



BREA CIVIC & CULTURAL CENTER | 1 Civic Center Circle | Brea, California 92821 | [www.cityofbrea.net](http://www.cityofbrea.net)

## **Parks, Recreation & Human Services Commission Agenda**

**Wednesday, February 22, 2023  
5:30 p.m.**

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***Gill Realon, Chair***

***Craig Livingston, Vice Chair***

***Bill Higgins, Commissioner***

***Eric Mason, Commissioner***

***Irene Rifilato, Commissioner***

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This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department Office at (714) 990-7738 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

### **Procedures for Addressing the Commission**

Pursuant to Government Code Section 54953(e), members of the Parks, Recreation and Human Services Commission may participate in this meeting via teleconference. Members of the public may offer comment or observe the meeting electronically or by attending in person. All requests to offer comment or observe the meeting electronically must be submitted via phone by calling 714-990-7738 or emailing [ashleyr@cityofbrea.net](mailto:ashleyr@cityofbrea.net) by 12:00 p.m. on February 22, 2023.

***PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.***

# PARKS, RECREATION AND HUMAN SERVICES COMMISSION

## MEETING AGENDA

Wednesday, February 22, 2023 at 5:30 p.m.

Council Chambers  
1 Civic Center Circle, Brea, CA 92821

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1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Informational
5. Matters from the Audience
6. School District Representative - **Dirks**
7. Action
  - A. Commission Reorganization
  - B. Approval of the Minutes of the Special Meeting of January 23, 2023, and meeting of January 25, 2023
8. Correspondence
9. Discussion
  - A. Ad Hoc Committee and Park Ambassador Appointments
  - B. Program Spotlight: Brea Fitness Center
  - C. Project Updates
  - D. Programs/Services/Events
10. Information Memorandum

11. Reports
  1. Commission Reports
    1. Park Ambassadors
      1. February 1 - Woodcrest Park – **Vacant**
      2. March 7 - Sports park – **Higgins**
      3. April 5 - Arovista Park – **Vacant**
    2. Golf Courses Ambassadors - **Higgins/Realon**
    3. Art in Public Places Advisory Committee – **Vacant**
    4. User Groups – **Higgins**
    5. Pickleball – **Realon/Vacant**
  2. Staff
    1. Public Works - **Bowlus**
    2. Community Services - **Staff**

12. Adjournment

**Special Accommodations** - in compliance with the Americans with the Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Administrative Offices at (71) 990-7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members

**FROM:** Chris Emeterio

**DATE:** 02/22/2023

**SUBJECT:** Approval of the Minutes of the Special Meeting of January 23, 2023, and meeting of January 25, 2023

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**RECOMMENDATION**

Approve.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Ashley Reid, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services

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**Attachments**

Minutes - 1-23-2023

Minutes - 1-25-2023

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**PARKS, RECREATION AND HUMAN SERVICES COMMISSION**  
**Minutes of the Special Meeting of January 23, 2023**

**CALL TO ORDER**

The Meeting of the Parks, Recreation & Human Services Commission was called to order by Chair Realon at 10:01 a.m.

**ROLL CALL**

Parks, Recreation and Human Services Commission Chair Gill Realon, Vice Chair Craig Livingston, and Commissioners Bill Higgins, Tom Donini and Joseph Covey were present via teleconference.

**STAFF PRESENT**

Chris Emeterio, Assistant City Manager; Sean Matlock, Deputy Director; Carrie Hernandez, Community Services Manager; Jenn Colacion, Management Analyst; Ashley Reid, Executive Assistant; Michael Ho, Public Works Director; Mary Kathryn Mendoza, Community Services Supervisor; Billy Hutchinson, Community Services Supervisor and Bill Bowlus, Public Works Superintendent were present in the Management Services Conference Room.

**INFORMATIONAL**

Assistant City Manager Emeterio congratulated Commissioners Joseph Covey and Tom Donini on their appoint to the Planning Commission.

**MATTERS FROM THE AUDIENCE**

None.

**ACTION**

Approval of the Minutes of the Special Joint Parks, Recreation and Human Services and Cultural Arts Commission Meeting of June 8, 2022

Motion was made by Commissioner Covey, seconded by Commissioner Donini to approve the Minutes of the Special Joint Parks, Recreation and Human Services and Cultural Arts Commission Meeting of June 8, 2022.

Ayes: Vice Chair Livingston, Commissioner Donini, Commissioner Higgins

Abstain: Chair Realon and Commissioner Higgins

PASSED

Approval of Concept Plans for Arovista Park Modernization

Management Analyst Colacion introduced item and provided background and discussed timeline of project.

Management Analyst Colacion noted that an Arovista Modernization Concept Plan Sneak Peek is scheduled for Tuesday, January 31, 2023, at 6:30 p.m. at the Brea Senior Center.

In response to Commissioner Higgins inquiry, Public Works Superintendent Bowlus noted that there have not been any noise complaints from the Skate Park.

Management Analyst Colacion discussed funding options for the project.

Commissioner Donini noted the hard work on the project to get to this point and noted the investment into the park that will be an impact for many years.

Commissioner Covey noted the impact to the community of including feedback received from children who participated in the engagement for the project.

Motion was made by Commissioner Covey, seconded by Commissioner Donini to approve the concept plans for Arovista Park modernization.

Ayes: Chair Realon, Vice Chair Livingston, Commissioner Donini, Commissioner Higgins, Commissioner Covey

**PASSED**

**ADJOURNMENT**

Chair Realon adjourned the meeting at 10:19 a.m.

**PARKS, RECREATION AND HUMAN SERVICES COMMISSION**  
**Minutes of the Meeting of January 25, 2023**

**CALL TO ORDER**

The Meeting of the Parks, Recreation & Human Services Commission was called to order by Chair Realon at 5:31 p.m.

**ROLL CALL**

Parks, Recreation and Human Services Commission Chair Gill Realon, Vice Chair Craig Livingston, and Commissioners Bill Higgins, Eric Mason and Irene Rifilato were present in the Council Chambers.

**STAFF PRESENT**

Chris Emeterio, Assistant City Manager; Sean Matlock, Deputy Director; Carrie Hernandez, Deputy Director; Jenn Colacion, Management Analyst; Ashley Reid, Executive Assistant; Billy Hutchinson, Community Services Supervisor; Mary Kathryn Mendoza, Community Services Supervisor; Victoria Ugarte, Community Services Specialist; Cesar Pacheco, Community Services Supervisor; and Bill Bowlus, Public Works Superintendent were present in the Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Realon

**INVOCATION**

Chair Realon

**INFORMATIONAL**

Deputy Director Matlock informed Commissioners that at the February 22, 2023, Parks, Recreation and Human Services Commission meeting, or soon thereafter, the Commissioners will reorganize and the Chair will appoint Ad hoc Committee assignments.

Commissioners Rifilato and Mason introduced themselves.

**MATTERS FROM THE AUDIENCE**

None.

**STUDENT ADVISORY BOARD**

Brea Junior High School student Garret Ly, shared that while on the Student Advisory Board, he has helped with tutoring and volunteering at school dances and noted that the Student Advisory Board got to work closely with the Sister City delegation students who recently visited from Anesong, Korea.

Brea Olinda High School student Kathryn Ng, shared that while on the Student Advisory Board, she has helped with volunteering at school dances and noted how the board will be volunteering for the upcoming Brea 8K.

Assistant City Manager Emeterio provided Commissioners background on the Student Advisory Board.

**SCHOOL DISTRICT REPRESENTATIVE**

Roberta Dirks, Brea Olinda Unified School District (BOUSD) representative, discussed the relocation of bus stop at Country Hills Elementary and the newly approved perimeter fencing at all school sites.

In response to Commissioner Higgin's inquiry, Roberta Dirks discussed potential fencing material.

## **ACTION**

### Approval of the Minutes of the Special Meeting of December 7, 2022

Motion was made by Vice Chair Livingston, seconded by Commissioner Higgins to approve the Minutes of December 7, 2022, meeting.

Ayes: Chair Realon, Vice Chair Livingston, Commissioner Higgins

Abstain: Commissioner Mason, Commissioner Rifilato

PASSED

## **DISCUSSION**

### Brea Resource Center Relocation Update

Deputy Director Hernandez introduced Community Services Supervisor Cesar Pacheco.

Community Services Supervisor Pacheco introduced item and discussed Brea Resource Center history and the possible relocation of the Brea Resource Center from the Brea Community Center to the Civic and Cultural Center.

Deputy Director Hernandez discussed the timeline of process and transition plan.

Commissioners expressed support of the relocation.

### Pickleball/Tennis/Basketball Data Collection Update

Deputy Director Matlock introduced item.

Management Analyst Colacion discussed the data that was collected at various City tennis and basketball courts.

Chair Realon noted the importance of data collection both on weekends and weekdays.

Vice Chair Livingston noted that based on the data collected in this round, some of the locations could be eliminated due to usage. He also requested that more specific court usage data be included.

Management Analyst Colacion noted that engagement at Country Hills and Founders Parks would include neighborhoods surrounding the parks.

Deputy Director Matlock noted that based on the data collection, staff does not recommend use of basketball courts and the future collection would focus on tennis courts. He also noted that further data collection would be shared with Commissioners at a future meeting.

In response to Commissioner Higgin's question, Deputy Director Matlock noted that usage of the courts is year-round.

Management Analyst Colacion noted that the two (2) tennis courts at Country Hills Park and the two (2) tennis courts at Founders Park are the only four (4) tennis courts in the City.

### Arovista Park modernization Update

Management Analyst Colacion provided Commissioners a brief update on the Arovista Park modernization project timeline.



## **INFORMATION MEMORANDUM**

Deputy Director Matlock noted the items listed in the information memorandum.

In response to Commissioner Higgin's inquiry, Deputy Director Hernandez provided Commissioners an update on the Sister City student delegation who visited from Anseong, Korea.

In response to Chair Realon's question, Public Works Superintendent Bowlus provided details on the upcoming Tamarack Park renovations.

In response to Chair Realon's inquiry, Executive Assistant Reid noted the upcoming opening days for Brea Girls Softball and Brea Little League.

In response to Commissioner Rifilato's question, Deputy Director Matlock discussed different ways Commissioners can participate and volunteer for different City events/programs.

## **REPORTS**

### Park Ambassadors

Deputy Director Matlock provided Commissioners background on the Park Ambassadors.

In response to Commissioner Higgin's inquiry, Public Works Superintendent Bowlus noted which staff members attend the monthly park walks.

### Golf Courses Ambassadors

Commissioner Higgins provided an update on Birch Hills and Brea Creek Golf Courses.

### Art in Public Places Advisory Committee

None.

### User Groups

None.

### Pickleball

None.

### Staff

Public Works Superintendent Bowlus noted the recent field maintenance in preparation for the upcoming user group usage.

In response to Vice Chair Livingston's inquiry, Management Analyst Colacion provided Commissioners an update on the Centennial sculpture at Lagos De Moreno Park.

Assistant City Manager Emeterio discussed the Cultural Arts Commission and the Art in Public Places Advisory Committee and that the Parks, Recreation and Human Services Commission has one representative on the Art in Public Places Advisory Committee.

Chair Realon noted some of the City social media sites need updating.

Assistant City Manager Emeterio welcomed the new Commissioners to the Parks, Recreation and Human Services Commission and congratulated Commissioner Higgins on his reappointment.

**ADJOURNMENT**

Chair Realon adjourned the meeting at 6:43 p.m.

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 02/22/2023  
**SUBJECT:** Correspondence

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**BACKGROUND/DISCUSSION**

Attached for Commissioners' information, are some comments received from the community.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Concurrence: Sean L. Matlock, Deputy Director of Community Services

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**Attachments**

Correspondence

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Comments or Suggestions:

Could you please  
add some more  
Pilates classes

Also Pilates Reformer  
is quite expensive  
compared to other  
facilities

Tamky 04

Comments or Suggestions:

Hello,  
I would really like  
to see "Pilates-Plat"  
added twice a week.  
This class is helping me  
a lot w. my pelvic issues  
and strengthening my core.  
Once a week or week is  
just not enough, considering  
**Not enough room for your comments?**

You can e-mail our team of supervisors at:

**BCCTellUs@cityofbrea.net**

The majority of ppl after 40 do have

**Would you like us to get back to you?** pelvic

We would be happy to respond, if you would please  
fill out the information below: Issues

Thank you!

Comments or Suggestions:

Yin yoga class with  
Mary Graham - Since I have  
been taking classes with  
Mary, she has helped me  
so much with pain issues  
Since she will no longer  
teach on Thursdays, please  
have her add another  
class - another class on  
Sunday - PLEASE!!

Comments?

Comments or Suggestions:

It would be lovely  
to have another  
mat pilates class -  
maybe on Fridays  
mid-morning  
or mid-day

thank you  
♡

Comments or Suggestions:

~~We are group of friends who  
used to enjoy playing ping pong  
every week at the center, we  
hope that you bring the table  
back~~

~~Thanks,~~

~~Bishey & other Brea Center lovers~~

Comments or Suggestions:

Some of us were disappointed  
that we didn't have Christmas  
music for our low impact  
classes. The one time the  
music played made the class  
more fun and seemed to have  
better beat for the routines.  
I am a Buddhist and I enjoy  
Christmas music.

## Matlock, Sean

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**From:** Matlock, Sean  
**Sent:** Wednesday, February 1, 2023 8:55 AM  
**To:** valerie.warren@att.net  
**Cc:** Gill Realon  
**Subject:** FW: Pickleball/Arovista Park redesign update tonight (Jan 31, 2023) at our Senior Center--- 6:30pm

Hello Valerie! Our meeting went well last night and lots of positive feedback from the neighborhood and those attending about the entire park modernization including adding four pickle ball courts. We will be presenting to our City Council next Tuesday, February 7<sup>th</sup> at their regular meeting which begins at 7 p.m. This would be a meeting you could attend and/or if you are not able to come and want to send an email to support the addition of pickle balls could do so. Let me know if you would like to attend or send an email and I can get you more information.

Thank you and have a great day!

*Happy Day!!!*



Please consider the environment before printing this e-mail

----- Forwarded Message -----

**From:** valerie warren <valerie.warren@att.net>  
**To:** Gill Realon <grealon@yahoo.com>; Pauline Hirose <paulinehirose@gmail.com>  
**Cc:** Tom Donini <tdonini@msn.com>  
**Sent:** Tuesday, January 31, 2023 at 05:12:13 PM PST  
**Subject:** Re: Pickleball/Arovista Park redesign update tonight (Jan 31, 2023) at our Senior Center--- 6:30pm

I unfortunately didn't know about the meeting and won't be able to attend it tonight... We are excited about the Pickleball courts and anything we can do to help with the process let us know. Also any upcoming meetings we will be sure and attend if you can just help us with a heads up sorry I just need a few extra days... Thanks for all your hard work with this it means a lot... Nice to see that so many people are motivated about Pickleball courts and Brea.

Get [Outlook for iOS](#)

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**From:** Gill Realon <grealon@yahoo.com>  
**Sent:** Tuesday, January 31, 2023 9:32:50 AM  
**To:** Pauline Hirose <paulinehirose@gmail.com>; Val Warren <valerie.warren@att.net>

Cc: Tom Donini <[tdonini@msn.com](mailto:tdonini@msn.com)>

**Subject:** Re: Pickleball/Arovista Park redesign update tonight (Jan 31, 2023) at our Senior Center--- 6:30pm

**Hi Pauline, Val,**

It is my hope that this note finds you and family well.

**Just a follow-up to our city staff's earlier outreach to you with a reminder of tonight's update on our Arovista Park redesign which includes four pickleball courts.**

The four pickleball courts are a component of a **significant facelift** to one of our city's oldest parks. The park redesign takes into account the feedback from many, many residents in Brea, including your pickleball advocacy.

Our Arovista Park improvements began with the demolition and successful rebuild of our skate park last year. **Credit should be directed to our city staff for the inclusion of significant community guidance/feedback on the park's redesign.**

While I have a conflict in my schedule and cannot attend tonight's presentation, our full commission has already been actively engaged in the Arovista redesign throughout our ongoing redesign process.

Tom Donini will be at the community presentation that is being held at our Brea Senior Center tonight.

**Here are the meeting details:**

**Host:** Brea city staff

**Date:** Jan 31, 2023 (tonight)

**Time:** 6:30pm

**Location:** Brea Senior Center,  
500 Sievers Ave.,  
Brea, CA 92821  
(website: <http://www.breaseniorcenter.com>)

Additionally, we are **continuing to evaluate the possible conversion of an existing venue** into pickleball courts but wished to remind you of our progress of incorporating four pickleball courts at Arovista Park.

Best, Gill

Gill Realon

email: [grealon@yahoo.com](mailto:grealon@yahoo.com)

phone: 714.454.7600

**Matlock, Sean**

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**From:** Matlock, Sean  
**Sent:** Wednesday, February 1, 2023 7:57 AM  
**To:** Pauline Hirose; Gill Realon  
**Subject:** RE: Pickleball/Arovista Park redesign update tonight (Jan 31, 2023) at our Senior Center--- 6:30pm

Hello Pauline...sorry to hear you have been sick. I just got over all of that and it is no fun. Hang in there and hope that you feel better soon.

Let me know when you are feeling better and I would be happy to meet with you to show you the concept plans of the park and the layout of the pickleball courts.

Take care and have a good day!

*Happy Day!!!*



Please consider the environment before printing this e-mail

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**From:** Pauline Hirose <paulinehirose@gmail.com>  
**Sent:** Tuesday, January 31, 2023 5:36 PM  
**To:** Gill Realon <grealon@yahoo.com>  
**Cc:** Matlock, Sean <SEANM@ci.brea.ca.us>  
**Subject:** Re: Pickleball/Arovista Park redesign update tonight (Jan 31, 2023) at our Senior Center--- 6:30pm

I also can't go to the meeting, unless there's virtual access. I have been fighting a cold and just was advised it might be Covid. If there is a remote option I would very much like to utilize it. Please advise.

Thank you,

Pauline

Sent from my iPad

On Jan 31, 2023, at 1:12 PM, Gill Realon <[grealon@yahoo.com](mailto:grealon@yahoo.com)> wrote:

Yes, the meeting is open to all that are interested in the redesign of Arovista Park.



Some of our neighbors have a different focus such as handicap access to the park and playground equipment. Improving the bathrooms and adding more picnic space and area shade are a focus for others.

There are a number of moving pieces that have been incorporated in the planning of the significant redesign of Arovista Park. And again, including pickleball courts.

Best, Gill

Gill Realon  
[grealon@yahoo.com](mailto:grealon@yahoo.com)  
Cell: 714.454.7600

On Tuesday, January 31, 2023, 10:42 AM, Pauline Hirose <[paulinehirose@gmail.com](mailto:paulinehirose@gmail.com)> wrote:

Hello! Thank you for the information. Any idea on timeline for the courts? We now have over 200 members in our Facebook group and they are anxiously awaiting word on actual courts coming to Brea. Are we getting the ones on Birch Street?

I'll try to make the meeting, but I've been out with a cold for the past few days. Is it open to the public? If so I'll add the information to our page.

Thank you!

Regards,

Pauline

Sent from my iPhone

On Jan 31, 2023, at 9:32 AM, Gill Realon <[grealon@yahoo.com](mailto:grealon@yahoo.com)> wrote:

**Hi Pauline, Val,**

It is my hope that this note finds you and family well.

**Just a follow-up to our city staff's earlier outreach to you with a reminder of tonight's update on our Arovista Park redesign which includes four pickleball courts.**

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Our Arovista Park improvements began with the demolition and successful rebuild of our skate park last year. **Credit should be directed to our city staff for the inclusion of**

**significant community guidance/feedback on the park's redesign.**

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Additionally, we are **continuing to evaluate the possible conversion of an existing venue** into pickleball courts but wished to remind you of our progress of incorporating four pickleball courts at Arovista Park.

Best, Gill

Gill Realon

email: [grealon@yahoo.com](mailto:grealon@yahoo.com)

phone: 714.454.7600

Dear, city council I am exited  
about every thing it sounds so  
fun but I really exited  
about the water part and  
the swings but I also like  
the zip line it sounds  
so fun but I really  
really like that people ~~can~~  
even people in wheelchairs can  
I really like that it is  
so sweet.

Avery 7 1/2

Dear city Council

This looks like the best idea for arrovista park. The slides look so cool and I love all the types of swings there has to offer. If this park started construction I will be so excited. Also the zipline looks cool and all the water fetures also. But the design look so cool.

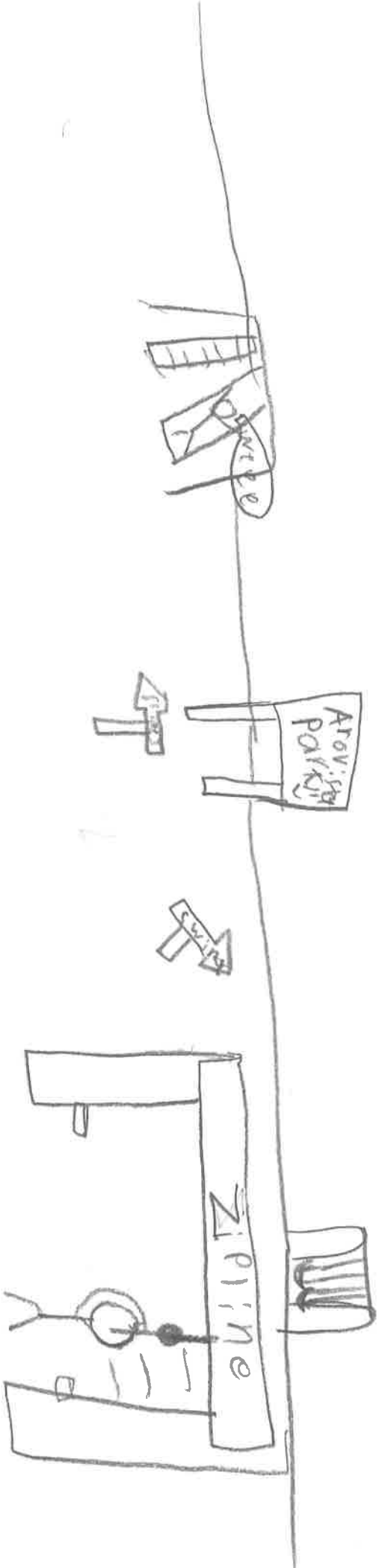
To: City Council ★  
From: Jonah Valdepena, 12 years old

Dear City Council I hope that  
You remodel the playground at  
Provista park if you can  
remodel it i'm most Excited for  
the zipline.

-Kaylee  
9

I'm exited for Arovissta ♡  
Park The playground looks  
big and fun I am excited  
about the Zip line and the  
big slide  
Thank you! Ava, Laurel  
8

Helena most excited about the slide  
and the slides I say this is the  
best park.



From: Mrs. L. S. V.  
to: City Council

Hi my name is  
Olivia I am  
7 and I'm  
so excited for  
Avalon Vista Park





I think it's gonna be  
Awesome. This will be the  
best play ground in the world.  
Thank you for putting in  
Agoris Park.

— Jay, 9

Hi my name is  
Presley I am 8  
and I'm so  
excited for Arovista  
Park.



Dear City Council

I'm so excited for everything.

(specially playground)

Arovista  
Park

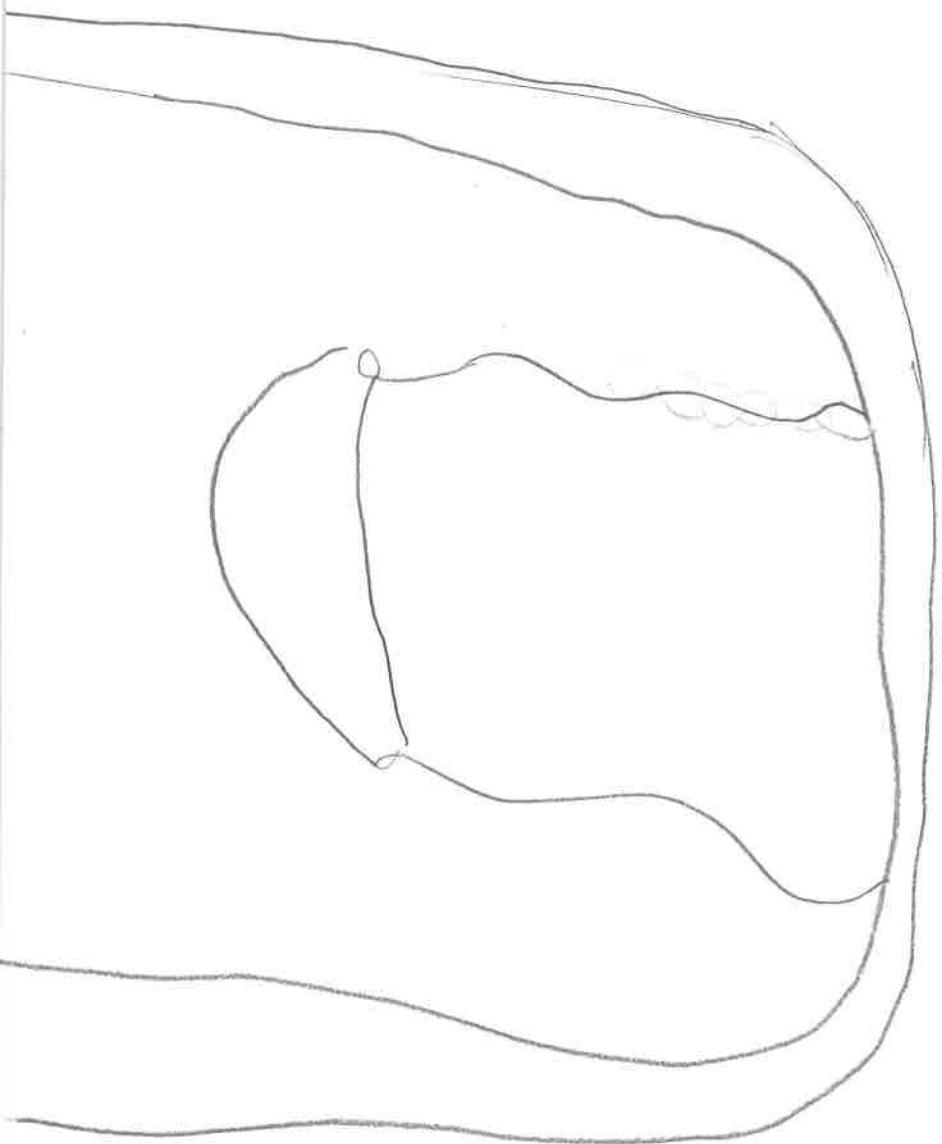
Suvin

~~9~~ 9

I am, Everixia about the  
excited  
Swigs at Aronvis + a!



I'm EXCITED  
For Arouista Park. I'm  
excited For the Swings.



Isla 10 year old

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 02/22/2023  
**SUBJECT:** Ad Hoc Committee and Park Ambassador Appointments

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**BACKGROUND/DISCUSSION**

Commission members annually serve on current and active ad hoc committees to investigate and review issues and projects that are of special interest to the Commission. It is customary to review the list of Commission ad hoc committees to determine their viability and for the Chair to maintain or modify the existing appointments to these ad hoc committees. In addition to the Commission ad hoc committees, Commissioners occasionally represent the Commission on other committees such as the Country Fair Steering Committee and the Art in Public Places Advisory Committee.

Please review the attached list as Commissioners will be asked which ad hoc committee they would like to serve. Commissioners will also be asked their interest in serving as a representative to the Country Fair Steering Committee and the Art in Public Places Advisory Committee.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Jenn Colacion, Senior Management Analyst  
Concurrence: Sean Matlock, Deputy Director of Community Services

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**Attachments**

Committee Appointments

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# AD HOC COMMITTEE APPOINTMENTS

## September 28, 2022

### Ad Hoc Committee Appointments

<u>Ad Hoc Committee</u>	<u>Assignment</u>
• Arovista Skate Park Rehabilitation	• Bill Higgins/Craig Livingston
• Brea 265 Development	• Gill Realon/ <b>Vacant</b>
• Birch Hills Golf Course Projects	• Bill Higgins/Gill Realon
• Arovista Park Modernization Project	• <b>Vacant</b> /Craig Livingston
• Pickle Ball	• Gill Realon/ <b>Vacant</b>

### Commission Representatives

<u>Committee</u>	<u>Assignment</u>
• Art in Public Place Advisory Committee	• <b>Vacant</b>
• Country Fair Steering Committee	• <b>Vacant</b>
• User Groups/Field Allocation	• Bill Higgins

### Park Ambassadors

<u>Park</u>	<u>Ambassador</u>
• Arovista Park, City Hall Park/Plunge, Senior Center/Pioneer Hall, Skate Park	• <b>Vacant</b>
• Community Center, Olinda Oil Museum & Trail, Olinda Ranch Park, Tamarack Park	• Gill Realon
• Country Hills Park, Lagos de Moreno Park, Junior High Park, Wildcatters Park	• Craig Livingston
• Founders Park, Greenbriar Park, Woodcrest Park, Tracks at Brea Segments 1 to 3	• <b>Vacant</b>
• Sports Park, Wildcatters Dog Park, Tracks at Brea Segments 4 to 6	• Bill Higgins
• Birch Hills Golf Course, Brea Creek Golf Course	• Bill Higgins/Gill Realon

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members

**DATE:** 02/22/2023

**SUBJECT:** Program Spotlight: Brea Fitness Center

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**BACKGROUND/DISCUSSION**

Staff will provide Commissioners a program spotlight on the Brea Fitness Center.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Concurrence: Sean L. Matlock, Deputy Director of Community Services

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City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members

**DATE:** 02/22/2023

**SUBJECT:** Project Updates

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**BACKGROUND/DISCUSSION**

Staff will provide Commissioners an update on the following projects:

- Senior Center Feasibility Study
- Park Upgrades (City Hall Park/Tamarack Park/Brea Junior High Park)
- Arovista Modernization
- Short and Long-Term Pickle Ball Options/ Establish a Community Group

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Carrie Hernandez,  
Deputy Director of Community Services

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City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members

**DATE:** 02/22/2023

**SUBJECT:** Programs/Services/Events

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**BACKGROUND/DISCUSSION**

Staff will provide Commissioners an update on the following programs/services/events:

- Love Brea
- Special Events

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Concurrence: Carrie Hernandez, Deputy Director of Community Services

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City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members

**DATE:** 02/22/2023

**SUBJECT:** Information Memorandum

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**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Ashley Reid, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Carrie Hernandez,  
Deputy Director of Community Services

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**Attachments**

Info Memo - January 2023

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## I. GENERAL

### Park Development Fund (Fund 250) Update

The Park Development Fund has a balance of \$77,489. There are currently no projects yielding park development funds anticipated.

<b>Park Development - Fund 250</b>				
<b>Item</b>	<b>Action</b>	<b>Date</b>	<b>Amount</b>	<b>Balance</b>
	Fund Balance	6/30/2021		\$ 2,470,989
1	Lagos de Moreno Park Final Funding	10/27/2021	\$ (295,500)	\$ 2,175,489
2	Skate Park Final Funding	1/26/2022	\$ (1,145,000)	\$ 1,030,489
3	Arovista Modernization Design	6/8/2022	\$ (723,000)	\$ 307,489
4	Brea Creek/Arovista Safety Netting	6/8/2022	\$ (230,000)	\$ 77,489

- 1 Lagos de Moreno Park Final Funding - Commission meeting approval on 10/27/2021  
Skate Park Final Funding - Commission meeting approval on  
2 1/26/2022  
3 & 4 Commission meeting approval on 6/8/2022

### Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

<b>Item</b>	<b><i>Birch Hills Golf Course</i></b>		<b><i>Brea Creek Golf Course</i></b>	
	<b>December</b>	<b>January</b>	<b>December</b>	<b>January</b>
Total Rounds	4,698	3,901	4,420	4,298
Total Bucket of Balls: Small	679	344	266	311
Total Bucket of Balls: Medium	1,358	436	163	358
Total Bucket of Balls: Large	454	224	221	967
Total Cart Rentals	3,508	2,080	2,353	1,920
Pay Your Age Rounds	80	136	48	179
Senior Rounds	810	778	1,863	1,739
Junior Rounds	180	213	404	517
Brea Rewards Renewals	71	44	17	23
Brea Rewards Members	65	66	14	39

### Olinda Oil Museum and Trail

The Olinda Oil Museum and Trail activities for January 2023 are as follows.

The Open-Hours tours for the month totaled 75 visitors. One special group tour was scheduled for the month. The Anseong Korea sister city toured the museum with a large group consisting of 22 students with chaperons, part of the 'Brea Sister City Program'.

New projects – Historical exhibit information and project team sponsors are being collected to build the story of Olinda's 1926 'Deepest Well in the World.' A current story collection has been placed on display.

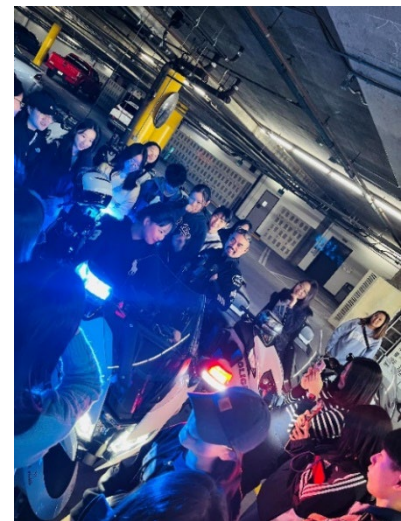
Trail utilization – The trail has become very popular in the hiking community and has over 25 listings online and on social media. The Olinda Oil Museum Train has been placed on the national website called 'All Trails.' These PR online mentions and listing continue to increase the trail usage by people from all over the county and state, including some from other states.

Current Issues - Outside signage restoration/replacement and trail maintenance due to erosion, vandalism and misuse by hikers and mountain bikes going off trail. The increased popularity and usage of the trail may want to push the issue up in the priority que.

### Special Events

#### *Brea's Sister Cities Delegates Visit Brea*

The City of Brea is so excited that we were able to welcome a 33-student delegation from our Sister City, Anseong, Korea, January 9<sup>th</sup> through the 21<sup>st</sup>. The students were able to partake in so many activities during their stay, including visits to Brea Olinda High School and Brea Junior High School. City staff led the students through the Brea Oil Museum, fire station one, the Civic & Cultural Center, the Curtis Theater, the Police Department, as well as various parks. The visitors got to ride the Brea Trolley, which is always one of their most anticipated events. We were so excited to be able to enjoy time with our Sister City Anseong group and look forward to the adult delegation arriving in August!





*Spring Craft Boutique*

The Spring Craft Boutique, will be held on March 17th and 18th at the Brea Community Center from 9 a.m.-6 p.m. on Friday and then from 9 a.m.-4 p.m. on Saturday. This is the 23rd annual City of Brea Spring Craft Boutique and a popular event and boutique for the community. The boutique will feature over 200 vendors selling unique one-of-a-kind seasonal and year-round gifts and décor, wearable art, jewelry, florals, baby items, tasty goodies and much more for a \$2.00 admission. Please come check out this awesome event.

*Pet Expo*

We are so excited to be hosting our fourth Annual Pet Expo on April 1st from 9 a.m.-3 p.m. at the Brea Community Center. The Pet Expo will feature over 100 vendors, highlighting pet products, learning opportunities and pet adoptions as well as demonstrations from Anaheim Police Department K-9 Unit as well as the Brea Police Department. The community will be able to see a variety of K-9 techniques, including a drug sniffing drill, dog obedience and simulation bite. This event will cost \$2.00 for admission and we hope you all are able to attend this fun local event for the community.



## II. COMMUNITY CENTER/RECREATION SERVICES

### Operations/Facility Reservations/Contract Classes

For the month of January, we offered some exciting recreation classes within our Contract Class program. Some of the classes included Computer Coding, Anime Art, Create Video Games with Unity Engine, Intro to Cartoon Drawing, Voice and Music Lessons, Ballet, Gymnastics, Intro to Karate, Tae Kwon Do for Kids, T-Ball & Soccer Combo Class, Intro to Golf for Kids, and our various Semi-Private Tennis Lessons. January was a busy month for Facility Reservations as we hosted many events and received numerous inquiries on renting our outdoor and indoor spaces. In January, we hosted five baby showers, five birthday parties, two weddings, a baptism, a Celebration of Life, graduation party, and several business and non-profit events. Church rental clients, Saddleback, Renew Church, and Calvary Life Fellowship, continue to meet each Sunday at the Community Center, Civic & Cultural Center, and Senior Center, respectively.

### Wedding Show

The 23rd Annual Wedding Show made its return for the first time since before the pandemic on Saturday, January 28<sup>th</sup> at the Brea Community Center. Approximately 1,100 guests attended this popular event, with 354 brides and/or grooms attending. All of the engaged attendees were entered in a raffle that consisted of more than 40 door prizes provided by participating vendors. Out of the 63 vendors participating in Saturday's event, some of the local exhibitors included Coyote Hills Golf Course, Blooming Hills Florist, Friar Tux, Simply Nail Bar, Embassy Suites Brea, and David's Bridal. This regional event not only attracted many engaged couples from the Orange County area, but also from as far away as Los Angeles, Big Bear, Loma Linda and even one from Arizona.





### Youth Basketball at the Brea Community Center

On January 7<sup>th</sup>, session one of the City of Brea's Youth Basketball Program began at the Brea Community Center. This first session consisted of boys and girls ages 4-8 years old, totaling 158 total participants. For seven weeks each Saturday beginning at 11am, participants come to the Community Center to learn the fundamentals of basketball like dribbling, passing, and shooting, all while building foundational skills like teamwork and communication. Each day consists of 30 minutes of skill building and 30 minutes of gameplay, where parents can cheer on their kids from the stands. Each participant receives a team t-shirt to wear each week, and on the last day of the program we hold a small medal ceremony, where each player takes home a medal to commemorate their effort on the court. It's been a wonderful way to kick off 2023 with one of our most successful youth programs.

### Brea Fitness Center

In the new year, Brea Fitness has seen a significant increase in memberships, drop-in, and class participation. Teens, adults, and seniors came together to play basketball, volleyball, "hit the weights", or take a group exercise class. All ages and all levels are getting fit together at Brea Fitness. The Fit-Team continues to provide a fun, safe and clean environment for community members to achieve their healthy lifestyles and Make Fit Happen.





<b>Brea Fitness Center</b>	<b>December</b>	<b>January</b>
Memberships	935	1,003
Insurance-Based Memberships	654	691
<b>Total</b>	1,589	1,694
Monthly Drop-Ins	665	843

**Total Class Attendance:**

<b>Program</b>	<b>Classes Per Week</b>	<b>December 2022</b>	<b>Classes Per Week</b>	<b>January 2023</b>
BodyPump	6	223	6	320
Barre	4	153	4	182
Boot Camp	5	25	5	52
Cycle	6	206	6	281
Circuit Training	1	29	1	26
SilverSneakers	3	408	3	510
Super Sculpt	1	35	1	41
Functional Strength	1	26	1	47
TRX Total Body Strength	2	26	2	71
TRX Stretch & Flow	1	20	1	30
Yoga	9	367	8	549
Zumba	8	637	9	848
Low Impact	4	241	4	244
Kickboxing	1	12	1	32
Kinstretch	2	35	2	39
Mat Pilates	1	44	2	125
<b>Total</b>	55	2,487	55	3,397

**Personal Training & Massage Therapy Attendance:**

<b>Program</b>	<b>December 2022</b>	<b>January 2022</b>
Personal Training	50	72
Massage Therapy	21	19

### Youth Programs

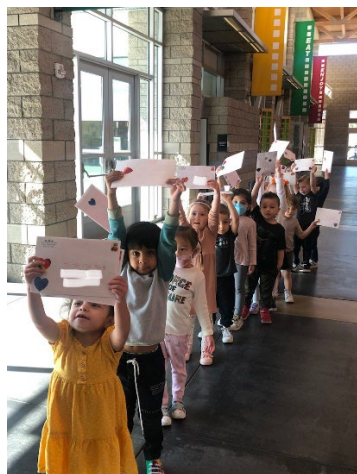
The After-School Program and Teen Zone had a great start to the New Year! The kids enjoy daily activity areas: sports in the gym, art studio, game room, playground, and games/hangout time in the cafe on top of study hall time to complete their homework. The new year has seen fun seasonal activities and games. This month's special treat was a nacho bar where participants had fun choosing toppings for their snack. The program is full for Kinder through 6th, but there is still availability in the Teen Zone. The programs are still seeing an average 105 elementary school students and 20 teens a day.

On Friday, February 3rd, the third 6th Grade Sneak Preview Activity Night of the school year hosted 212 Brea sixth graders. The theme for the evening was School Competition and was held in the Community Hall. Special activities for the night included a hula hoop competition, limbo, and a group challenge. Falcon Academy was the big winner of the evening. Members of the Student Advisory Board (SAB) helped to facilitate the fun with photo opportunities, games, and snacks. It was great for these pre-teens to come together for some safe fun and an opportunity to meet other Brea sixth graders before moving on to the Junior High next year. The teens are excited for the next night on April 28th.

The Tiny Tots part-time preschool aged program's Winter session started on January 3 with lots of winter and snow based activities, songs and books on top of their normal center and learning activities. They also prepared for Valentine's Day by creating homemade cards that they mailed home to surprise their families on February 14th. The Winter session has 79 preschoolers enrolled with a few spaces left in the Senior class.

### Important Upcoming Dates:

March 27 – Spring Tiny Tots Session Begins



Brea Resource Center

The Brea Resource Center's Counseling Program continues to provide affordable counseling to the community. Compared to December of 2022, the Counseling Program conducted 24 more counseling sessions from the previous month!

<b>Counseling Sessions</b>	<b>December 2022</b>	<b>January 2023</b>
Number of Sessions	104	128

Also, the Resource Center welcomes three new clinical trainees: Adrianna Negus, Alexis Williams, and McKenna O'Hara. Adriana obtained her Bachelor of Arts in Psychology with a Minor in Child Development from Whittier College. She is currently pursuing her Master's degree in Clinical Psychology from Pepperdine University. Alexis earned her Bachelor of Arts degree in History from UCLA and is currently pursuing her Master's degree in Psychology at Pepperdine University as well!

McKenna earned her BA in Criminal Justice from Sonoma State University. She is currently pursuing her Master's degree in Marriage and Family Therapy at Alliant International University.



*Adrianna Negus*



*Alexis Williams*



*McKenna O'Hara*

Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Community Center and Senior Center.

<b>Veteran Services</b>	<b>December 2022</b>	<b>January 2023</b>
Gary	6	10
Ron	4	1
<b>Total</b>	<b>10</b>	<b>11</b>

The Brea Resource Center continues its partnership with the Brea Police Department by participating in a weekly ride-along. Together, both departments work towards assisting the City's homeless population by providing resources and offering interim housing. Frequent target areas include City Hall Park, St. Angela Mercy, public parks, and various shopping

Senior Center

<b>Senior Center Numbers (At-a-Glance)</b>	<b>December 2022</b>	<b>January 2023</b>
Total Transportation Trips Provided	426	495
New Registered Visitors	13	46
Total Meals Served	1,067	1,282
Program Attendance	3,396	3,621

**JANUARY HIGHLIGHTS:**New Year's Day Party

The Brea Senior Center hosted their annual New Year's Day Party on Friday, January 13 2023. Chef Francesco served a rich Italian meal consisting of Chicken Alfredo Ravioli, Garlic Bread, Fried Zucchini, Caesar Salad, and Swirled Cheesecake. 144 meals were served in-person,

while 6 meals were served to-go. Cash prizes and gift cards were raffled off while all the seniors danced away to live entertainment by Elias w/Love.

**CASE MANAGEMENT:**

<b>Home Delivered Meals</b>	<b>December 2022</b>	<b>January 2023</b>
Number of Meal Clients	35	33
Total Deliveries	700	677
Total Meals Delivered	2,100	2,031
Number of Volunteers	29	31
<b>Case Management Activity</b>	<b>December 2022</b>	<b>January 2023</b>
Number of Active Clients	60	61
New Cases	2	3
Closed Cases	1	2





**DATE:** February 7, 2023

**TO:** Parks, Recreation, and Human Services Commission

**FROM:** Bill Bowlus, Parks Superintendent

**SUBJECT:** Park Update, January 2023

**Sports Park**

Rebuild bullpen mounds on fields 1 and 3, Add infield dirt to fields 1,2,3. repair walkway lights, replace basketball nets, pressure wash bleachers, clean monument signs, and perform routine maintenance throughout park.

**Arovista Park**

Repair irrigation valve, cut infield baseball diamond, clean amphitheater BBQs, paint picnic tables, clean monument sign, clean vee ditches and drains, and perform routine maintenance throughout park.

**Tamarack Park**

Repair building lights, repair restroom urinal, rake lips on softball fields, replace basketball nets, paint trash cans, clean monument sign, and perform routine maintenance throughout park.

**Jr. High Park**

Paint picnic tables, replace basketball nets, repair irrigation valve, repair leak on roof, rototill playground sand, clean monument sign, and perform routine maintenance throughout park.

**Country Hills Park**

Repair toilet, repair building lights, pressure wash restrooms, clean monument sign and perform routine maintenance throughout park.

**City Hall Park**

Repair interior restroom lights, repair toilet and urinal, paint restroom interior, pressure wash gazebo, replace basketball nets, and perform routine maintenance throughout park.

**Greenbriar Park**

Rototill playground sand, clean drains, clean drinking fountains, remove tree roots, repair faucet, and perform routine maintenance throughout park.

**Woodcrest Park**

Clean monument sign, sift playground sand and perform routine maintenance throughout park.

**Olinda Ranch Park**

Repair drinking fountain, replace basketball nets, pressure wash picnic tables, paint restrooms, clean monument sign, and perform routine maintenance throughout park.

**Olinda Ranch Oil Museum and Trail**

Perform routine maintenance throughout park and trail.

**Founders Park**

Repaired tennis court lights, re-stake trees, sift playground sand, and perform routine maintenance throughout park.

**Wildcatters Park**

Rebuild baseball field home plate, repair restroom light, pressure wash picnic tables, clean monument signs, pressure wash bleachers, and perform routine maintenance throughout park.

**Lagos De Moreno Park**

Clean monument sign, pressure wash benches, and perform routine maintenance throughout park.

**Dog Parks**

Power broom artificial turf, repair dog waste station, pressure wash picnic tables, clean monument sign, and performed routine maintenance throughout parks.

**Tracks**

Re-stake trees, repair erosion control, clean storm drain inlets, re-stake trees, level ruts in DG trail, clean Trolley display, pressure wash restrooms, and perform routine maintenance throughout Tracks.

\*\*Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.

Upcoming Events			
January 28-3/24		Domestic Detritus	Brea Gallery
February 10-26		A Gentleman's Guide to Love and Murder	Curtis Theatre
February 25	9am	Brea Girls' Softball Opening Day	Tamarack Park Field 1
February 17		Valentine's Party Lunch	Brea Senior Center
March 4		Brea Little League Opening Day	
March 17-18	3/17: 9am-6pm 3/18: 9am-4pm	Spring Craft Boutique	Brea Community Center
March 17		St. Patrick's Party Lunch	Brea Senior Center
March 25	8am-12pm	Well-FIT Day	BCC
March 26		Becoming Austin Nation	Curtis Theatre
April 1	9am-3pm	Pet Expo	Brea Community Center
April 14		Volunteer Recognition/Easter Party Lunch	Brea Senior Center