committee involved extensive community outreach from local veterans to better inform staff on what the purpose of the memorial should be. It was the W-MAC's role to make recommendations to City Council on honoree criteria, request a formal Call for Artist and review and recommend the memorial's artist.

The original purpose of the memorial which has been maintained since its creation was to: 1) Honor those Breans who have sacrificed their lives for Freedom (via the Wall of Remembrance); and 2) Generally recognize all veterans and all branches of the United States Military (via the Walk of Honor paver program). The dedication of the Brea War Memorial took place on Veterans Day 2012, serving as the host site for the City's annual Veterans Day Ceremony each year since.

The City Council now has an interest to change the name of the site to the Brea Veterans Memorial as way to shift the focus of the memorial more clearly to Brea's Veterans. As part of staff's due diligence, original members of the W-MAC were contacted about their thoughts on the name change and offered their unanimous support for the change. Additionally, staff reached out to memorial artist, Susan Narduli, regarding the name change who was in support of whatever the community's preference is.

At their March 7, 2023, Study Session the City Council received an update on the W-MAC's support and staff's recommendation and directed staff to bring a Resolution formalizing the name change to this evening's meeting.

COMMISSION/COMMITTEE RECOMMENDATION

Original members, or their descendants, of the War Memorial Advisory Committee (W-MAC) all expressed their individual support for the name change.

FISCAL IMPACT/SUMMARY

No General Fund impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Carrie Hernandez, Deputy Director of Community Services

Concurrence: Chris Emeterio, Assistant City Manager

Attachments

Resolution

RESOLUTION NO. 2023-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA TO APPROVE THE NAME CHANGE OF THE BREA WAR MEMORIAL TO THE BREA VETERANS MEMORIAL

A. RECITALS:

(i) The Brea War Memorial was created in 2012 to honor Breans who have served in the United States Military.

(ii) The memorial includes a Wall of Remembrance which honors the 19 Breans who have lost their lives in conflict on behalf of our nation, as well as a Walk of Honor which offers space for any United States Veteran to be honored with a custom paver.

(iii) Prior to the memorial being built, a War Memorial Advisory Committee was established to advise on its creation and design.

(iv) The City Council now has an interest in changing the name of the Brea War Memorial to the Brea Veterans Memorial to shift the focus of the memorial to Brea's Veterans and has received support from original members of the War Memorial Advisory Committee to do so.

B. RESOLUTION:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BREA, HEREBY, RESOLVES, AND ORDERS AS FOLLOWS:

(i) The City Council hereby authorizes changing the name from Brea War Memorial to Brea Veterans Memorial.

(ii) Existing signage with the original name shall be maintained. Future marketing, signage, etc. shall reference the new name: Brea Veterans Memorial.

RESO NO. 2023-015
March 21, 2023

APPROVED AND ADOPTED this 21st day of March 2023.

Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Council of the City of Brea, held on the 21st day of March 2023 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Dated: _____

Lillian Harris-Neal, City Clerk

RESO NO. 2023-015
March 21, 2023

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 03/21/2023

SUBJECT: Professional Services Agreement with Arts Orange County for Cultural Arts Master Plan

RECOMMENDATION

Approve the Professional Services Agreement in an amount not-to-exceed \$50,000.

BACKGROUND/DISCUSSION

The City of Brea prides itself on being a forward-thinking organization which takes proactive measures to make our community a great place to live, work and play. With that in mind, the City took on a large-scale community engagement effort in 2017, Brea Envisions, to hear what residents are hoping to see in the coming years. Out of Brea Envisions a Community Strategic Plan was created highlighting various values and initiatives to focus on.

As the Curtis Theatre and Brea Gallery have both surpassed their 40th years of operation, and the Art in Public Places Program nearing its 50th, staff, with support from the Cultural Arts Commission, have an interest in taking the next step in determining the future of Brea's Cultural Arts facilities and programming. As part of the Fiscal Year 2022-23 budget cycle, staff requested \$60,000 to fund a Cultural Arts Master Plan, which would evaluate the needs for the next five-to-ten years. The funding for this project was approved by City Council during budget adoption in June 2022.

In February 2023, staff issued a Request for Proposals (RFP) for professional consulting services to lead the Cultural Arts Master Plan. In March 2023, staff received one proposal from Arts Orange County in the amount of \$50,000.

The evaluation criteria outlined in the RFP included:

- Qualifications of the Firm
- Proposed Team and Organization
- Detailed Work Plan
- Fee Proposal

Upon reviewing their proposal it was determined that Arts Orange County would be an excellent selection for this project, having completed Arts Master Plans and other strategic planning documents for other Orange County and California cities, including City of Costa Mesa, City of Newport Beach, City of Mission Viejo, City of Irvine, City of Temecula and City of Fullerton. Arts Orange County has a great reputation for being a local arts leader in the County and has maintained positive working relationships with existing City staff. They have a demonstrated

ability to meet the four key categories within the scope of work:

1. Establish a Steering Committee/Community Engagement Efforts
2. Assessment of Community Needs and Resources
3. Goal Setting and Plan Development
4. Prepare and Present Master Plan

Staff anticipates the study kicking off in April with final conclusions presented back to City Council in November or December 2023.

COMMISSION/COMMITTEE RECOMMENDATION

The March 14, 2023 Finance Committee meeting was canceled and staff received direction to move this item directly to the March 21, 2023, City Council Consent Calendar.

At their March 8, 2023, meeting the Cultural Arts Commission received an update on the proposals received and was supportive of staff's intent to bring to City Council for approval.

FISCAL IMPACT/SUMMARY

There is adequate funding available in the Community Services department budget considering Arts Orange County's fee proposal of \$50,000 falls within the City Council authorized project amount of \$60,000.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Jenn Colacion, Senior Management Analyst

Concurrence: Chris Emeterio, Assistant City Manager and Carrie Hernandez, Deputy Director of Community Services

Attachments

Professional Services Agreement

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is dated _____ for reference purposes and is executed by the City of Brea, a California municipal corporation ("City"), and **Arts Orange County** ("Contractor").

RECITALS

A. City desires to retain Contractor as an independent contractor to provide the following professional services: **City of Brea Cultural Arts Master Plan**.

B. Contractor represents that it is duly licensed, fully authorized by law, and has the necessary experience and qualifications, to provide such services.

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

1. Scope of Services.

Contractor shall perform the services referenced in the Recitals and more specifically described in the Scope of Services set forth in the attached Exhibit A, and as otherwise required by this Agreement, all to City's satisfaction (collectively, "Services").

2. Compensation.

A. City shall pay for the Services satisfactorily performed, in accordance with the Fee Schedule set forth in the attached **Exhibit A**.

B. In no event shall the total amount paid for the Services exceed the all-inclusive sum of **\$50,000** ("Contract Amount"). This amount covers and is inclusive of all labor, materials, and any and all other costs incurred by Contractor in performing the Services. Contractor shall be deemed to have made all inquiries and site inspections deemed necessary by Contractor prior to execution of this Agreement.

C. Unless the Fee Schedule calls for payment of a one-time flat fee, periodic payments for undisputed work shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Contractor's invoices shall indicate the amount of time spent on each task and the applicable rate.

D. Unless the Fee Schedule calls for payment on a different schedule, Contractor shall invoice City on a monthly basis.

3. Term.

A. The term of this Agreement shall commence on _____ ("Effective Date"). Unless extended or earlier terminated as provided herein, this Agreement shall expire on **December 31, 2024** or upon satisfactory completion of the Services, whichever occurs first.

B. At the sole discretion of the **City Manager, or designee**, City may extend the term of this Agreement for **four (4)** additional one-year terms by giving written notice to Contractor within 30 days prior to the then-scheduled expiration date.

4. Time of Performance.

A. Contractor shall commence the Services on the above _____ or the date shown in any City-provided notice to proceed, whichever occurs later and complete the Services within one year and shall meet any other schedules and deadlines as agreed upon in writing.

B. Force Majeure. Neither party shall be considered in default of this Agreement for delays in performance caused by a force majeure event. As used in this Agreement, the term “force majeure event” means circumstances beyond the reasonable control of the non-performing party and includes the following: abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; or judicial restraint. Contractor’s lack of financial capability, shall not constitute a force majeure event unless directly attributable to any of the foregoing events.

C. Should a force majeure event occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to the Services, including costs incurred, shall be maintained by Contractor and made available for review by City at all reasonable times during the term of this Agreement and for four (4) years from the date of final payment by City.

6. Standard of Care.

Contractor’s Services shall be performed in accordance with the generally accepted professional standards of practice and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently performing similar services under similar conditions. Contractor shall maintain all professional licenses and certifications required to lawfully perform the Services.

7. Compliance with Law.

A. Contractor shall comply with all applicable laws including Cal/OSHA requirements.

B. Contractor shall obtain a City of Brea business license.

8. Assignment and Subcontracting.

A. Contractor shall not assign or transfer this Agreement or any rights or obligations under, or any interest in this Agreement, or subcontract any required performance hereunder,

without the prior written consent of City, which may be withheld for any reason. City shall be deemed to have approved Contractor's utilization of subcontractors identified in Contractor's proposal for the Services.

B. Any attempt to so assign, transfer, or subcontract without City's prior written consent shall be void and shall constitute grounds for City's termination of this Agreement. Authorized subcontracts shall contain a provision making the subcontractor subject to all requirements of this Agreement.

C. If use of a subcontractor is approved, then City may withhold 5% of each monthly payment to Contractor. Such retention shall be released upon City's receipt of an unconditional release of all claims signed by any such subcontractor, as to work performed to date.

9. Independent Contractor.

A. Contractor is retained as an independent contractor and is not an employee of City. No employee or agent of Contractor is or shall become an employee of City.

B. Contractor will determine the means, methods, and details by which Contractor's personnel will perform the Services. Contractor shall be solely responsible for the satisfactory work performance of all personnel engaged in performing the Services and compliance with the customary professional standards.

C. Contractor's personnel shall not wear or display any City uniform, badge, identification number, or other information identifying such individual as an employee of City. Contractor's personnel shall not use any City e-mail address or City telephone number in the performance of the Services. Contractor shall acquire and maintain at its sole cost and expense such vehicles, equipment and supplies as Contractor's personnel require to perform the Services. Contractor shall perform the Services off of City premises at locations of Contractor's choice, except as otherwise may from time to time be necessary in order for Contractor's personnel to receive projects from City, review plans on file at City, pick up or deliver any work product, or as may be necessary to inspect or visit City locations. City may make a computer available to Contractor from time to time for Contractor's personnel to obtain information about or to check on the status of projects pertaining to the Services.

D. Contractor shall be responsible for and pay all wages, salaries, benefits and other amounts due to Contractor's personnel in connection with the Services. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including Social Security taxes, other retirement or pension benefits, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance. Contractor and its officers, employees, agents, and subcontractors shall not become entitled to, and hereby waive any claims to, any wages, salaries, compensation, benefit or any incident of employment by City, including eligibility to enroll in, or reinstate to membership in, the California Public Employees Retirement System ("PERS") or any other retirement program, as an employee of City, and entitlement to any contribution to be paid by City for employer contributions or employee contributions for PERS benefits or any other retirement benefits.

10. PERS Compliance.

The parties acknowledge that City is a local agency member of PERS, and as such has certain pension reporting and contribution obligations to PERS on behalf of qualifying employees. Contractor agrees that, in providing its employees and any other personnel to City to perform the Services, Contractor shall assure compliance with the Public Employees' Retirement Law (Government Code Section 20000 et seq.), the regulations of PERS, and the Public Employees' Pension Reform Act of 2013 (Government Code Section 7522 et seq.). Without limitation to the foregoing, Contractor shall assure compliance with regard to personnel who have active or inactive membership in PERS and to those who are retired annuitants and in performing this Agreement shall not assign or utilize any of its personnel in a manner that will cause City to be in violation of the applicable retirement laws and regulations.

11. Insurance.

Unless otherwise permitted or waived in writing by City's Risk Manager, Contractor shall not commence work until it has secured all insurance required under this section and provided evidence thereof that is acceptable to City. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

A. Commercial General Liability

i. Contractor shall take out and maintain, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to City.

ii. Coverage for Commercial General Liability insurance shall be at least as broad as the following:

a. Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

iii. Commercial General Liability Insurance must include coverage for the following:

- a. Bodily Injury and Property Damage
- b. Personal Injury/Advertising Injury
- c. Premises/Operations Liability
- d. Products/Completed Operations Liability
- e. Aggregate Limits that Apply per Project
- f. Contractual Liability with respect to this Agreement
- g. Broad Form Property Damage

h. Independent Contractors Coverage

iv. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to this Agreement.

v. The policy shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, as additional insureds using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

vi. The general liability coverage may utilize deductibles or provide coverage excess of a self-insured retention, only if approved by City's Risk Manager in writing, and further provided that such deductibles shall not apply to coverage of the additional insureds.

B. Automobile Liability

i. Contractor shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to City.

ii. Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

iii. The policy shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, as additional insureds.

iv. Subject to City's written approval, the automobile liability coverage may utilize deductibles or provide coverage excess of a self-insured retention, provided that such deductibles shall not apply to coverage of the additional insureds.

C. Workers' Compensation/Employer's Liability

i. Contractor certifies that Contractor is aware of the provisions of Labor Code Section 3700 which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she/it will comply with such provisions before commencing work under this Agreement.

ii. Contractor shall maintain full compensation insurance for its employees in accordance with the Workers' Compensation and Insurance Act (Labor Code Section 3200 et seq.) and Employer's Liability Coverage in amounts indicated herein. Contractor shall require all subcontractors to obtain and maintain workers' compensation coverage of the same type and limits as specified in this section.

D. Professional Liability (Errors and Omissions)

Contractor shall maintain professional liability or errors and omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to City and with the limits required herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy coverage form specifically designed to protect against acts, errors or omissions of Contractor in the performance of professional services. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

E. Cyber Liability

If Cyber Liability is included in the Minimum Policy Limits Required below, then Contractor shall maintain cyber liability insurance providing protection against claims and liabilities arising from: (i) errors and omissions in connection with maintaining security of City Data (as defined below); (ii) data breach including theft, destruction, and/or unauthorized use of City Data; (iii) identity theft including bank charges assessed; and (iv) violation of privacy rights due to a breach of City Data.

F. Minimum Policy Limits Required

i. A.M. Best's Rating

Each policy of insurance required herein shall be from a company or companies having a current A.M. Best's rating of no less than A:VII and admitted and authorized to transact the business of insurance in the State of California.

ii. The following insurance limits are required for this Agreement:

If <input checked="" type="checkbox"/> , then required	<u>Combined Single Limit</u>
<input checked="" type="checkbox"/> Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
<input checked="" type="checkbox"/> Automobile Liability	\$2,000,000 per occurrence (any auto) for bodily injury and property damage
<input checked="" type="checkbox"/> Workers' Compensation	In the amount required by California law
<input checked="" type="checkbox"/> Employer's Liability	\$1,000,000 per occurrence
<input checked="" type="checkbox"/> Professional Liability	\$2,000,000 per claim and aggregate (errors and omissions)
<input type="checkbox"/> Cyber Liability	\$2,000,000 per occurrence

iii. Defense costs shall be payable in addition to the limits.

iv. Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement.

G. Proof of Insurance

Within five days of execution of this Agreement, but prior to commencement of the Services, Contractor shall file with City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

H. Policy Provisions Required

i. Contractor shall provide City at least 30 days prior written notice of cancellation of any policy required by this Agreement, except that Contractor shall provide at least 10 days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, Contractor shall deliver renewal certificate(s) including the required additional insured endorsement to City at least 10 days prior to the effective date of cancellation or expiration.

ii. The Commercial General Liability Policy and Automobile Liability Policy shall each contain a provision stating that Contractor's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by City or any additional insureds shall not be called upon to contribute to any loss.

iii. The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. If a "claims-made" professional liability policy is provided, it shall include an extended reporting period of not less than three years.

iv. All required insurance coverages, except for the professional and cyber liability coverage, shall contain or be endorsed to provide a waiver of subrogation in favor of City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

v. The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve Contractor from liability in excess of such coverage, nor shall it limit Contractor's indemnification obligations to City or preclude City from taking such other actions available to City under other provisions of this Agreement or law.

I. Additional Insurance Provisions

i. The foregoing requirements as to the types and limits of insurance coverage to be maintained by Contractor, and any approval of such insurance by City, are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by Contractor pursuant to this Agreement, including the provisions concerning indemnification.

ii. If at any time during the term of this Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may terminate this Agreement for cause.

iii. City may require Contractor to provide for inspection by City, complete copies of all insurance policies in effect for the duration of the Agreement.

iv. No City official, officer, employee, agent or volunteer shall be personally responsible for any liability arising under or by virtue of this Agreement.

v. The insurance obligations under this Agreement shall be: (1) all the insurance coverage and/or limits carried by or available to Contractor; or (2) the minimum insurance coverage requirements and/or limits shown in this Agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor under this Agreement.

J. Subcontractor Insurance Requirements

Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to City that it has secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials as additional insureds, using ISO form CG 20 38 04 13 or an endorsement providing the same coverage. If requested by Contractor, City may approve different scopes or minimum limits of insurance for particular subcontractors.

12. Indemnification.

A. Other than in the performance of professional services, and to the fullest extent permitted by law, Contractor shall defend (with counsel reasonably approved by City), indemnify and hold City, its officials, officers, attorneys, agents, employees, servants, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees") free and harmless with respect to any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages, stop notices and/or injury of any kind, in law or equity, to property or persons, including bodily injury, wrongful death,

personal injury and property damage, and destruction, or unauthorized access to, use, and/or theft of City Data (collectively, "Claims") in any manner and to the extent arising out of, pertaining to, or incidental to any act, error, omission, or willful misconduct of Contractor, its owners, officials, officers, employees, servants, subcontractors, Contractors or agents (and/or any entity or individual for whom Contractor shall bear legal liability) in connection with the performance of the Services including the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses actually incurred in connection with such defense. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Contractor, or by City or any of the other Indemnitees. Contractor shall have no liability hereunder for claims and liabilities arising out of the sole, active negligence of any of the Indemnitees.

B. Professional Services. To the fullest extent permitted by law, Contractor shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the Indemnitees, from and against any and all Claims, whether actual, alleged or threatened, to the extent arising out of, pertaining to, or relating to, in whole or in part, the negligence, recklessness or willful misconduct of Contractor, and/or its officers, agents, servants, employees, subcontractors, contractors or their officers, agents, servants or employees (and/or any entity or individual for whom Contractor shall bear legal liability) in the performance of professional services under this Agreement. Contractor shall defend the Indemnitees in any action or actions filed in connection with any Claims with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs, actually incurred in connection with such defense.

C. Contractor's obligations under this Section shall survive the expiration or termination of this Agreement.

13. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California without regard for change of venue laws. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Orange, State of California. Contractor must comply with the claim procedures set forth in the Government Claims act (Government Code Section 810 et seq.) prior to filing any lawsuit against City.

14. Termination.

A. City may terminate any portion or all of the Services or this Agreement with or without cause by giving 10 days' written notice to Contractor. In such event, City shall be immediately given title to and possession of all Work Product (as defined) below and original field notes, drawings and specifications, written reports and all other documents produced or developed pursuant to this Agreement. Provided Contractor is not then in breach, City shall pay Contractor for any portion of the Services satisfactorily completed prior to termination. If termination occurs prior to completion of any specific task for which a payment request has not been received, the charge for Services performed shall be the reasonable value of such Services, based on an amount agreed to by the parties. City shall not be liable for any costs other than the charges or portions thereof which are specified herein. Contractor shall not be entitled to payment for unperformed Services, and shall not be entitled to damages or compensation resulting from such termination.

B. Contractor may terminate this Agreement only for cause and by serving written notice of termination to City, provided Contractor has first served City with a written notice of default and demand to cure, and City has failed to cure such default within 30 days of receipt of such notice.

15. Ownership of Work Product.

A. All draft and final reports, documents, and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files, and/or other media whatsoever created or developed by Contractor in the performance of this Agreement (collectively, "Work Product") shall be considered to be "works made for hire" for the benefit of City. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of City without restriction or limitation upon their use, duplication or dissemination by City upon final payment being made, provided that any such use shall be at City's sole risk. Contractor shall not obtain or attempt to obtain copyright protection as to any of the Work Product. Contractor agrees that the compensation set forth in Section 2 of this Agreement includes conveyance to City of ownership of all Work Product, including intellectual property rights, as provided in this Section 16.

B. Contractor hereby assigns to City all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights, that are not otherwise vested in City pursuant to subsection A above.

C. Contractor warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment or Contractor's default, City shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. Contractor shall defend, indemnify and hold City, and the other Indemnitees harmless from any and all losses, claims or liabilities in any way related to a claim that City's use of any of the Work Product violates federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products, ideas or inventions. Contractor shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event the use of any of the Work Product or other deliverables hereunder by City is held to constitute an infringement and the use of any of the same is enjoined, Contractor, at its expense, shall: (a) secure for City the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for City; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. Contractor's obligations under this Section shall survive the expiration or termination of this Agreement.

16. Data Security.

A. As used in this Agreement, "City Data" means any and all information and data provided or made accessible, directly or indirectly, to Contractor by City, or otherwise acquired

from City, in connection with Contractor's performance of the Services. Except where subject to a third party's intellectual property rights, any and all City Data is solely owned by City. Contractor is granted a limited, non-exclusive, and revocable license to use City Data solely as necessary to perform the Services. At no time shall Contractor use City Data for its own purposes, or sell, disclose or disseminate City Data, except as required by law or to provide the Services. At all times herein, Contractor shall protect and maintain the security of City Data using methods providing not less than the level of security Contractor uses for its own confidential data, and that otherwise comply with recognized industry data security standards applicable to similar kinds of governmental data and information.

B. To the extent any City Data consists of personal information as defined in Consumer Privacy Act (Civil Code Section 1798.100 et seq.), Contractor shall comply with that statute and with Civil Code Section 1798.82 including providing the required notifications in the event of any unauthorized access of personal information stored, maintained, accessed, used or transmitted by Contractor in connection with this Agreement. Notwithstanding the foregoing, Contractor shall within 24 hours notify the City Representative by telephone and in writing of any unauthorized access of City Data. Thereafter, Contractor shall render any assistance to City and law enforcement as necessary to ascertain the nature and extent of such unauthorized access.

C. Contractor shall not store City Data using cloud-based storage without City's prior, written consent, unless the use of such storage is clearly described in the Scope of Services. Where permitted herein, any and all cloud based storage shall be on servers and other hardware located within the continental United States, and shall be in compliance with ISO/IEC 27001 - 27018, as applicable, unless otherwise agreed to in writing by the City Representative.

17. Party Representatives.

A. Contractor hereby designates **Richard Stein, President & CEO** or such person's designee, as Contractor's Representative for this Agreement, unless and until written notice of a new representative acceptable to City is provided to City.

B. City hereby designates **Chris Emeterio, Assistant City Manager/Community Services Director** or such person's designee, as the City Representative for this Agreement.

C. The foregoing representatives shall be authorized to provide consent where required herein, and to make other administrative decisions that will be binding on their respective party, except as otherwise specifically required herein.

18. Notices.

Any notices, invoices, or other documents related to this Agreement shall be deemed received on: (a) the day of delivery, if delivered by hand during the receiving party's regular business hours or by e-mail before or during the receiving party's regular business hours; (b) the business day after delivery, if delivered by e-mail after the receiving party's regular business hours; or (c) on the second business day following deposit in the United States mail, certified mail with return receipt requested and postage prepaid, to the addresses listed below, or to such other addresses as the parties may, from time to time, designate in writing.

City	Contractor
City of Brea	Arts Orange County
1 Civic Center Circle	17620 Fitch, Suite 255
Brea, CA 92821	Irvine, CA 92614
United States	United States
Chris Emeterio, Assistant City Manager	Richard Stein, President & CEO
ChrisE@cityofbrea.net	RStein@artsoc.org
714-990-7775	714-556-5160 ext. 17

19. Third Party Rights.

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than City and Contractor.

20. Conflicts of Interest.

A. Contractor covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the Services. Contractor certifies that no one who has or will have any financial interest under this Agreement is an officer or employee of City.

B. Contractor further covenants that, in the performance of this Agreement, no subcontractor or person having any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the Services shall be employed. Contractor has provided City with a list of all City-approved subcontractors and the key personnel for such subcontractors that are retained or to be retained by Contractor in connection with the performance of the Services, to assist City in affirming compliance with this Section.

C. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. If required, Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City Clerk as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to terminate this Agreement without liability. No director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

21. Severability.

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.

22. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of the parties.

23. Non-Waiver.

None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specified in writing, and any such waiver shall be limited to that set of circumstances and not to any future circumstances unless another written waiver is executed.

24. Time of Essence.

Time is of the essence in each and every provision of this Agreement.

25. City's Right to Employ Other Contractors.

City reserves its right to employ other Contractors to provide the Services or similar services.

26. Exhibits.

The attached **Exhibit A** are incorporated herein by reference. In the event of any conflict or inconsistency between the provisions of this Agreement and any Exhibit, the provisions of this Agreement shall govern. In the event of any conflict or inconsistency between the provisions of this Scope of Services and Specifications Requirements and the Contractor's Proposal set forth in the attached **Exhibit A**, the provisions of the Scope of Services and Specifications Requirements shall govern.

27. Entire Agreement.

This Agreement (including the attached Exhibits) represents the entire understanding of the parties as to the Services, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both parties. This is an integrated Agreement.

[SIGNATURES ON FOLLOWING PAGE]

TO EXECUTE THIS AGREEMENT, the Parties have caused their authorized representatives to sign below. Digital Signatures are acceptable if they conform to all requirements of California Government Code Section 16.5.

Arts Orange County

By: 

Richard Stein
President & CEO
RStein@ArtsOC.org

By: _____

Date Signed: 3/8/2023

CORPs: Chairperson, President, Vice President;
LLCs: Manager

Date Signed: _____

CORPs: Secretary, Asst. Secretary, Chief Finance
Officer, Asst. Treasurer
LLCs: Manager

[Pursuant to California Corporations Code Section 313, both signature lines must be executed unless the signatory holds at least one of the offices designated on each line.]

[Pursuant to California Corporations Code Section 17703.01(d), both signature lines must be executed unless the articles of incorporation state that the firm is managed by only one manager.]

City of Brea

By: _____

Marty Simonoff
Mayor

Attest (if over \$25,000)

By: _____

Lillian Harris-Neal
City Clerk

Date Signed: _____

Date Signed: _____

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 03/21/2023

SUBJECT: Outgoing Payment Log and March 3 & 10, 2023 City Disbursement Registers

RECOMMENDATION

Receive and file.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Financial Services Manager, Revenue

Concurrence: Monica Lo, Deputy Director of Administrative Services

Attachments

Outgoing Payment Log

03-03-2023 City Disbursement Register

03-10-2023 City Disbursement Register

City of Brea
Outgoing Payment Log
February 2023

Effective Date	Vendor	Description	Amount
<u>General Account Electronic payments</u>			
2/1/2023	ADP	ILJAOB Payroll service fee	\$ 81.90
2/2/2022	BankCard	Golf credit card processing fees	3,037.43
2/2/2023	Elavon	Golf credit card processing fees	2,196.45
2/3/2023	Citizens Business Bank	COMDEV, FIN, PD credit card processing fees	3,742.17
2/3/2023	Paypal	Paypal processing fees	116.05
2/7/2023	CALPERS	Medical payment	355,174.27
2/10/2023	Brea Payroll	Brea staff payroll	917,098.95
2/10/2023	Brea Payroll	Employee deductions	83,398.79
2/10/2023	EDD	Payroll State taxes	58,862.82
2/10/2023	CA SDU	Child support payments	746.75
2/10/2023	IRS	Payroll Federal taxes	191,991.95
2/10/2023	CA Dept of Tax	Sales tax	1,203.43
2/10/2023	ADP	ILJAOB Payroll service fee	133.45
2/13/2023	CALPERS	Member retirement	227,781.27
2/21/2023	Paymentus	Monthly service fee	6,046.89
2/22/2023	Telecheck	Telecheck processing fees	361.88
2/22/2023	ICMA	Retiree medical benefit	41,143.30
2/22/2023	Citizens Business Bank	Monthly banking service fee	2,430.05
2/24/2023	Brea Payroll	Brea staff payroll	918,438.39
2/24/2023	Brea Payroll	Employee deductions	84,559.57
2/24/2023	EDD	Payroll State taxes	61,376.76
2/24/2023	CA SDU	Child support payments	567.69
2/24/2023	IRS	Payroll Federal taxes	198,792.52
2/27/2023	CALPERS	Member retirement	226,762.19
2/27/2023	ILJAOB Payroll	ILJAOB staff salary & payroll taxes	13,119.23
Subtotal			\$ 3,399,164.15
<u>Imprest Accounts</u>			
	Various	Workers Compensation Claims	153,445.04
	Various	General Liability Claims	38,218.90
Subtotal			\$ 191,663.94
Total			<u>\$ 3,590,828.09</u>

City Disbursement Register

Between Feb 27, 2023 12:00 AM and Mar 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
192227	ADVANCED FIRE CONTROL	03/03/2023	26026	110222221	CMND COMPETENCY TRNG	\$2,950.00
ADVANCED FIRE CONTROL					Total Check Amount:	\$2,950.00
192228	AMRON CONDENSER TOWER SERVICE CO.	03/03/2023	32055	510707979	COOLING TWR RETROFIT	\$30,810.92
AMRON CONDENSER TOWER SERVICE CO.					Total Check Amount:	\$30,810.92
192229	BARR & CLARK	03/03/2023	26778	290323215	CDBG 1265 N.DRIFTWOOD	\$450.00
BARR & CLARK					Total Check Amount:	\$450.00
192230	VLADIMIR BARRIENTOS	03/03/2023	31580	110212111	TRAINING EXPENSES	\$32.88
VLADIMIR BARRIENTOS					Total Check Amount:	\$32.88
192231	CARBON HEALTH MEDICAL GROUP	03/03/2023	31936	110141481	HR MED SVCS JAN23	\$780.00
CARBON HEALTH MEDICAL GROUP					Total Check Amount:	\$780.00
192232	CHARTER COMMUNICATIONS	03/03/2023	31694	110111143	CABLE CHGS FEB/MAR23	\$86.37
CHARTER COMMUNICATIONS					Total Check Amount:	\$86.37
192233	CITY OF ANAHEIM	03/03/2023	3960	110222231	FIRE INV SVCS OCT22	\$588.45
CITY OF ANAHEIM					Total Check Amount:	\$588.45
192234	COMMERCIAL AQUATIC SERVICES, INC.	03/03/2023	25513	110404422	BULK CHEMICALS-PLUNGE	\$384.50
COMMERCIAL AQUATIC SERVICES, INC.					Total Check Amount:	\$384.50
192235	CONCORD THEATRICALS CORP.	03/03/2023	17942	110404542	501138 BYT:JOSEPH2023	\$1,400.00
CONCORD THEATRICALS CORP.					Total Check Amount:	\$1,400.00
192236	COUNTY OF ORANGE	03/03/2023	4799	110212122	AFIS FEES FEB 2023	\$1,726.00
COUNTY OF ORANGE					Total Check Amount:	\$1,726.00
192237	CRASH CHAMPIONS-BREA	03/03/2023	31635	480515161	AUTOBODY REPAIR #2111	\$814.05
CRASH CHAMPIONS-BREA					Total Check Amount:	\$814.05
192238	CT&T CONCRETE PAVING, INC.	03/03/2023	28593	510707322	STAMPED CONCRETE R+R	\$44,600.00
CT&T CONCRETE PAVING, INC.					Total Check Amount:	\$44,600.00
192239	DELTA T HVAC, INC.	03/03/2023	28265	490515151	BCC A/C1 A/C2 SVC1/29	\$330.00
DELTA T HVAC, INC.					Total Check Amount:	\$330.00
192240	STEVEN DIBERNARD	03/03/2023	32164	110	RENTAL DEPOSIT REFUND	\$500.00
STEVEN DIBERNARD					Total Check Amount:	\$500.00
192241	SOUTHERN CALIFORNIA EDISON	03/03/2023	3343	110515121	ELECTRICITY DEC-FEB	\$7,583.52
		03/03/2023	3343	110515141	ELECTRICITY DEC-FEB	\$3,616.19
		03/03/2023	3343	110515144	ELECTRICITY DEC-FEB	\$2,478.93
		03/03/2023	3343	490515151	ELECTRICITY DEC-FEB	\$22,581.69
		03/03/2023	3343	110515143	ELECTRICITY DEC-FEB	\$984.28
		03/03/2023	3343	360515145	ELECTRICITY DEC-FEB	\$1,155.31
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$38,399.92
192242	EIDE BAILLY LLP	03/03/2023	29040	420141431	21/22 ST CONTR REPORT	\$1,370.10
		03/03/2023	29040	110141431	21/22 ST CONTR REPORT	\$1,826.80
		03/03/2023	29040	430141431	21/22 ST CONTR REPORT	\$1,370.10

City Disbursement Register

Between Feb 27, 2023 12:00 AM and Mar 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
EIDE BAILLY LLP					Total Check Amount:	\$4,567.00
192243	FRANCHISE TAX BOARD/ST OF CALIF	03/03/2023	12043	110	571810253 022423 PR	\$30.00
FRANCHISE TAX BOARD/ST OF CALIF					Total Check Amount:	\$30.00
192244	FRONTIER COMMUNICATIONS	03/03/2023	26183	475141471	5621820146 2/16-3/15	\$45.50
FRONTIER COMMUNICATIONS					Total Check Amount:	\$45.50
192245	G & G TROPHY CO.	03/03/2023	1709	110404424	YOUTH BSKTBALL MEDALS	\$510.74
G & G TROPHY CO.					Total Check Amount:	\$510.74
192246	THE GAS COMPANY	03/03/2023	3749	490515151	GAS JAN/FEB 2023	\$802.29
THE GAS COMPANY					Total Check Amount:	\$802.29
192247	GUITAR CENTER	03/03/2023	32072	110	RECITAL TICKET PAYOUT	\$515.50
GUITAR CENTER					Total Check Amount:	\$515.50
192248	HYDROPRO SOLUTIONS	03/03/2023	31845	420515131	WATER METERS+ENCODERS	\$4,134.99
HYDROPRO SOLUTIONS					Total Check Amount:	\$4,134.99
192249	IMPERIAL CAR WASH	03/03/2023	30976	480515161	CARWASHES JAN 2023	\$191.98
IMPERIAL CAR WASH					Total Check Amount:	\$191.98
192250	INDUCTION LIGHTING FIXTURES CORP.	03/03/2023	32132	110515121	LIGHT BALLAST	\$1,047.33
		03/03/2023	32132	110	LIGHT BALLAST S/TAX	(\$75.33)
INDUCTION LIGHTING FIXTURES CORP.					Total Check Amount:	\$972.00
192251	LAKEMAN CHASSIS	03/03/2023	12885	480515161	FABR/INST CONEHOLDERS	\$393.68
LAKEMAN CHASSIS					Total Check Amount:	\$393.68
192252	RAYMOND AUSTIN NATION	03/03/2023	32166	110404542	BA23 ONE PERF 3/26/23	\$1,000.00
RAYMOND AUSTIN NATION					Total Check Amount:	\$1,000.00
192253	CARI NOEL	03/03/2023	28000	110404542	GG23 SCENE BLD/PAINT	\$3,450.00
CARI NOEL					Total Check Amount:	\$3,450.00
192254	PRINGLES DRAPERIES & BLINDS	03/03/2023	9082	110404521	SR CTR BLDG BLINDS	\$1,700.00
PRINGLES DRAPERIES & BLINDS					Total Check Amount:	\$1,700.00
192255	PROVIDENCE ST JUDE MEDICAL CENTER	03/03/2023	1193	110	BCC CREDIT BAL REFUND	\$240.00
PROVIDENCE ST JUDE MEDICAL CENTER					Total Check Amount:	\$240.00
192256	PUENTE HILLS FORD	03/03/2023	25742	480515161	ENGINE REPAIR	\$318.23
PUENTE HILLS FORD					Total Check Amount:	\$318.23
192257	SPARKLETTS	03/03/2023	3001	110111161	CCC FOUNTN WTR JAN23	\$18.36
		03/03/2023	3001	110111161	COUNCIL MTG WTR JAN23	\$15.78
SPARKLETTS					Total Check Amount:	\$34.14
192258	SPARKLETTS	03/03/2023	3001	110141441	WTRDISP+BOTTLES JAN23	\$630.93
SPARKLETTS					Total Check Amount:	\$630.93
192259	TUMBLE-N-KIDS INC.	03/03/2023	32167	110404145	GYMNASTICS	\$918.00
TUMBLE-N-KIDS INC.					Total Check Amount:	\$918.00

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192260	UNITED PARCEL SERVICE	03/03/2023	3174	110141441	SHIPPING CHGS FEB23	\$424.07
UNITED PARCEL SERVICE					Total Check Amount:	\$424.07
192261	URBAN GRAFFITI ENTERPRISES INC.	03/03/2023	4352	110515121	GRAFFITIREMOVAL JAN23	\$2,450.00
URBAN GRAFFITI ENTERPRISES INC.					Total Check Amount:	\$2,450.00
192262	HANNAH WONG	03/03/2023	32165	110404542	GG23 SCENE BLD/PAINT	\$3,450.00
HANNAH WONG					Total Check Amount:	\$3,450.00
					Check Subtotal	\$150,632.14
V50795	ADMINISTRATIVE & PROF	03/03/2023	3344	110	4010 APEA MEMB 022423	\$456.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$456.00
V50796	THE ADVANTAGE GROUP	03/03/2023	24539	110	808B FSADEPCAR 022423	\$1,491.66
		03/03/2023	24539	110	808C FSA URMED 022423	\$5,975.36
THE ADVANTAGE GROUP					Total Check Amount:	\$7,467.02
V50797	ALL CITY MANAGEMENT SERVICES INC	03/03/2023	6604	110212132	CRSNG GRDS 0122-0204	\$2,899.13
ALL CITY MANAGEMENT SERVICES INC					Total Check Amount:	\$2,899.13
V50798	ALLSTAR FIRE EQUIPMENT	03/03/2023	8353	110222222	EQPT FOR SCBA REPAIR	\$538.91
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$538.91
V50799	AM-TEC TOTAL SECURITY INC	03/03/2023	30658	475141471	COAX REPL PROJ - YARD	\$13,449.43
		03/03/2023	30658	475141471	23/24 ONSSI/OCULARIS	\$4,995.00
AM-TEC TOTAL SECURITY INC					Total Check Amount:	\$18,444.43
V50800	AVCOGAS PROPANE SALES & SERVICES	03/03/2023	22047	480515161	PROPANE 277 GALS	\$878.30
AVCOGAS PROPANE SALES & SERVICES					Total Check Amount:	\$878.30
V50801	BPSEA MEMORIAL FOUNDATION	03/03/2023	14990	110	4050 MEMORIAL 022423	\$140.50
BPSEA MEMORIAL FOUNDATION					Total Check Amount:	\$140.50
V50802	BREA CITY EMPLOYEES ASSOCIATION	03/03/2023	3236	110	4005 BCEA MEMB 022423	\$660.00
BREA CITY EMPLOYEES ASSOCIATION					Total Check Amount:	\$660.00
V50803	BREA DISPOSAL, INC	03/03/2023	3330	440515122	JAN 2023 RES TONNAGE	\$72,412.41
BREA DISPOSAL, INC					Total Check Amount:	\$72,412.41
V50804	BREA FIREFIGHTERS ASSOCIATION	03/03/2023	3237	110	4016 ASSOCMEMB 022423	\$2,474.00
BREA FIREFIGHTERS ASSOCIATION					Total Check Amount:	\$2,474.00
V50805	BREA POLICE ASSOCIATION	03/03/2023	3769	110	4030 BPA REG 022423	\$3,300.00
BREA POLICE ASSOCIATION					Total Check Amount:	\$3,300.00
V50806	BREA POLICE ATHLETIC LEAGUE	03/03/2023	1068	110	5010 B.P.A.L. 022423	\$122.50
BREA POLICE ATHLETIC LEAGUE					Total Check Amount:	\$122.50
V50807	BREA POLICE MANAGEMENT ASSOCIATION	03/03/2023	21189	110	4020 PMA MEMB 022423	\$162.50
		03/03/2023	21189	110	4019 LDF MEMB 022423	\$9.50
BREA POLICE MANAGEMENT ASSOCIATION					Total Check Amount:	\$172.00
V50808	BUCKNAM INFRASTRUCTURE GROUP, INC	03/03/2023	23775	260515121	BIENNIAL PMP UPD	\$4,399.00

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BUCKNAM INFRASTRUCTURE GROUP, INC					Total Check Amount:	\$4,399.00
V50809	MIRSA CHAVEZ GRIEGO	03/03/2023	31295	110212111	TRAINING MILEAGE	\$34.57
MIRSA CHAVEZ GRIEGO					Total Check Amount:	\$34.57
V50810	BRANDON CHUNG	03/03/2023	18773	460141474	MILEAGE JAN 2023	\$216.15
BRANDON CHUNG					Total Check Amount:	\$216.15
V50811	CORE & MAIN LP	03/03/2023	27049	420515131	WATER METERS+ENCODERS	\$14,437.22
CORE & MAIN LP					Total Check Amount:	\$14,437.22
V50812	DENNIS GRUBB & ASSOCIATES, LLC.	03/03/2023	25568	110000000	PLAN CHECK SVCS JAN23	(\$1,771.00)
		03/03/2023	25568	84022223P	PLAN CHECK SVCS JAN23	\$10,241.00
DENNIS GRUBB & ASSOCIATES, LLC.					Total Check Amount:	\$8,470.00
V50813	ECONOLITE SYSTEMS, INC.	03/03/2023	27147	110515121	ST LIGHT POLE INSTALL	\$3,613.83
ECONOLITE SYSTEMS, INC.					Total Check Amount:	\$3,613.83
V50814	EVERNORTH BEHAVIORAL HEALTH INC.	03/03/2023	26628	110141481	EAP SVCS MARCH 2023	\$1,087.45
EVERNORTH BEHAVIORAL HEALTH INC.					Total Check Amount:	\$1,087.45
V50815	GALE SUPPLY COMPANY	03/03/2023	21090	490515151	TO CORR 2/17 CHARGES	(\$2,307.09)
		03/03/2023	21090	110515141	JANITORIAL SUPPLIES	\$2,476.26
GALE SUPPLY COMPANY					Total Check Amount:	\$169.17
V50816	RAY GONZALEZ	03/03/2023	31019	110404424	UMPIRE FEE 2/20/2023	\$102.00
RAY GONZALEZ					Total Check Amount:	\$102.00
V50817	GABRIEL HANNAH	03/03/2023	17533	110404424	UMPIRE FEE 2/20/2023	\$102.00
GABRIEL HANNAH					Total Check Amount:	\$102.00
V50818	HITECH SOFTWARE INC	03/03/2023	19937	110515125	CARCOUNT SYST MNT FEB	\$1,345.00
HITECH SOFTWARE INC					Total Check Amount:	\$1,345.00
V50819	INK LINK INC	03/03/2023	22423	110404421	PET SHOW DATE PATCHES	\$222.41
		03/03/2023	22423	110404215	STEP+REPEAT BANNER	\$436.39
		03/03/2023	22423	110404421	SPR BTQ DATE PATCHES	\$109.54
INK LINK INC					Total Check Amount:	\$768.34
V50820	INLAND ROUND BALL OFFICIALS INC.	03/03/2023	31906	110404424	REFEREE FEE 2/16-2/21	\$1,260.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,260.00
V50821	JACKSON'S AUTO SUPPLY	03/03/2023	1143	490515151	AUTO SUPPLIES JAN23	\$17.69
		03/03/2023	1143	480515161	AUTO SUPPLIES JAN23	\$4,109.74
		03/03/2023	1143	110515125	PAINT	\$24.33
JACKSON'S AUTO SUPPLY					Total Check Amount:	\$4,151.76
V50822	K PRO STONE CARE	03/03/2023	20535	110515141	JANSVCS PARKSRR JAN23	\$16,500.00
K PRO STONE CARE					Total Check Amount:	\$16,500.00
V50823	RYAN JOSEPH KLUG	03/03/2023	29363	110212111	TRAINING EXPENSES	\$53.47
		03/03/2023	29363	110212111	TRAINING MILEAGE	\$87.12
RYAN JOSEPH KLUG					Total Check Amount:	\$140.59

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V50824	LUCY KRUSE	03/03/2023	16529	110212111	CALNENA 2023 CONF	\$92.00
LUCY KRUSE					Total Check Amount:	\$92.00
V50825	LIBERTY FLAGS INC.	03/03/2023	5457	490	FLAGS-SALES TAX	(\$73.24)
		03/03/2023	5457	490515151	FLAGS	\$1,018.24
LIBERTY FLAGS INC.					Total Check Amount:	\$945.00
V50826	LIFE-ASSIST, INC.	03/03/2023	10530	174222222	PM SUPPLIES FS1	\$439.54
		03/03/2023	10530	174222222	PM SUPPLIES FS2	\$516.67
LIFE-ASSIST, INC.					Total Check Amount:	\$956.21
V50827	LINCOLN AQUATICS	03/03/2023	17902	110404422	CHEMICAL TEST TABS	\$294.95
LINCOLN AQUATICS					Total Check Amount:	\$294.95
V50828	ELIZABETH A. LUSK	03/03/2023	16911	110212111	CALNENA 2023 CONF	\$92.00
ELIZABETH A. LUSK					Total Check Amount:	\$92.00
V50829	JENNIFER MANZELLA	03/03/2023	23036	950000000	ILJAOJ JM MLG JUL-DEC	\$73.75
JENNIFER MANZELLA					Total Check Amount:	\$73.75
V50830	MAR-CO EQUIPMENT COMPANY	03/03/2023	20329	480515161	PICK UP GUIDES	\$1,805.31
MAR-CO EQUIPMENT COMPANY					Total Check Amount:	\$1,805.31
V50831	MAYTAG SPECIALIST	03/03/2023	21269	490515151	APPLIANCE REPAIR @FS2	\$660.00
		03/03/2023	21269	490515151	DRYER SERVICE @ FS2	\$260.00
MAYTAG SPECIALIST					Total Check Amount:	\$920.00
V50832	TINA M MEYER	03/03/2023	12786	110212111	CALNENA 2023 CONF	\$92.00
TINA M MEYER					Total Check Amount:	\$92.00
V50833	NIEVES LANDSCAPE, INC.	03/03/2023	31375	110515143	MED/GREENBELTS DEC22	\$12,508.75
		03/03/2023	31375	110515141	PARKS MOWING DEC 2022	\$10,167.00
		03/03/2023	31375	341515112	MD#1 LANDSCAPE DEC22	\$1,415.00
		03/03/2023	31375	347515112	MD#7 LANDSCAPE DEC22	\$1,191.33
		03/03/2023	31375	343515112	MD#3 LANDSCAPE DEC22	\$2,398.50
		03/03/2023	31375	360515145	WC PARK LNDSCPE DEC22	\$4,986.00
		03/03/2023	31375	346515112	MD#6 LANDSCAPE DEC22	\$6,019.42
NIEVES LANDSCAPE, INC.					Total Check Amount:	\$38,686.00
V50834	PARACLETE FIRE AND SAFETY, INC.	03/03/2023	17760	110212131	FIRE EXT SVC-PD 1/31	\$880.59
		03/03/2023	17760	110222221	FIRE EXT SVC-FS1 1/31	\$103.47
		03/03/2023	17760	110222221	FIRE EXT SVC-FS4 1/31	\$88.47
		03/03/2023	17760	490515151	F/EXT SVC-PW(OUTSIDE)	\$2,736.57
		03/03/2023	17760	110222221	FIRE EXT SVC-FS2 1/31	\$203.47
PARACLETE FIRE AND SAFETY, INC.					Total Check Amount:	\$4,012.57
V50835	PHISHINGBOX, LLC	03/03/2023	30676	475141471	PHISHINGBOX 2023	\$4,848.00
PHISHINGBOX, LLC					Total Check Amount:	\$4,848.00
V50836	PLUMBERS DEPOT INC.	03/03/2023	14542	430515123	VECTORHOSE REEL PARTS	\$842.98

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PLUMBERS DEPOT INC.					Total Check Amount:	\$842.98
V50837	R.J. NOBLE COMPANY	03/03/2023	1076	420515131	ASPHALT	\$1,813.44
R.J. NOBLE COMPANY					Total Check Amount:	\$1,813.44
V50838	RICHARDS, WATSON & GERSHON	03/03/2023	8978	840141412	0116 REIMB WORK NOV22	\$6,642.00
RICHARDS, WATSON & GERSHON					Total Check Amount:	\$6,642.00
V50839	PHILIP A RODRIGUEZ	03/03/2023	6580	110212111	CALNENA 2023 CONF	\$92.00
PHILIP A RODRIGUEZ					Total Check Amount:	\$92.00
V50840	RUSSELL SIGLER INC.	03/03/2023	21638	490515151	HVAC FILTERS	\$183.93
RUSSELL SIGLER INC.					Total Check Amount:	\$183.93
V50841	MACY CYMANTHA SANCHEZ	03/03/2023	27495	110212111	TRAINING MILEAGE	\$139.52
MACY CYMANTHA SANCHEZ					Total Check Amount:	\$139.52
V50842	SC FUELS	03/03/2023	16654	480515161	UNL ETH 3764.4 GALS	\$15,246.50
SC FUELS					Total Check Amount:	\$15,246.50
V50843	SHAMBHALA MARTIAL ARTS INC	03/03/2023	28430	110404145	KIDS TAEKWONDO	\$50.00
SHAMBHALA MARTIAL ARTS INC					Total Check Amount:	\$50.00
V50844	SOUTH COAST EMERGENCY VEHICLE SVC	03/03/2023	31883	480515161	LIGHTS	\$1,291.10
		03/03/2023	31883	480515161	MIRROR HEAD	\$718.74
SOUTH COAST EMERGENCY VEHICLE SVC					Total Check Amount:	\$2,009.84
V50845	SOUTHERN CALIFORNIA NEWS GROUP	03/03/2023	26287	110404421	NUTCRACKER ADS	\$2,781.08
SOUTHERN CALIFORNIA NEWS GROUP					Total Check Amount:	\$2,781.08
V50846	SUPERCO SPEC PROD/MOMAR, INC.	03/03/2023	16084	490515151	CHEMICALS	\$563.86
SUPERCO SPEC PROD/MOMAR, INC.					Total Check Amount:	\$563.86
V50847	TERRY'S TESTING, INC.	03/03/2023	9217	420515131	BACKFLOW TESTING	\$65.00
TERRY'S TESTING, INC.					Total Check Amount:	\$65.00
V50848	THOMSON REUTERS - WEST	03/03/2023	22020	110111112	431851 LGL/RWG FEB23	\$3,165.70
THOMSON REUTERS - WEST					Total Check Amount:	\$3,165.70
V50849	TOWNSEND PUBLIC AFFAIRS, INC.	03/03/2023	18881	410111145	CONSULTING SVCS FEB23	\$1,375.00
		03/03/2023	18881	420111145	CONSULTING SVCS FEB23	\$1,375.00
		03/03/2023	18881	430111145	CONSULTING SVCS FEB23	\$1,375.00
		03/03/2023	18881	110111145	CONSULTING SVCS FEB23	\$1,375.00
TOWNSEND PUBLIC AFFAIRS, INC.					Total Check Amount:	\$5,500.00
V50850	TURBO DATA SYSTEMS, INC.	03/03/2023	1472	110212122	CITATION PROC JAN23	\$435.56
TURBO DATA SYSTEMS, INC.					Total Check Amount:	\$435.56
V50851	VALLEY POWER SYSTEMS, INC.	03/03/2023	16506	480515161	ENGINE REPAIR	\$3,741.46
VALLEY POWER SYSTEMS, INC.					Total Check Amount:	\$3,741.46
V50852	VISTA PAINT CORPORATION	03/03/2023	4573	420515131	PAINT	\$374.78
VISTA PAINT CORPORATION					Total Check Amount:	\$374.78
V50853	WAXIE SANITARY SUPPLY	03/03/2023	3332	490515151	JANITORIAL SUPPLIES	\$3,350.74

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WAXIE SANITARY SUPPLY					Total Check Amount:	\$3,350.74
V50854	WILLDAN ENGINEERING	03/03/2023	12445	510707914	CIP MGMT THRU 112522	\$6,245.75
		03/03/2023	12445	510707914	CIP MGMT THRU 8/26/22	\$24,408.00
		03/03/2023	12445	510707914	CIP MGMT THRU 9/30/22	\$22,807.50
		03/03/2023	12445	510707914	CIP MGMT THRU 123022	\$1,260.00
		03/03/2023	12445	510707914	CIP MGMT THRU 7/29/22	\$26,533.50
WILLDAN ENGINEERING					Total Check Amount:	\$81,254.75
Voucher Subtotal						\$347,833.21
TOTAL						\$498,465.35

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192263	ABOVE & BEYOND RAINGUTTERS	03/10/2023	22597	490515151	GUTTER INSTALL-SR CTR	\$1,885.00
ABOVE & BEYOND RAINGUTTERS					Total Check Amount:	\$1,885.00
192264	ALDI	03/10/2023	32174	840000000	DEVELOPER FEE REFUND	\$551.85
ALDI					Total Check Amount:	\$551.85
192265	AMRON CONDENSER TOWER SERVICE CO.	03/10/2023	32055	490515151	COOLING TWR SVC 2/27	\$4,893.00
AMRON CONDENSER TOWER SERVICE CO.					Total Check Amount:	\$4,893.00
192266	LAARNIE BARCELON	03/10/2023	32175	110404542	GG23 WIGS+WIG MNT	\$1,365.14
LAARNIE BARCELON					Total Check Amount:	\$1,365.14
192267	BUSINESS CARD	03/10/2023	18749	110222223	BSCARD 022323 FIRE	\$66.95
		03/10/2023	18749	110404211	BSCARD 012323 DEF REV	(\$3,377.13)
		03/10/2023	18749	110404217	BSCARD 012323 CS	\$54.96
		03/10/2023	18749	950000000	ILJAO BSCARD MJ 0223	\$1,787.95
		03/10/2023	18749	110404213	BSCARD 012323 CS	\$96.05
		03/10/2023	18749	110212111	BSCARD 022323 DEFAULT	\$5,409.54
		03/10/2023	18749	110404211	BSCARD 012323 CS	\$809.12
		03/10/2023	18749	110404211	BSCARD 022323 DEFAULT	\$8,805.94
		03/10/2023	18749	110404428	BSCARD 012323 CS	\$2,417.00
		03/10/2023	18749	950000000	ILJAO BSCARD 0223 JM	\$1,157.68
BUSINESS CARD					Total Check Amount:	\$17,228.06
192268	C&D BALLOONS AND CRAFTS	03/10/2023	32163	110404215	WELL FIT DAY BALLOONS	\$330.00
C&D BALLOONS AND CRAFTS					Total Check Amount:	\$330.00
192269	CALIF ASSOC OF TACTICAL OFFICERS	03/10/2023	15911	110212111	DIV DEV INSTR COURSE	\$442.00
CALIF ASSOC OF TACTICAL OFFICERS					Total Check Amount:	\$442.00
192270	CINTAS	03/10/2023	24347	110404211	BCC FIRST AID RESTOCK	\$112.05
CINTAS					Total Check Amount:	\$112.05
192271	CITY OF BREA - WATER DEPT	03/10/2023	2039	361515143	WATER 12/7-1/5	\$68.06
		03/10/2023	2039	110515141	WATER 12/7-1/5	\$24.35
		03/10/2023	2039	465515149	WATER 12/7-1/5	\$5,994.47
CITY OF BREA - WATER DEPT					Total Check Amount:	\$6,086.88
192272	CIVILTEC ENGINEERING INC.	03/10/2023	2581	510707470	PO-223095 ACCT CORR	(\$5,700.00)
		03/10/2023	2581	510707475	PO-322152 ACCT CORR	(\$4,240.00)
		03/10/2023	2581	510707609	PROF SVCS THRU 2/3/23	\$6,035.00
		03/10/2023	2581	510707631	PROF SVCS THRU 2/3/23	\$13,886.45
		03/10/2023	2581	510707475	PROF SVCS THRU 12/31	\$20,239.75
		03/10/2023	2581	510707470	PROF SVCS THRU 12/31	\$11,400.00
CIVILTEC ENGINEERING INC.					Total Check Amount:	\$41,621.20
192273	COMMERCIAL AQUATIC SERVICES, INC.	03/10/2023	25513	490515151	POOL SERVICE/EQPT	\$2,702.75

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COMMERCIAL AQUATIC SERVICES, INC.					Total Check Amount:	\$2,702.75
192274	CRASH CHAMPIONS-BREA	03/10/2023	31635	480515161	ACCIDENT REPAIR #1329	\$1,450.00
CRASH CHAMPIONS-BREA					Total Check Amount:	\$1,450.00
192275	DENALYN DAVID	03/10/2023	31642	110404215	YOGA	\$112.00
DENALYN DAVID					Total Check Amount:	\$112.00
192276	SOUTHERN CALIFORNIA EDISON	03/10/2023	3343	110515121	ELECTRICITY	\$2,137.90
		03/10/2023	3343	490515151	ELECTRICITY	\$4,409.79
		03/10/2023	3343	110515125	ELECTRICITY	\$5,731.13
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$12,278.82
192277	JOSE HERNAN ESCOBEDO CORTEZ	03/10/2023	31852	960000000	CENTERPIECES 12/7 MTG	\$500.00
JOSE HERNAN ESCOBEDO CORTEZ					Total Check Amount:	\$500.00
192278	FEHR & PEERS	03/10/2023	18041	510707305	BREA CYN EIR DEC22	\$2,745.00
FEHR & PEERS					Total Check Amount:	\$2,745.00
192279	HYDROPRO SOLUTIONS	03/10/2023	31845	420515131	WATER METERS+ENCODERS	\$6,502.80
HYDROPRO SOLUTIONS					Total Check Amount:	\$6,502.80
192280	LAKEMAN CHASSIS	03/10/2023	12885	480515161	FABRICATED STEP	\$48.48
LAKEMAN CHASSIS					Total Check Amount:	\$48.48
192281	LAW OFFICES OF JONES & MAYER	03/10/2023	12144	110212111	LEGAL SVCS PD JAN23	\$57.00
LAW OFFICES OF JONES & MAYER					Total Check Amount:	\$57.00
192282	LINSCOTT, LAW & GREENSPAN ENGINEERS	03/10/2023	29408	110515171	TFC ENGG SVCS AUG22	\$15,434.50
		03/10/2023	29408	110515171	TFC ENGG SVCS NOV22	\$14,454.00
		03/10/2023	29408	110515171	TFC ENGG SVCS SEPT22	\$13,380.00
		03/10/2023	29408	110515171	TFC ENGG SVCS JUL22	\$8,808.00
		03/10/2023	29408	110515171	TFC ENGG SVCS JAN23	\$14,536.50
		03/10/2023	29408	840141412	TFC ENGG SVCS JAN23	\$994.00
LINSCOTT, LAW & GREENSPAN ENGINEERS					Total Check Amount:	\$67,607.00
192283	MATAX	03/10/2023	25580	490515151	2122CONFEE:100BRMALL	\$1,824.83
		03/10/2023	25580	490515151	2122CONFEE:200 NBREA	\$561.52
		03/10/2023	25580	490515151	2122CONFEE:555NBERRY	\$483.47
MATAX					Total Check Amount:	\$2,869.82
192284	NATIONAL TESTING NETWORK, INC	03/10/2023	25909	110141481	LAW ENF TESTING	\$55.00
NATIONAL TESTING NETWORK, INC					Total Check Amount:	\$55.00
192285	ODP BUSINESS SOLUTIONS, LLC	03/10/2023	31709	110212111	OFFICE SUPPLIES	\$89.69
		03/10/2023	31709	110404521	OFFICE SUPPLIES	\$262.83
		03/10/2023	31709	110212122	OFFICE SUPPLIES	\$153.35
ODP BUSINESS SOLUTIONS, LLC					Total Check Amount:	\$505.87
192286	ORANGE COUNTY STRIPING SERVICE	03/10/2023	10223	510707305	RESTRIPE BREA CYN RD	\$3,636.39
ORANGE COUNTY STRIPING SERVICE					Total Check Amount:	\$3,636.39

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
192287	ORANGE CTY CHIEFS' & SHERIFFS' ASSN	03/10/2023	1351	110212111	2023 TRI-CTY SPR CONF	\$200.00
ORANGE CTY CHIEFS' & SHERIFFS' ASSN						Total Check Amount: \$200.00
192288	PEOPLE SPACE	03/10/2023	28721	181404250	BCC PATIO FURNITURE	\$22,492.68
PEOPLE SPACE						Total Check Amount: \$22,492.68
192289	PETTY CASH CUSTODIAN	03/10/2023	23851	110	PCF REPL 3-1-2023	\$176.13
PETTY CASH CUSTODIAN						Total Check Amount: \$176.13
192290	PUENTE HILLS FORD	03/10/2023	25742	480515161	WHEEL ALIGNMENT	\$139.95
		03/10/2023	25742	480515161	EXHAUST PIPE	\$327.13
PUENTE HILLS FORD						Total Check Amount: \$467.08
192291	RENNE SLOAN HOTLZMAN SAKAI, LLP	03/10/2023	27580	110141481	PROF LGL SVCS JAN23	\$940.00
RENNE SLOAN HOTLZMAN SAKAI, LLP						Total Check Amount: \$940.00
192292	RRM DESIGN GROUP	03/10/2023	31386	140323231	DT PARKLETS STUDY	\$2,115.50
RRM DESIGN GROUP						Total Check Amount: \$2,115.50
192293	RUSS BASSETT CORPORATION	03/10/2023	21511	510707982	911 DISPATCH CONSOLE	\$16,048.07
RUSS BASSETT CORPORATION						Total Check Amount: \$16,048.07
192294	TES SCHAFF	03/10/2023	28326	110404542	23/24BROCHURE DEPOSIT	\$1,000.00
TES SCHAFF						Total Check Amount: \$1,000.00
192295	SOUTHLANDS CHURCH INTERNATIONAL	03/10/2023	20972	840000000	DEVELOPER FEE REFUND	\$2,057.75
SOUTHLANDS CHURCH INTERNATIONAL						Total Check Amount: \$2,057.75
192296	SUNBELT RENTALS, INC.	03/10/2023	17115	490515151	SPOT COOLERS@DISPATCH	\$1,668.60
SUNBELT RENTALS, INC.						Total Check Amount: \$1,668.60
192297	SWAPE, LLC	03/10/2023	32169	510707305	PROF SVCS DEC 2022	\$3,500.00
SWAPE, LLC						Total Check Amount: \$3,500.00
192298	T&B PLANNING, INC	03/10/2023	32116	84032323E	GASLT SQ CEQA JAN23	\$98,113.77
T&B PLANNING, INC						Total Check Amount: \$98,113.77
192299	T-MOBILE	03/10/2023	24748	110212121	PHONE INV 5/26-6/1/22	\$25.00
T-MOBILE						Total Check Amount: \$25.00
192300	TOXGUARD FLUID TECHNOLOGIES	03/10/2023	9130	480515161	COOLANT	\$953.51
TOXGUARD FLUID TECHNOLOGIES						Total Check Amount: \$953.51
192301	GARLAND TURNER	03/10/2023	32176	420000000	OVERPAYMENT - WATER	\$7,170.43
GARLAND TURNER						Total Check Amount: \$7,170.43
192302	U.S. POSTAL SERVICE	03/10/2023	13260	110141441	PERMIT PI 8056 23/24	\$290.00
U.S. POSTAL SERVICE						Total Check Amount: \$290.00
192303	VERITIV OPERATING COMPANY	03/10/2023	26806	110141441	PAPER	\$747.21
VERITIV OPERATING COMPANY						Total Check Amount: \$747.21
192304	KELLY WALKER	03/10/2023	19627	110000000	STARTUP:SPRING BTQ 23	\$2,000.00
KELLY WALKER						Total Check Amount: \$2,000.00

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Check Subtotal						\$335,551.84
V50855	ABBA TERMITE & PEST CONTROL	03/10/2023	15614	110515141	TREAT/SEAL BEES	\$245.00
ABBA TERMITE & PEST CONTROL					Total Check Amount:	\$245.00
V50856	ACTIVE NETWORK, LLC.	03/10/2023	14295	110	ACTIVENET CHARGEBACK	\$190.00
ACTIVE NETWORK, LLC.					Total Check Amount:	\$190.00
V50857	THE ADVANTAGE GROUP	03/10/2023	24539	110141481	FLEX ADM/PROC JAN23	\$423.50
THE ADVANTAGE GROUP					Total Check Amount:	\$423.50
V50858	AFLAC-ACCOUNT #EZA73	03/10/2023	22923	110	ACC/CANCER INS FEB23	\$1,159.14
AFLAC-ACCOUNT #EZA73					Total Check Amount:	\$1,159.14
V50859	ANNA CHAVEZ AGUSTIN	03/10/2023	31862	110404215	ZUMBA/ZUMBA GOLD	\$392.00
ANNA CHAVEZ AGUSTIN					Total Check Amount:	\$392.00
V50860	ALL CITY MANAGEMENT SERVICES INC	03/10/2023	6604	110212132	CROSSNG GRDS 2/5-2/18	\$2,899.13
ALL CITY MANAGEMENT SERVICES INC					Total Check Amount:	\$2,899.13
V50861	JUDY ALLEN	03/10/2023	20447	110404215	B.PUMP/PILATES/SS	\$476.00
		03/10/2023	20447	110404215	PERSONAL TRAINER	\$153.00
JUDY ALLEN					Total Check Amount:	\$629.00
V50862	ALLSTAR FIRE EQUIPMENT	03/10/2023	8353	110222221	SCANNER	\$218.92
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$218.92
V50863	ALTA LANGUAGE SERVICES, INC	03/10/2023	25953	110141481	BILINGUAL TEST	\$165.00
ALTA LANGUAGE SERVICES, INC					Total Check Amount:	\$165.00
V50864	ARC IMAGING RESOURCES	03/10/2023	23273	110404211	PLOTTER SUPPLIES	\$500.00
		03/10/2023	23273	110141441	PLOTTER SUPPLIES	\$29.78
ARC IMAGING RESOURCES					Total Check Amount:	\$529.78
V50865	JAMES RUBEN ARCHULETA	03/10/2023	32015	110404215	PERSONAL TRAINER	\$149.84
JAMES RUBEN ARCHULETA					Total Check Amount:	\$149.84
V50866	CHRISTINE BOATNER	03/10/2023	18460	110404215	B.PUMP/S.SNEAKERS	\$56.00
CHRISTINE BOATNER					Total Check Amount:	\$56.00
V50867	ALFRED-ANDREW BOWEN	03/10/2023	31372	110404215	KINSTRETCH	\$224.00
ALFRED-ANDREW BOWEN					Total Check Amount:	\$224.00
V50868	BREA AUTO BODY, INC.	03/10/2023	27982	480515161	BODY REPAIR #2020	\$2,478.97
BREA AUTO BODY, INC.					Total Check Amount:	\$2,478.97
V50869	BREA/ORANGE COUNTY PLUMBING	03/10/2023	3781	490515151	BACKFLOW TESTING	\$3,000.00
		03/10/2023	3781	490515151	WT HTR PROJ-OIL MSM	\$1,200.00
BREA/ORANGE COUNTY PLUMBING					Total Check Amount:	\$4,200.00
V50870	CALIFORNIA DOMESTIC WATER CO	03/10/2023	3388	420515131	WTR CONSUMPTION FEB23	\$214,957.51
CALIFORNIA DOMESTIC WATER CO					Total Check Amount:	\$214,957.51
V50871	CANNINGS ACE HARDWARE	03/10/2023	15828	480515161	SCREWS	\$21.97
CANNINGS ACE HARDWARE					Total Check Amount:	\$21.97

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V50872	CANON FINANCIAL SERVICES, INC.	03/10/2023	20648	110141441	FS1-4 CPR LSE FEB23	\$101.28
		03/10/2023	20648	110141441	FS1-4 PRNT CHGS JAN23	\$36.84
CANON FINANCIAL SERVICES, INC.					Total Check Amount:	\$138.12
V50873	CARNEY MEHR, A LEGAL CORPORATION	03/10/2023	28329	950000000	ILJAO LGL SVCS JAN23	\$4,785.00
CARNEY MEHR, A LEGAL CORPORATION					Total Check Amount:	\$4,785.00
V50874	COMLOCK SECURITY-GROUP	03/10/2023	13625	110515141	KEYS FOR PARKS EMPL	\$185.64
		03/10/2023	13625	490515151	KEYS FOR BRC @ CCC	\$101.50
COMLOCK SECURITY-GROUP					Total Check Amount:	\$287.14
V50875	CORE & MAIN LP	03/10/2023	27049	420515131	PRICE ADJ ON R798803	(\$495.86)
		03/10/2023	27049	420515131	WATER METERS+ENCODERS	\$5,988.86
CORE & MAIN LP					Total Check Amount:	\$5,493.00
V50876	CRIME SCENE STERI-CLEAN, LLC	03/10/2023	24939	110212121	HAZMAT SVCS 2/16/23	\$850.00
CRIME SCENE STERI-CLEAN, LLC					Total Check Amount:	\$850.00
V50877	DANIELS TIRE SERVICE	03/10/2023	3133	480515161	TIRES	\$955.87
DANIELS TIRE SERVICE					Total Check Amount:	\$955.87
V50878	DELTA DENTAL INSURANCE COMPANY	03/10/2023	26074	110	0579395 DNTLHMO MAR23	\$2,001.84
DELTA DENTAL INSURANCE COMPANY					Total Check Amount:	\$2,001.84
V50879	DOOLEY ENTERPRISES INC	03/10/2023	5421	110212131	RANGE AMMUNITION	\$6,400.35
DOOLEY ENTERPRISES INC					Total Check Amount:	\$6,400.35
V50880	MYRA DUVALL	03/10/2023	18083	110404215	YOGA	\$448.00
MYRA DUVALL					Total Check Amount:	\$448.00
V50881	FRANK ENRIQUEZ	03/10/2023	19807	460141474	MILEAGE FEB 2023	\$22.27
FRANK ENRIQUEZ					Total Check Amount:	\$22.27
V50882	EWING IRRIGATION PRODUCTS, INC.	03/10/2023	5807	110515141	IRRIGATION SUPPLIES	\$465.06
EWING IRRIGATION PRODUCTS, INC.					Total Check Amount:	\$465.06
V50883	FIREFIGHTERS SAFETY CENTER	03/10/2023	18485	110222221	BOOTS	\$280.15
FIREFIGHTERS SAFETY CENTER					Total Check Amount:	\$280.15
V50884	MELISSA GIFFORD	03/10/2023	10645	110404215	TRX	\$228.95
MELISSA GIFFORD					Total Check Amount:	\$228.95
V50885	MARY M. GRAHAM	03/10/2023	31478	110404215	YOGA	\$84.00
MARY M. GRAHAM					Total Check Amount:	\$84.00
V50886	GRAINGER	03/10/2023	13634	480515161	TOOL BOX	\$747.87
GRAINGER					Total Check Amount:	\$747.87
V50887	CHRISTOPHER M HARVEY	03/10/2023	10364	110212111	CPCA ANNUAL TRNG SYMP	\$76.00
CHRISTOPHER M HARVEY					Total Check Amount:	\$76.00
V50888	ADAM C HAWLEY	03/10/2023	5028	110212111	CPCA ANNUAL TRNG SYMP	\$76.00
ADAM C HAWLEY					Total Check Amount:	\$76.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V50889	MONA HERNANDEZ	03/10/2023	23114	110404215	MASSAGE THERAPY	\$670.70
MONA HERNANDEZ					Total Check Amount:	\$670.70
V50890	HOLLY ELECTRIC INC.	03/10/2023	27530	342515112	LT RPR POLE #2 MD#2	\$501.91
		03/10/2023	27530	343515112	LT RPR POLE #4 MD#3	\$271.48
		03/10/2023	27530	345515112	LT RPR MD#5 ECHO CYN	\$624.06
		03/10/2023	27530	342515112	LT RPR POLE #3 MD#2	\$287.50
		03/10/2023	27530	345515112	LT RPR POLE #5 MD#5	\$277.95
HOLLY ELECTRIC INC.					Total Check Amount:	\$1,962.90
V50891	INLAND ROUND BALL OFFICIALS INC.	03/10/2023	31906	110404424	REFEREE FEE 2/23-2/28	\$1,350.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,350.00
V50895	INTERWEST CONSULTING GROUP, INC.	03/10/2023	28473	510707251	CIP MGMT SVCS AUG22	\$10,912.50
		03/10/2023	28473	510707322	CIP MGMT SVCS NOV22	\$4,773.75
		03/10/2023	28473	510707324	INSP SVCS JAN 2023	\$1,330.00
		03/10/2023	28473	510707326	CIP MGMT SVCS DEC22	\$280.00
		03/10/2023	28473	510707328	CIP MGMT SVCS DEC22	\$160.00
		03/10/2023	28473	510707328	INSP SVCS AUG 2022	\$125.00
		03/10/2023	28473	510707442	CIP MGMT SVCS NOV22	\$48.75
		03/10/2023	28473	510707453	CIP MGMT SVCS JAN23	\$1,121.25
		03/10/2023	28473	510707453	CIP MGMT SVCS NOV22	\$2,242.50
		03/10/2023	28473	510707457	CIP MGMT SVCS NOV22	\$2,242.50
		03/10/2023	28473	510707466	CM/INSP SVCS DEC 2022	\$11,307.62
		03/10/2023	28473	510707466	CM/INSP SVCS NOV 2022	\$10,040.63
		03/10/2023	28473	510707466	CM/INSP SVCS OCT 2022	\$10,311.00
		03/10/2023	28473	510707626	CIP MGMT SVCS DEC22	\$76.80
		03/10/2023	28473	510707717	CIP MGMT SVCS AUG22	\$250.50
		03/10/2023	28473	510707975	CIP MGMT SVCS DEC22	\$146.25
		03/10/2023	28473	510707251	CIP MGMT SVCS OCT22	\$9,300.00
		03/10/2023	28473	510707251	CIP MGMT SVCS SEPT22	\$8,172.00
		03/10/2023	28473	510707278	CIP MGMT SVCS NOV22	\$240.00
		03/10/2023	28473	510707322	CIP MGMT SVCS DEC22	\$3,693.75
		03/10/2023	28473	510707322	CIP MGMT SVCS JAN23	\$4,001.25
		03/10/2023	28473	510707324	INSP SVCS DEC 2022	\$840.00
		03/10/2023	28473	510707326	CIP MGMT SVCS JAN23	\$400.00
		03/10/2023	28473	510707328	CIP MGMT SVCS JAN23	\$480.00
		03/10/2023	28473	510707328	CIP MGMT SVCS JUL22	\$1,280.00
		03/10/2023	28473	510707328	CIP MGMT SVCS NOV22	\$2,215.00
		03/10/2023	28473	510707328	INSP SVCS NOV 2022	\$3,500.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V50895	INTERWEST CONSULTING GROUP, INC.	03/10/2023	28473	510707453	CIP MGMT SVCS DEC22	\$2,169.37
		03/10/2023	28473	510707454	CM/INSP SVCS DEC 2022	\$17,122.98
		03/10/2023	28473	510707454	CM/INSP SVCS NOV 2022	\$15,204.37
		03/10/2023	28473	510707454	CM/INSP SVCS OCT 2022	\$15,613.80
		03/10/2023	28473	510707457	CIP MGMT SVCS DEC22	\$2,169.38
		03/10/2023	28473	510707251	CIP MGMT SVCS DEC22	\$8,391.75
		03/10/2023	28473	510707251	CIP MGMT SVCS JAN23	\$8,851.00
		03/10/2023	28473	510707322	CIP MGMT SVCS OCT22	\$7,200.00
		03/10/2023	28473	510707324	CIP MGMT SVCS DEC22	\$1,670.00
		03/10/2023	28473	510707328	CIP MGMT SVCS AUG22	\$2,120.00
		03/10/2023	28473	510707328	CIP MGMT SVCS OCT22	\$2,165.00
		03/10/2023	28473	510707328	INSP SVCS OCT 2022	\$7,062.50
		03/10/2023	28473	510707454	CIP MGMT SVCS DEC22	\$339.20
		03/10/2023	28473	510707626	CM/INSP SVCS DEC 2022	\$3,876.90
		03/10/2023	28473	510707626	CM/INSP SVCS JAN 2023	\$3,459.90
		03/10/2023	28473	510707626	CM/INSP SVCS NOV 2022	\$3,442.50
		03/10/2023	28473	510707717	CIP MGMT SVCS DEC22	\$780.00
		03/10/2023	28473	510707975	CIP MGMT SVCS NOV22	\$195.00
		03/10/2023	28473	510707457	CIP MGMT SVCS JAN23	\$1,121.25
		03/10/2023	28473	510707626	CM/INSP SVCS OCT 2022	\$3,535.20
		03/10/2023	28473	510707717	CIP MGMT SVCS JAN23	\$146.25
		03/10/2023	28473	510707717	CIP MGMT SVCS SEPT22	\$41.75
		03/10/2023	28473	510707251	CIP MGMT SVCS NOV22	\$8,555.00
		03/10/2023	28473	510707324	CIP MGMT SVCS JAN23	\$2,244.50
		03/10/2023	28473	510707328	CIP MGMT SVCS SEPT22	\$3,040.00
		03/10/2023	28473	510707328	INSP SVCS DEC 2022	\$1,375.00
		03/10/2023	28473	510707328	INSP SVCS SEPT 2022	\$3,250.00
		03/10/2023	28473	510707442	CIP MGMT SVCS DEC22	\$1,706.25
		03/10/2023	28473	510707442	CIP MGMT SVCS JAN23	\$877.50
		03/10/2023	28473	510707454	CM/INSP SVCS JAN 2023	\$15,281.22
		03/10/2023	28473	510707466	CIP MGMT SVCS DEC22	\$224.00
		03/10/2023	28473	510707466	CM/INSP SVCS JAN 2023	\$10,091.38
		03/10/2023	28473	510707717	CIP MGMT SVCS JUL22	\$167.00
		03/10/2023	28473	510707717	CIP MGMT SVCS NOV22	\$195.00
INTERWEST CONSULTING GROUP, INC.					Total Check Amount:	\$243,176.00
V50896	SARA JACKSON	03/10/2023	31840	110404215	BODY PUMP	\$224.00
SARA JACKSON					Total Check Amount:	\$224.00

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V50897	JACKSON'S AUTO SUPPLY	03/10/2023	1143	480515161	TIRE BAL/MOUNTNG MACH	\$18,611.24
JACKSON'S AUTO SUPPLY					Total Check Amount:	\$18,611.24
V50898	JANE JAMES	03/10/2023	31161	110404215	YOGA	\$28.00
JANE JAMES					Total Check Amount:	\$28.00
V50899	JMDIAZ, INC.	03/10/2023	27113	110000000	O/C ENGG SVCS NOV22	(\$2,812.00)
		03/10/2023	27113	110000000	O/C ENGG SVCS SEPT22	(\$3,268.00)
		03/10/2023	27113	110515171	O/C ENGG SVCS NOV22	\$3,220.00
		03/10/2023	27113	110515171	O/C ENGG SVCS OCT22	\$3,220.00
		03/10/2023	27113	110000000	O/C ENGG SVCS OCT22	(\$1,976.00)
		03/10/2023	27113	84051517P	O/C ENGG SVCS AUG22	\$18,972.00
		03/10/2023	27113	84051517P	O/C ENGG SVCS NOV22	\$11,322.00
		03/10/2023	27113	84051517P	O/C ENGG SVCS SEPT22	\$13,158.00
		03/10/2023	27113	110000000	O/C ENGG SVCS AUG22	(\$4,712.00)
		03/10/2023	27113	110515171	O/C ENGG SVCS AUG22	\$2,760.00
		03/10/2023	27113	110515171	O/C ENGG SVCS SEPT22	\$2,070.00
		03/10/2023	27113	84051517P	O/C ENGG SVCS OCT22	\$7,956.00
JMDIAZ, INC.					Total Check Amount:	\$49,910.00
V50900	PAMELA JOHNSTON	03/10/2023	28025	110404215	ZUMBA	\$390.00
PAMELA JOHNSTON					Total Check Amount:	\$390.00
V50901	K PRO STONE CARE	03/10/2023	20535	110515141	JANSVCS PARKSRR FEB23	\$16,500.00
K PRO STONE CARE					Total Check Amount:	\$16,500.00
V50902	KRISTI L KANEL	03/10/2023	22868	110404215	CYCLE/LOW IMP/SS	\$420.00
KRISTI L KANEL					Total Check Amount:	\$420.00
V50903	KELLY SPICERS STORES	03/10/2023	31267	110141441	PAPER	\$115.06
KELLY SPICERS STORES					Total Check Amount:	\$115.06
V50904	KIMLEY-HORN AND ASSOCIATES, INC.	03/10/2023	26302	510707306	57/IMP TFCSTUDY JAN23	\$2,983.77
KIMLEY-HORN AND ASSOCIATES, INC.					Total Check Amount:	\$2,983.77
V50905	KME FIRE APPARATUS	03/10/2023	13369	480515161	ENGINE REPAIR	\$3,179.24
KME FIRE APPARATUS					Total Check Amount:	\$3,179.24
V50906	L.N. CURTIS & SONS	03/10/2023	1053	110222221	TELECRIB TRUCK KIT	\$6,787.17
L.N. CURTIS & SONS					Total Check Amount:	\$6,787.17
V50907	DOLLY LAI	03/10/2023	18084	110404215	YOGA	\$120.00
DOLLY LAI					Total Check Amount:	\$120.00
V50908	LEHR	03/10/2023	26035	480515161	ANTENNA	\$565.69
		03/10/2023	26035	480515161	CHANGE OVER #2228	\$4,990.28
		03/10/2023	26035	480515161	MAGNET KIT	\$258.28
LEHR					Total Check Amount:	\$5,814.25
V50909	BERRY LIANG	03/10/2023	25640	110404215	BREA MVMENT/TRX/CYCLE	\$741.52

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V50909	BERRY LIANG	03/10/2023	25640	110404215	PERSONAL TRAINER	\$383.04
BERRY LIANG					Total Check Amount:	\$1,124.56
V50910	LIBERTY FLAGS INC.	03/10/2023	5457	490	FLAG POLE SETS-S/TAX	(\$61.07)
		03/10/2023	5457	490515151	FLAG POLE SETS	\$849.07
LIBERTY FLAGS INC.					Total Check Amount:	\$788.00
V50911	LIFE-ASSIST, INC.	03/10/2023	10530	174222222	PM SUPPLIES FS#1	\$794.48
LIFE-ASSIST, INC.					Total Check Amount:	\$794.48
V50912	LINCOLN AQUATICS	03/10/2023	17902	490515151	BREA PLUNGE SIGNAGE	\$91.05
		03/10/2023	17902	490515151	CHEMICAL PUMP	\$990.74
LINCOLN AQUATICS					Total Check Amount:	\$1,081.79
V50913	LINEGEAR	03/10/2023	23894	110222211	COAT	\$266.14
		03/10/2023	23894	110222221	EMBROIDERY	\$48.49
		03/10/2023	23894	110222221	BOOTS (RECRUIT)	\$404.06
		03/10/2023	23894	110222221	UNIFORMS	\$2,067.72
		03/10/2023	23894	110222221	UNIFORMS (RECRUITS)	\$1,663.66
LINEGEAR					Total Check Amount:	\$4,450.07
V50914	LOS ANGELES TRUCK CENTERS, LLC	03/10/2023	7300	480515161	ENGINE REPAIR	\$4,431.01
LOS ANGELES TRUCK CENTERS, LLC					Total Check Amount:	\$4,431.01
V50915	TANYA LOSCUTOFF	03/10/2023	22092	110404215	PERSONAL TRAINER	\$641.25
		03/10/2023	22092	110404215	SUPER SCULPT	\$112.00
TANYA LOSCUTOFF					Total Check Amount:	\$753.25
V50916	JOSELYN ELIZABETH MAGANA	03/10/2023	32110	110212111	TRAINING MILEAGE	\$38.65
JOSELYN ELIZABETH MAGANA					Total Check Amount:	\$38.65
V50917	LORI MAIER	03/10/2023	31187	110404215	ZUMBA/ZUMBA GOLD	\$308.00
LORI MAIER					Total Check Amount:	\$308.00
V50918	ANDREA MCGRANAHAN	03/10/2023	26046	110404215	BARRE/CYCLE/TRX	\$980.00
		03/10/2023	26046	110404215	PERSONAL TRAINER	\$137.22
ANDREA MCGRANAHAN					Total Check Amount:	\$1,117.22
V50919	MICHAEL BAKER INTERNATIONAL, INC.	03/10/2023	31634	84032323E	PROF SVCS THRU 1/31	\$8,755.00
MICHAEL BAKER INTERNATIONAL, INC.					Total Check Amount:	\$8,755.00
V50920	MINNESOTA LIFE INSURANCE COMPANY	03/10/2023	30640	110	34730 LIFE INS JAN23	\$6,202.50
		03/10/2023	30640	110	34730 LIFE INS FEB23	\$6,140.90
		03/10/2023	30640	110	34730 LIFE INS MAR23	\$6,157.65
MINNESOTA LIFE INSURANCE COMPANY					Total Check Amount:	\$18,501.05
V50921	JENNIFER MONZON-SCROFINI	03/10/2023	20158	110404215	CYCLE/F.STRENGTH/TRX	\$282.00
JENNIFER MONZON-SCROFINI					Total Check Amount:	\$282.00
V50922	NATASHA MOORE	03/10/2023	10711	110404215	BODY PUMP	\$280.00
NATASHA MOORE					Total Check Amount:	\$280.00

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V50923	MUNICIPAL DENTAL POOL	03/10/2023	30638	110	DELTA DENTAL MAR 2023	\$15,715.42
MUNICIPAL DENTAL POOL					Total Check Amount:	\$15,715.42
V50924	NIEVES LANDSCAPE, INC.	03/10/2023	31375	110515143	MED/GREENBELTS FEB23	\$12,508.75
		03/10/2023	31375	346515112	MD#6 LANDSCAPE FEB23	\$6,019.42
		03/10/2023	31375	360515145	WC PARK LNDSCEPE FEB23	\$4,986.00
		03/10/2023	31375	341515112	MD#1 LANDSCAPE FEB23	\$1,415.00
		03/10/2023	31375	347515112	MD#7 LANDSCAPE FEB23	\$1,191.33
		03/10/2023	31375	343515112	MD#3 LANDSCAPE FEB23	\$2,398.50
		03/10/2023	31375	110515141	PARKS MOWING FEB 2023	\$10,167.00
NIEVES LANDSCAPE, INC.					Total Check Amount:	\$38,686.00
V50925	MIGUEL OJEDA	03/10/2023	25161	110212111	TRAINING MILEAGE	\$173.58
MIGUEL OJEDA					Total Check Amount:	\$173.58
V50926	ORANGE COUNTY KARATE CENTER LLC	03/10/2023	31160	110404145	INTRO KARATE	\$70.00
ORANGE COUNTY KARATE CENTER LLC					Total Check Amount:	\$70.00
V50927	PARSONS TRANSPORTATION GROUP	03/10/2023	25626	510707251	CONST SUPP THRU 1/27	\$227.10
		03/10/2023	25626	510707251	CONST SUPP THRU 12/30	\$1,303.76
PARSONS TRANSPORTATION GROUP					Total Check Amount:	\$1,530.86
V50928	IRACEMA PERDOMO	03/10/2023	14135	110404215	CYCLE	\$224.00
IRACEMA PERDOMO					Total Check Amount:	\$224.00
V50929	PRINT & FINISHING SOLUTIONS	03/10/2023	21135	110141441	BLADE SHARPENING	\$60.00
PRINT & FINISHING SOLUTIONS					Total Check Amount:	\$60.00
V50930	QUARTECH CORRECTIONS LLC	03/10/2023	29933	950000000	ILJAO IP SUPP JAN23	\$4,275.00
		03/10/2023	29933	951000000	ILJAO PCDEC JAN 2023	\$6,075.00
QUARTECH CORRECTIONS LLC					Total Check Amount:	\$10,350.00
V50931	KAYLA RABJOHNS	03/10/2023	28472	110404215	CIRCUIT TRAINING	\$112.00
KAYLA RABJOHNS					Total Check Amount:	\$112.00
V50932	RICHARDS, WATSON & GERSHON	03/10/2023	8978	110323213	9999 GEN LGL SVCS JAN	\$1,380.00
		03/10/2023	8978	110111112	0001 GEN LGL SVCS JAN	\$9,744.44
		03/10/2023	8978	110111112	9999 GEN LGL SVCS JAN	\$17,624.00
		03/10/2023	8978	110212111	0197 PITCHES MTNS JAN	\$176.00
		03/10/2023	8978	110515171	0001 GEN LGL SVCS JAN	\$1,520.00
		03/10/2023	8978	110515171	9999 GEN LGL SVCS JAN	\$1,583.00
		03/10/2023	8978	280323215	0001 GEN LGL SVCS JAN	\$190.00
RICHARDS, WATSON & GERSHON					Total Check Amount:	\$32,217.44
V50933	NOAH BRENT RIVERA	03/10/2023	32018	110212111	TRAINING EXPENSES	\$58.31
NOAH BRENT RIVERA					Total Check Amount:	\$58.31
V50934	PHILIP A RODRIGUEZ	03/10/2023	6580	110212111	CPCA ANNUAL TRNG SYMP	\$76.00

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PHILIP A RODRIGUEZ						Total Check Amount:
						\$76.00
V50935	ROLLINS, INC DBA ORKIN, LLC.	03/10/2023	30616	110515125	PEST CONTROL FEB 2023	\$345.00
		03/10/2023	30616	420515131	PEST CONTROL FEB 2023	\$75.00
		03/10/2023	30616	490515151	PEST CONTROL FEB 2023	\$1,035.00
		03/10/2023	30616	110515141	PEST CONTROL FEB 2023	\$240.00
ROLLINS, INC DBA ORKIN, LLC.						Total Check Amount:
						\$1,695.00
V50936	RPW SERVICES, INC.	03/10/2023	3791	110515144	SPORTSPARK WEED SPRAY	\$550.00
RPW SERVICES, INC.						Total Check Amount:
						\$550.00
V50937	RUSSELL SIGLER INC.	03/10/2023	21638	490515151	HVAC PARTS	\$19.61
RUSSELL SIGLER INC.						Total Check Amount:
						\$19.61
V50938	JACI SCHORK	03/10/2023	31823	110404215	PERSONAL TRAINER	\$198.00
JACI SCHORK						Total Check Amount:
						\$198.00
V50939	SHAW INDUSTRIES, INC	03/10/2023	22730	110404523	BCC LOBBY/BRC CARPET	\$10,000.00
		03/10/2023	22730	490515151	BCC LOBBY/BRC CARPET	\$9,190.08
SHAW INDUSTRIES, INC						Total Check Amount:
						\$19,190.08
V50940	SITEONE LANDSCAPE SUPPLY, LLC	03/10/2023	25942	110515141	IRRIGATION SUPPLIES	\$64.59
		03/10/2023	25942	110515143	IRRIGATION SUPPLIES	\$401.19
SITEONE LANDSCAPE SUPPLY, LLC						Total Check Amount:
						\$465.78
V50941	SNAP-ON INDUSTRIAL	03/10/2023	17125	480515161	SOCKET	\$23.54
SNAP-ON INDUSTRIAL						Total Check Amount:
						\$23.54
V50942	SOOTHING ESCAPE MASSAGE LLC	03/10/2023	31650	110404215	MASSAGE THERAPY	\$127.40
SOOTHING ESCAPE MASSAGE LLC						Total Check Amount:
						\$127.40
V50943	SOUTH COAST EMERGENCY VEHICLE SVC	03/10/2023	31883	480515161	PROXIMITY SWITCH FS1	\$196.64
		03/10/2023	31883	480515161	OIL SENDER	\$275.54
		03/10/2023	31883	480515161	CONTROL BAR	\$305.40
		03/10/2023	31883	480515161	PRESSURE SWITCH-FS1	\$427.34
		03/10/2023	31883	480515161	SEAT BELT	\$299.70
SOUTH COAST EMERGENCY VEHICLE SVC						Total Check Amount:
						\$1,504.62
V50944	SOUTHERN CALIFORNIA NEWS GROUP	03/10/2023	26287	280323215	LEGAL NOTICE JAN 2023	\$95.96
		03/10/2023	26287	110404311	LEGAL NOTICE JAN 2023	\$95.95
SOUTHERN CALIFORNIA NEWS GROUP						Total Check Amount:
						\$191.91
V50945	STAR AUTO SERVICE	03/10/2023	20886	480515161	WHEEL ALIGNMENT	\$50.00
STAR AUTO SERVICE						Total Check Amount:
						\$50.00
V50946	STOTZ EQUIPMENT	03/10/2023	24388	480515161	BELT/FILTER	\$206.12
STOTZ EQUIPMENT						Total Check Amount:
						\$206.12
V50947	STOVER SEED COMPANY	03/10/2023	15803	360515145	WILDCATTERSPARK SEEDS	\$2,661.42
STOVER SEED COMPANY						Total Check Amount:
						\$2,661.42
V50948	SUPERIOR ALARM SYSTEMS	03/10/2023	11074	110404211	BCC ALARM PROG 2/9/23	\$49.00

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SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$49.00
V50949	TROPICAL PLAZA NURSERY, INC	03/10/2023	2062	345515112	MD#5 LANDSCAPE FEB23	\$2,726.85
		03/10/2023	2062	110515143	GATEWAY CTR FEB 2023	\$1,438.50
		03/10/2023	2062	420515131	CITY RESERVOIRS FEB23	\$1,662.15
TROPICAL PLAZA NURSERY, INC					Total Check Amount:	\$5,827.50
V50950	TURBO DATA SYSTEMS, INC.	03/10/2023	1472	110212122	CITATION PROC FEB23	\$864.27
		03/10/2023	1472	110212122	HHTPM LEASE/MNT FEB23	\$312.48
TURBO DATA SYSTEMS, INC.					Total Check Amount:	\$1,176.75
V50951	EDEN TURNER	03/10/2023	21951	110404215	BODY PUMP	\$252.00
EDEN TURNER					Total Check Amount:	\$252.00
V50952	UNICORN METALS	03/10/2023	17181	480515161	METAL STOCK	\$17.32
UNICORN METALS					Total Check Amount:	\$17.32
V50953	WESTERN GOLF PROPERTIES, LLC	03/10/2023	29071	465000000	BREA CREEK S/TX FEB23	\$623.02
		03/10/2023	29071	465515149	BREA CREEK CGS FEB23	\$4,663.78
		03/10/2023	29071	465515149	BREA CREEK MGMT FEB23	\$60,542.30
		03/10/2023	29071	465000000	BIRCH HLLS S/TX FEB23	\$2,828.16
		03/10/2023	29071	465515149	BIRCH HILLS CGS FEB23	\$14,433.66
		03/10/2023	29071	465000000	BIRCH HLLS TIPS FEB23	\$4,197.22
		03/10/2023	29071	465515149	BIRCH HLLS MGMT FEB23	\$146,981.25
WESTERN GOLF PROPERTIES, LLC					Total Check Amount:	\$234,269.39
V50954	WILLDAN ENGINEERING	03/10/2023	12445	510707322	CM/INSP SVCS JAN 2023	\$4,594.75
		03/10/2023	12445	510707466	INSP SVCS THRU 11/25	\$429.80
		03/10/2023	12445	510707626	INSP SVCS THRU 10/28	\$116.76
		03/10/2023	12445	510707466	INSP SVCS THRU 12/30	\$40.60
		03/10/2023	12445	510707454	INSP SVCS THRU 12/30	\$61.48
		03/10/2023	12445	510707466	INSP SVCS THRU 9/30	\$913.50
		03/10/2023	12445	510707454	INSP SVCS THRU 10/28	\$515.69
		03/10/2023	12445	510707454	INSP SVCS THRU 11/25	\$650.84
		03/10/2023	12445	510707454	INSP SVCS THRU 9/30	\$1,383.30
		03/10/2023	12445	510707466	INSP SVCS THRU 10/28	\$340.55
		03/10/2023	12445	510707626	INSP SVCS THRU 11/25	\$147.36
		03/10/2023	12445	510707626	INSP SVCS THRU 12/30	\$13.92
		03/10/2023	12445	510707626	INSP SVCS THRU 9/30	\$313.20
WILLDAN ENGINEERING					Total Check Amount:	\$9,521.75
V50955	WILLDAN FINANCIAL SERVICES	03/10/2023	23058	110141431	21/22 CONT DISC SVCS	\$1,250.00
		03/10/2023	23058	420141431	21/22 CONT DISC SVCS	\$2,550.00
WILLDAN FINANCIAL SERVICES					Total Check Amount:	\$3,800.00
V50956	REBECCA YOUNT	03/10/2023	31473	110404215	SILVER SNEAKERS	\$84.00

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REBECCA YOUNT					Total Check Amount:	\$84.00
V50957	ZOLL MEDICAL CORPORATION	03/10/2023	23538	174222222	PM EQPT FS#1	\$1,082.35
		03/10/2023	23538	174222222	AED CHARGER	\$712.77
ZOLL MEDICAL CORPORATION					Total Check Amount:	\$1,795.12
Voucher Subtotal						\$1,030,176.71
TOTAL						\$1,365,728.55