



BREA CIVIC & CULTURAL CENTER | 1 Civic Center Circle | Brea, California 92821 | [www.cityofbrea.net](http://www.cityofbrea.net)

## **Parks, Recreation & Human Services Commission Agenda**

**Wednesday, April 26, 2023  
5:30 p.m.**

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**Craig Livingston, Chair**

**Bill Higgins, Vice Chair**

**Eric Mason, Commissioner**

**Gill Realon, Commissioner**

**Irene Rifilato, Commissioner**

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*This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department at (714) 990-7738 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.*

### **Procedures for Addressing the Commission**

*The Commission encourages interested people to address this legislative body by making a brief presentation under Matters from the Audience. State Law prohibits the Commission from responding to or acting upon matters not listed on this agenda.*

*The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Commission is in session. Thank you.*

*Written comments may be submitted in advance of the meeting by emailing [ashleyr@cityofbrea.net](mailto:ashleyr@cityofbrea.net). Written comments received by 3 p.m. on the day of the meeting will be provided to the Commission, will be made available to the public at the meeting, and will be included in the official record of the meeting.*

### **Special Accommodations**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 990-7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)*

# PARKS, RECREATION AND HUMAN SERVICES COMMISSION

## MEETING AGENDA

Wednesday, April 26, 2023, at 5:30 p.m.

Council Chambers  
1 Civic Center Circle, Brea, CA 92821

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1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Informational
5. Matters from the Audience
6. Student Advisory Board
7. School District Representative - **Dirks**
8. Correspondence - **Staff**
9. Action
  - A. Approval of the Minutes of the Meeting of March 22, 2023
10. Discussion
  - A. Facility Use and Allocation Policy/Park Ordinance
  - B. Project Updates:
    - Senior Center Feasibility Study
    - Arovista Modernization
11. Information Memorandum
12. Reports
  1. Commission Reports
    1. Park Ambassadors
      1. April 5 - Arovista Park – **Rifilato**
      2. May 3 - Country Hills Park - **Livingston**
      3. June 7 - City Hall Park - **Rifilato**
    2. Golf Courses Ambassadors - **Higgins/Mason**

3. Art in Public Places Advisory Committee – **Rifilato**
4. Country Fair Steering Committee - **Realon**
5. User Groups – **Higgins**
6. Pickleball – **Higgins/Realon**
2. Staff
  1. Public Works - **Esparza**
  2. Community Services - **Staff**

13. Adjournment

**Special Accommodations** - in compliance with the Americans with the Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Administrative Offices at (71) 990-7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 04/26/2023  
**SUBJECT:** Correspondence

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**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Ashley Reid, Executive Assistant  
Concurrence: Sean L. Matlock, Deputy Director

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**Attachments**

Correspondence BCC  
Correspondence Tell Us  
Correspondence Spring Boutique  
Correspondence Pet Expo  
Correspondence Monarch

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Dear Brea Community Center (BCC) Fitness Staff,

I feel deeply appreciative to Lars today for helping us out at the Brea Community Center. There was a gentleman in the gym in the weight room at around 11 AM today, April 1st, 2023. This gentleman/patron had his smartphone or other personal music-playing device on and was imposing his music on other gym patrons. Lars very respectfully, politely requested the gentleman to use his headphones or to turn his music off. The patron in question initially responded "it's not disturbing anyone (which was false)" to Lars's polite request. Lar's again, respectfully, yet appropriately firmly, made it clear that he would like cooperation with the rules and successfully received compliance.

Many thanks to Lars for his fairness, backbone, and initiative today in trying to make it a fair, enjoyable, and distress-free gym for ALL patrons.

Sincerely,  
Anita R. Patel  
BCC Patron

**Comments or Suggestions:**

For purposes of courtesy,  
I would like to be  
Notified either by email  
or text message, that  
a class that I normally  
attend is cancelled.  
My husband attends the Silver  
Sneakers classes. He drives  
1 hour to get to class on time.  
Please Notify your members when a  
class is cancelled.

**Not enough room for your comments?**

You can e-mail our team of supervisors at:

**BCCTellUs@cityofbrea.net**

CE

**Would you like us to get back to you?**

We would be happy to respond, if you would please  
fill out the information below:

DA 3/13/2023

From: Cruz, Ashley

Sent: Monday, March 13, 2023 10:56 AM

To: JohnLydia@outlook.com

Subject: SilverSneakers Cancelled on Friday 3/17

Greetings,

This email is to notify Mr. and Mrs. Zeigler of a SilverSneakers class cancellation for this Friday 3/17/23. The City of Brea's annual Spring Boutique will be taking place in the gymnasium and unfortunately we do not have another room to accommodate the size of this class. Furthermore, I'd like to take the time to thank you for your recent blue card request. I will work with my team and instructors on the best solution to contacting individuals should a cancellation be unavoidable. We appreciate your support.

Respectfully,

**ASHLEY CRUZ** SHE/HER

Specialist I

**Comments or Suggestions:**

I asked this past week  
about getting a couple TVs  
in weight room turned  
to something besides Sports.  
I was told I could request,  
but today was told it's not  
possible. Please turn  
1 TV on each side to non-sports.  
Often there are more women  
than men working out.

**Not enough room for your comments?**

You can e-mail our team of supervisors at:

**BCCTellUs@cityofbrea.net**

DA 3/16/2023

**Would you like us to get back to you?**

We would be happy to respond, if you would please  
fill out the information below:

• May 5, 2023 – 11:00 a.m.

- I spoke with member on the phone and thanked her for her feedback. I informed her of our past experiences with the front counter and changing television channels by request and why we no longer do so. I explained to her why the fitness team decided to keep channels on health and wellness. I suggested we keep one of the televisions in the weight room on the Food Network. She was excited to hear this and is looking forward to the next time she comes in.



#### Comments or Suggestions:

Every Friday after Body Pump the Zumba crowd barges in and creates an unsafe atmosphere as the BP crowd tries to quickly clean up. Sarah ends in a timely manner but the Zumba crowd doesn't care.

Why not ① go back to the way it was and have them line up by the front desk or

② Stagger the time for Zumba to begin at 10:15

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Again - they are aggressive, and would you like us to get back to you?

We would be happy to respond, if you would please fill out the information below:

move our personal belongings

#### • March 10, 2023 - 9:55 a.m.

- I spoke with member on the phone and assured her we will take care of the traffic between classes. I then messaged the Friday BodyPump instructor to be sure to end class on time. I also messaged the Zumba instructor not to enter the room until the class is cleared. Both instructors acknowledge the request and understand to be mindful of the class transition.

#### Comments or Suggestions:

Love yoga class with Natasha on Thurs. @ 11:00am

The class is excellent.

Natasha is very caring and mindful of all participant's needs.

CE

SEA VDA 3/21/2023

#### Comments or Suggestions:

Natasha's Restorative yoga offers an alternative style of yoga that addresses different needs, restoring what we've lost. ~~the class~~ She's my favorite. I'd like to attend her classes 3 to 4 times a week.

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

SEA VDA 3/21/2023

Would you like us to get back to you?

#### • March 16, 2023 - 12:00 p.m.

- Two members stopped me after class and only had positive comments about our new yoga instructor Natasha. I thanked them and told them I will pass on the comments to the instructor.

Hi Ms Kristin,

I wanted to take this time to thank you again for allowing me to participate in this year's Spring Boutique and also let you know that you and your team did a wonderful job organizing the event! I really didn't know what to expect, especially since it was my first time having a booth here (first time having a booth altogether actually 😊) but everything seemed to run so smoothly and I appreciate the efforts made in ensuring the weekend was safe and fun for everyone! Hope there will be more opportunities like this in the future!

Take care,  
Celeste =)

Thank you so much for having girlygirl leggings boutique. It was a amazing event you did a great job. I did amazing happy to be part of your spring event  
I would love to have same location  
When can I sign up. I love my location.  
Have a bless day. Thank you.

Hi Kristin,

Great job on the Spring Boutique. As usual it was fun and great customers. I thank you for allowing me to keep coming and a great spot!

Liz  
Liz Stegall

Kristin, I do many shows and working with you and your staff is just great! I truly appreciate all of your hard work. I actually did very well at the Show. I often wonder if I would do better outside of a room but not sure since people are looking for me there. Thank you for all of your help. You guys need praise as well. Traditionally there is no March show that hits the numbers anyone does during November or December shows it just comes with the necessity. It was a great show. Give your staff my praise. God Bless, Claudia

Thank you, Kristin, for all your hard work to make this happen! I would like to be a vendor at the County Fair again this year. Are you going to be sending out the applications?

Hi Kristin! You always do a great job coordinating each of the events. I appreciate you helping me with a cart for my tables. Sales were low for me but as you said we don't know how customers are going to spend their money. Fortunately, I bring my supplies with me and made some custom bracelets. It's unfortunate that vendors are parked in the front parking lot. Vendors are also parking on Madison. Both of these places should be reserved for customers. Where is the Country Fair held? I've never participated in that event.

Have a great day!

Dorie 🍷  
Rustic Rose Collections



Thank you for all you do in preparing, organizing, and supporting us crafters. Once again, the Brea Spring Show went on without any major issues. I had a great time seeing and visiting with customers and friends. Low sales but the situation with the economy was a major factor and I was prepared for it. Again, keep up the great work, have a great summer and I will see you in fall.

Warmest Regards,  
Annie

Hi Kristin,

Thank you again for your hard work and consideration. Everything was well organized, vendors were great and the turnout Saturday was strong. As a full-time small business owner & metalsmith your show helps pay my big business bills. I am definitely interested in spot #74 again for the Brea Nutcracker.

As for the parking, I had a client that got lost then luckily found parking in the community center lot. Maybe you have thought of this already, having two people patrol the entrance and give clients a yellow ticket to place on their dashboard for guest parking at the community center and if vendors try to enter they can just drop off their stuff, and on their way out receive a green card directing them to the Civic Center parking lot.

Just to share, the civic center needed a sign to direct vendors even though I had the flier papers. I still was confused where the entrance was.

Other than that, great show as always! I'm excited for the Christmas fair. I am forever claiming that spot ahaha if you'll have me. Thank you for much again!

Big thanks,  
Scarlet Mora  
@johnscarletdesign

Hi Kristin,

This is Sandra from the Craft Squad. I would like to thank you for letting us be part of your craft show. Vendors that can't follow the rules should have a punishment. My suggestion would be to not let them into the nut cracker this year. The vendor parking was easy to find and there was plenty of room. No excuse to not being able to follow this simple rule.

Thank you for all your time and effort in putting on this show. It's very well organized and especially with the number of vendors that come through to set up. I want to say thank you so much for having volunteers watch our booth for a break. I really appreciated that! I look forward to the Nutcracker Boutique this year!

Thank you,  
Lupe Soto  
Luv N Ladybugs

Hi Kristin. Thank you for this email and for all you do. I personally had a decent show. I have a lower expectation for the spring show as shoppers aren't as aggressive as they are during the holidays looking for gifts for several people, etc. Myself and my neighbor's booth, the chala purse lady, did pretty well, again with the expectation that the spring show doesn't bring out all the shoppers as does holidays. That

being said it did seem slower on Saturday then what I expected in terms of foot traffic. Also, a year or two ago I heard a vendor mention that they would like to see staff recruit, younger more hip vendors and homemade art from other shows, possibly giving them a lower registration to bring them in the first time. I think a lot of us older people only appeal to an older crowd, and it would be great to find ways to bring in some hipper vendors who have big followings. I tried to adjust some of my product to a younger appeal, but I still sold almost all of my things to older people and my hipper items didn't sell lol lol. Just throwing it out there as an idea I heard. I think that's going to be the way to build up the show. Just my opinion. I appreciate everything and your staff does, however and look forward to the Nutcracker.

Thank you, Kristin!

I had a great time and am looking forward to the Nutcracker Boutique. If anyone turns in a long crochet hook, I lost two over the weekend. Additionally, can you send me the contact info for teaching classes - or give her mine? Several people expressed interest in weaving workshops. There would be some logistics to work out, so I'd like to reach out to her ...

Thanks!

Kathee

Morning Kristin and Staff!

Thank you so much for allowing Dem' Nutz to be part of your Spring Boutique. We're grateful for every new person who gets to sample our Nutz and we can bring smiles and laughter's to their day through our branding and delicious Nutz. I hope you got to pair our Nutz on things such as salads, ice cream, yogurt, oatmeal, pancakes, beer, wine and so much more.

Thanks again!

-Dana & Gary 😊

Greetings, Kristin.

It was a pleasure meeting you this past weekend.

As a first-time vendor, it was a great event. We are excited to attend again in 2024. As always, please let me know if there are any other events we have not already submitted for.

Best.

Rick Quezada

45 adoptions...WOW! That means 45 LUCKY people now have 45 phenomenal pets. That only happened because of you....thanks...4 Dogs n Kids!

Dear Kristin and the city of Brea,

I would like to extend my sincere gratitude for all your hard work and effort in promoting and producing the Pet Expo. It was an incredible and great event, and Lucy's Treats was delighted to participate. We had a fantastic time at the expo, and we only have you to thank for making it happen.

The entire day was incredibly successful, and we were thrilled to have sold a few ponchos and collars and leashes over the course of the day. The connections we made not just with humans, but also with doggies, made us incredibly happy. Your hard work ensured that the event ran flawlessly, and we truly appreciate all the time and dedication that you put in.

We are already looking forward to next year's Pet Expo and can't wait to participate again. Thank you once again for putting such an unforgettable event.

Sincerely,

Judy

Kristin. I had so much fun and enjoyed introducing my pet and people apparel.

I'm thinking of Brea Fest this summer.

Thank you so very much for all of your very hard work to make this wonderful event come together! Thank you for having Heer To Rescue participate! We look forward to being back again next year. We thought everything went smoothly. We may have 1 extra adoption

happen from the event that we are still working on currently. It was a family that was there but they didn't bring homecheck photos so we couldn't do that adoption that day, but it looks like it may still happen this week!

Thank you again so very much!

Kelly Hammons

Good morning Kristin,

Thank you for having us attend the pet expo. We had a great time, and it was a success. Looking forward to working with you in the future. Please let me know of any other events that are coming up. Thank you.

ASTRID GORGANI

Good morning,

Thank you again for letting me participate in the Spring Boutique and Pet Expo. Both events were so well done. It takes a lot of effort to make something appear to come off so easily!

Enjoy your summer. Hope to see you in November.

Take care,  
Kathleen Troy

Hello Kristin,

It was such an awesome event and we were so happy to be part of it! Can't wait for next year!!

Will you be organizing a Brea Fest this year?

Thank you,

Daphne

Thank you so much, Kristin!

We had a great time and a successful day.

I'm not sure if my wife spoke to you or someone else but was told to reply to this email to be included in future events.

Do you have a link to access the applications?

Thank you again and we look forward to seeing you again soon!

Ted and Deana Lukowski

Kristin,

I am not sure I thanked you, but I just wanted to let you know that I appreciated all that you did for me during the show. During breakdown I got a call from one of the doctors that lasted most of the time that I was breaking down, but the girls & Kaiden got it all done for me. Everyone was so amazing! 3 of my trainers came to the show to make sure I had eaten & to walk Sir Ben. Yesterday (April 5th) was our 60th wedding anniversary & it was also the day that the doctors finally did the procedure. They are keeping him under sedation as of now. they seem to want to send him to assisted care for awhile & then home (but no medical help to be there for me). I am getting really bad vibes about this. So far nothing I have tried in the way of getting help has worked. We are still working with the VA which may be the only way for now.

Sorry I didn't get to see you before I left the show, but after the doctor called I felt like I was going to have a massive meltdown. I will try to call you this next week. Is your cell the best way?

Thanks again for a great show!

Hugs, Kathy

**Monarchs**  
**Softball Request**  
**for Field Use**  
**Correspondence**



**Matlock, Sean**

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**From:** stan hanstad <stanhanstad@gmail.com>  
**Sent:** Thursday, March 30, 2023 3:46 PM  
**To:** Matlock, Sean  
**Subject:** Re: Field Request Update

I am sorry that you did not get your requested information but I am sure it was due to the length of your approval process. Thank you for getting back to me! Appreciate it!

Stan

On Thu, Mar 30, 2023 at 3:40 PM Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)> wrote:

Hello Stan...I hope that this email finds you doing well.

I wanted to update you on the request for ballfield use by the Monarchs. I was not able to get any information to further assist us in our evaluation from the Monarchs/team. In addition, we have several large park rehabilitation projects that will cause us to relocate existing user groups to various parks across Brea. In essence, there are fewer fields available for our existing groups. We continue to work through the process of coming out of COVID and are seeing an increase of members to our existing Brea user groups. Knowing all of this, we have updated the Parks, Recreation and Human Services Commission and are closing this request for future fields on an ongoing basis.

We want to wish you and the Monarchs the best of luck in the future. Thank you!

*Happy Day!!!*

## Matlock, Sean

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**From:** stan hanstad <stanhanstad@gmail.com>  
**Sent:** Monday, January 23, 2023 11:50 AM  
**To:** Matlock, Sean  
**Subject:** Re:

They have been traveling and I am sure Louie or Wendy will be in contact soon. Thanks for getting back to me

On Mon, Jan 23, 2023 at 11:43 AM Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)> wrote:

Hello...I have not seen anything yet. Thanks!

*Happy Day!!!*



 Please consider the environment before printing this e-mail

**From:** stan hanstad <stanhanstad@gmail.com>  
**Sent:** Friday, January 20, 2023 11:36 AM  
**To:** Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)>  
**Subject:**

Just checking in to make sure Wendy or Louie have provided the information you requested. Have a great weekend!

Stan

Stan Hanstad

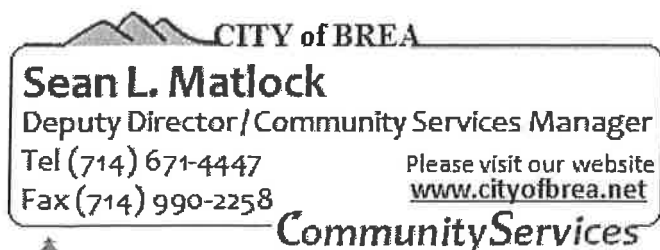
**Matlock, Sean**

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**From:** Matlock, Sean  
**Sent:** Tuesday, January 17, 2023 5:10 PM  
**To:** stan hanstad  
**Cc:** Emeterio, Chris; Hutchinson, Billy  
**Subject:** RE: Update

Thank you Stan!

*Happy Day!!!*



 Please consider the environment before printing this e-mail

**From:** stan hanstad <stanhanstad@gmail.com>  
**Sent:** Tuesday, January 17, 2023 5:09 PM  
**To:** Matlock, Sean <SEANM@ci.brea.ca.us>  
**Subject:** Re: Update

Will get you the requested.  
Thank you!

On Tue, Jan 17, 2023 at 5:04 PM Matlock, Sean <SEANM@ci.brea.ca.us> wrote:

Hello Stan...this is the information I am looking for:

Can you please tell me who the contact would be for the team so that I can gather some further information? This would be the person who would know roster information, field use, etc.

*Happy Day!!!*

From: stan hanstad <[stanhanstad@gmail.com](mailto:stanhanstad@gmail.com)>

Sent: Tuesday, January 17, 2023 4:58 PM

To: Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)>

Subject: Re: Update


Happy New Year to you as well. Hope you received the much needed rest you deserved. Looking forward to hearing from you. You are always welcome to contact me on my cell at 562-619-1243 or I am more than happy to meet you at your office. Thanks

Stan

On Tue, Jan 17, 2023 at 4:50 PM Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)> wrote:

Hello Stan and Happy New Year! Just wanted to follow-up on the request below. Thanks!

*Happy Day!!!*



**CITY of BREA**

**Sean L. Matlock**  
Deputy Director / Community Services Manager  
Tel (714) 671-4447  
Fax (714) 990-2258

Please visit our website  
[www.cityofbrea.net](http://www.cityofbrea.net)

**Community Services**



Please consider the environment before printing this e-mail

From: stan hanstad <[stanhanstad@gmail.com](mailto:stanhanstad@gmail.com)>  
Sent: Thursday, November 10, 2022 9:44 AM  
To: Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)>  
Cc: Emeterio, Chris <[CHRISE@ci.brea.ca.us](mailto:CHRISE@ci.brea.ca.us)>  
Subject: Re: Update

Thanks for the update. I will get you the requested information as soon as possible.

On Thu, Nov 10, 2022 at 5:32 AM Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)> wrote:

Hello Stan...everything is still under evaluation as we evaluate the needs of our current user groups. As you may recall, this process can take at least 12 months. We are hoping to have more information after the first of the year for the Monarchs.

Can you please tell me who the contact would be for the team so that I can gather some further information? This would be the person who would know roster information, field use, etc.

Thank you!

*Happy Day!!!*

 CITY of BREa

**Sean L. Matlock**  
Deputy Director / Community Services Manager  
Tel (714) 671-4447  
Fax (714) 990-2258

Please visit our website  
[www.cityofbrea.net](http://www.cityofbrea.net)

**Community Services**



Please consider the environment before printing this e-mail

**From:** stan hanstad <[stanhanstad@gmail.com](mailto:stanhanstad@gmail.com)>

**Sent:** Thursday, November 3, 2022 2:51 PM

**To:** Emeterio, Chris <[CHRISE@ci.brea.ca.us](mailto:CHRISE@ci.brea.ca.us)>; Matlock, Sean <[SEANM@ci.brea.ca.us](mailto:SEANM@ci.brea.ca.us)>

**Subject:** Update

Just checking in to see if there is any update on the Monarch's request for softball fields at Tamarack and how your September meeting went. Hope you are doing well!

Stan

Stan Hanstad

Stan Hanstad

Stan Hanstad



## **Excerpt taken from pages 1 and 2 from the Facility Use and Allocation Policy**

**New User:** Any organization that has not requested/and or utilized field use allocations in a 12-month period or takes a hiatus from their primary season preceding its submission of a **Letter of Intent** to the Parks Recreation and Human Services Commission, will be considered a new user. **New users** must adhere to the deadlines established herein in order to be eligible for field allocations. An organization which changes only its name, but which otherwise is governed by substantially the same persons or entities and retains its non-profit status, shall not be considered a **new user**. A currently allocated organization which merges with another currently allocated organization shall not be considered a **new user**, provided the merger is recognized in writing by the Community Services Department. Splinter, spin-off or subsidiary organizations will be considered **new users** and must submit a **Letter of Intent** to the Parks, Recreation and Human Services Commission to form a new league or organization. All **Letters of Intent** shall also include the new user's bylaws and official documentation from the IRS which demonstrates the organization's nonprofit status, at least one year prior to the estimated starting date for such new user and/or league. This will provide staff and the Parks, Recreation and Human Services Commission time necessary to study the impact of a new program on existing facilities. A decision on whether to approve or deny the organization's request for use allocation will be made by the Parks, Recreation and Human Services Commission.

## **Letter of Intent from Monarchs Softball**

### **LETTER OF INTENT**

**10402 Woodhue st  
Whittier, ca 90606**

**10/27/2021**

**Gilbert Arriola  
Supervisor  
Community Services/Leisure**

**Greeting Gilbert,**

**This letter is to express my interest to obtain a six month rental policy at Tamarack Park. We are two youth softball teams which would have needs of your park twice on a weekly basis. Due to the current time change, the need for lights to consistently develop our young ladies has extreme importance. We are a non-profit softball organization with volunteer parents that organize and dedicate their personal time for the betterment of these young ladies. The ability to allow these young ladies the proper field time and leisure on a nightly basis will be extremely beneficial to them. I would like to thank you in advance for your support and efforts with allowing this opportunity be granted to us.**

**Sincerely,  
Louie Tavera  
Head Coach  
Monarchs Softball**

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 04/26/2023  
**SUBJECT:** Approval of the Minutes of the Meeting of March 22, 2023

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**RECOMMENDATION**

Approve.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Ashley Reid, Executive Assistant  
Concurrence: Sean L. Matlock, Deputy Director

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**Attachments**

Draft Minutes

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**PARKS, RECREATION AND HUMAN SERVICES COMMISSION**  
**Minutes of the Meeting of March 22, 2023**

**CALL TO ORDER**

The Meeting of the Parks, Recreation & Human Services Commission was called to order by Chair Livingston at 5:31 p.m.

**ROLL CALL**

Parks, Recreation and Human Services Commission Chair Craig Livingston, Vice Chair Bill Higgins, and Commissioners Eric Mason, Gill Realon and Irene Rifilato were present in the Council Chambers.

Commissioner Rifilato arrived at 5:41 p.m.

**STAFF PRESENT**

Chris Emeterio, Assistant City Manager; Sean Matlock, Deputy Director; Carrie Hernandez, Deputy Director; Jenn Colacion, Senior Management Analyst; Ashley Reid, Executive Assistant; Mary Kathryn Mendoza, Community Services Supervisor; Kristin Steyerma, Community Services Supervisor; Don John Alegre, Community Services Supervisor; Nicole Andrews, Community Services Supervisor; Michael Ho, Public Works Director; Edgar Esparza, Maintenance Services Worker and Bill Bowlus, Public Works Superintendent were present in the Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Livingston

**INVOCATION**

Chair Livingston

**INFORMATIONAL**

Senior Management Analyst Colacion informed Commissioners that the City of Brea podcast, Brea Talks has been reintroduced and that an upcoming topic will be the Brea Resource Center. She noted the different platforms where the podcast can be listened to.

**COMMENDATION – BILL BOWLUS**

Chair Livingston presented Public Works Superintendent Bill Bowlus a commendation thanking him for his years of service and dedication to the City of Brea community.

**STUDENT ADVISORY BOARD**

Community Services Supervisor Mendoza noted that the Student Advisory Board is preparing for the upcoming 6<sup>th</sup> grade dance and will be volunteering at the upcoming Love Brea event on Saturday, April 22, 2023.

**APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 22, 2023**

Motion was made by Vice Chair Higgins, seconded by Commissioner Mason to approve the Meeting Minutes of February 22, 2023.

Ayes: Chair Livingston, Vice Chair Higgins, Commissioner Mason, Commissioner Realon, Commissioner Rifilato

PASSED

**MATTERS FROM THE AUDIENCE**

None.

### **SCHOOL DISTRICT REPRESENTATIVE**

Roberta Dirks, Brea Olinda Unified School District (BOUSD) representative, discussed the upgrades that are scheduled for Arovista Elementary School during the summer break.

### **CORRESPONDENCE**

Deputy Director Matlock provided Commissioners an update on comments received from the community.

### **DISCUSSION**

#### Goals Matrix – Progress/Timing Update

Senior Management Colacion provided Commissioners an update on the adopted Goals Matrix and noted the change in format and discussed progress and timing of the goals.

Deputy Director Matlock provided Commissioners an update on the Tracks at Brea lighting and shade goal timeline.

Senior Management Analyst Colacion noted that a consulting firm will be assisting in keeping these projects moving forward.

In response to Commissioner Realon's inquiry, Senior Management Analyst stated that staff would work on noting on the Goals Matrix what funding sources are associated with each project.

Senior Management Analyst Colacion noted that the Fiscal Year 2023-24 goals will be shared at an upcoming executive off-site City Council meeting.

Deputy Director Matlock thanked Commissioner Realon for presenting the adopted goals and accomplishments in partnership with the Cultural Arts Commission at the March 7, 2023, City Council meeting.

#### Pickleball Data Update

Deputy Director Matlock provided Commissioners an update on the ongoing pickleball data collection.

#### Project Updates

Senior Management Analyst Colacion provided Commissioners an update on the Senior Center Feasibility Study.

Deputy Director Matlock provided Commissioners an update on the Arovista Modernization project.

### **INFORMATION MEMORANDUM**

Deputy Director Matlock noted the items listed in the information memorandum.

Community Services Supervisor Steyerma provided Commissioners an update on the Spring Craft Boutique and noted how successful it was. She also discussed the upcoming Pet Expo on Saturday, April 1, 2023.

Commissioner Rifilato shared that she was able to attend the boutique and enjoyed the experience.

In response to Vice Chair Higgin's inquiry, Community Services Supervisor Steyerma discussed the change in the vendor types over the years.

## REPORTS

### Park Ambassadors

Commissioner Rifilato noted that she submitted her report on the JotForm.

Commissioners noted that the rain has prevented some park visits.

In response to Commissioner Rifilato's question, Public Works Superintendent Bowlus noted that routine maintenance does include graffiti removal.

### Golf Courses Ambassadors

None.

### Art in Public Places Advisory Committee

None.

### User Groups

Deputy Director Matlock noted that a User Group meeting would be scheduled in the spring. He also discussed the Facility Use and Allocation Policy and Park Ordinance that will be discussed at a future meeting and provided an update on the Monarchs group who previously requested field usage.

### Pickleball

None.

### Staff

Public Works Superintendent Bowlus introduced Maintenance Services Worker Edgar Esparza and noted he would be attending the monthly park walks.

Deputy Director Hernandez discussed the upcoming Love Brea event taking place on Saturday, April 22, 2023.

Deputy Director Matlock noted that staff would be working to set up a time with community member Bill McMillin, Chair Livingston, Vice Chair Higgins and staff to discuss the concept of Friends of the Tracks. He also noted LA Fleet Week was coming up and that a day at the City of Brea was scheduled on Friday, May 26, 2023 and that more information would be provided.

Deputy Director Hernandez informed Commissioners that at the March 21, 2023, City Council meeting, the name change of the Brea War Memorial to Brea Veterans War Memorial was approved.

## ADJOURNMENT

Chair Livingston adjourned the meeting at 6:36 p.m.



City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 04/26/2023  
**SUBJECT:** Facility Use and Allocation Policy/Park Ordinance

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**BACKGROUND/DISCUSSION**

Staff is working on proposed changes to the Facility Use and Allocation Policy. This document sets forth the policies and procedures for the City of Brea to facilitate the allocation of all available athletic facilities/fields under its ownership and/or allocation control. The changes will be presented to the Commission during the regular meeting of May 24, 2023. These changes are based on input from our current youth user groups, as well as staff's recommendations.

In addition, staff is working with Public Works and the Police Department on additions and changes to the City's Park Ordinance which provides regulations applicable to the use of City's parks, trails and recreational facilities. The proposed Ordinance changes will be presented to the Commission during the regular meeting of May 24, 2023.

Staff will be meeting with the Commission Chair and Vice-Chair in early May to present the proposed changes to documents. The goal is for the Commission to discuss, propose and ultimately agree on any changes to the documents. The Facility Use and Allocation Policy will be finalized at that meeting, and the Park Ordinance will go before the City Council in early June for final adoption.

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Sean L. Matlock, Deputy Director

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**Attachments**

Facility Use and Allocation Policy  
Park Ordinance

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# **City of Brea**

## **Facility Use and Allocation Policy**

**April 2016**

The Parks, Recreation and Human Services Commission is comprised of five active Brea residents who are interested in the parks, recreation and human services needs of the Brea community. Acting as an advisory body to the City Council, the Commission oversees, encourages and promotes a wide range of programs and services including pre-school age, youth and adult sports, fitness/wellness, seniors, special events, 14 parks, including Wildcatters Dog Park, the Olinda Oil Museum and Trail, The Tracks at Brea Trail, and two golf courses. The Commission acts as the eyes and ears of the community and strives to provide opportunities in which the community can come together for positive experiences and enhance the lives of each individual and family. The Commission meets at 6 p.m. on the fourth Monday of each month at the Brea Civic & Cultural Center. The public is invited and encouraged to attend.

This document sets forth the policies and procedures for the City of Brea to facilitate the allocation of all available athletic facilities/fields under its ownership and/or allocation control. This document will include the allocation of City of Brea athletic facilities/fields as well as coordinating group use of selected Brea Olinda Unified School District (BOUSD) facilities/fields.

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## **I     Introduction**

The City of Brea Community Services Department coordinates the use and allocation of City parks, athletic facilities and fields as well as selected athletic facilities/fields of the Brea Olinda Unified School District. The City and Brea Olinda Unified School District work cooperatively to coordinate facility use in accordance with the **Facility Use and Allocation Policy** to ensure fair and equitable allocation to local organizations as well as the general public.

The Director of Community Services and/or his/her designated staff representative shall, at his/her sole discretion, provide the interpretation of the language in the **Facility Use and Allocation Policy**. In the event there is a need to make administrative changes to address facility use, City staff shall have authority to make the necessary revisions.

The Parks, Recreation and Human Services Commission shall evaluate the effectiveness of these policies and procedures and consider revisions as needed.

It is further understood that the City may charge fees to recover costs associated with the operation, maintenance, supervision or administration of the policies and procedures which govern the **Facility Use and Allocation Policy**.

## **II    Purpose**

The purpose of these guidelines is to establish regulations and processes to be followed that will preserve City assets and ensure fair and equitable use allocation of athletic facilities and fields to qualified organizations or individuals.

The intent of these guidelines is to achieve these goals utilizing the rules and regulations set forth herein, and when necessary, to meet with user groups in order to mediate and resolve requests for available facilities.

City staff reviews the field requests and allocates the fields equitably in accordance with these guidelines while encouraging optimum cooperation among all user groups.

## **III   Definitions**

**Facility, Field, Basketball Court, or Park:** Any facility, field, basketball court, park and/or other City or School District owned facility and adjoining, appurtenant area that is made available to users pursuant and/or subject to this Policy. "Facility" includes any City or District owned facility, field, basketball court or park, the Brea Community Center, and/or the Brea Municipal Plunge, including adjoining, appurtenant areas made available to users pursuant and/or subject to this Policy.

**New User:** Any organization that has not requested/and or utilized field use allocations in a 12-month period or takes a hiatus from their primary season preceding its submission of a **Letter of Intent** to the Parks Recreation and Human Services Commission, will be considered a new user. **New users** must adhere to the deadlines established herein in order

to be eligible for field allocations. An organization which changes only its name, but which otherwise is governed by substantially the same persons or entities and retains its non-profit status, shall not be considered a **new user**. A currently allocated organization which merges with another currently allocated organization shall not be considered a **new user**, provided the merger is recognized in writing by the Community Services Department. Splinter, spin-off or subsidiary organizations will be considered **new users** and must submit a **Letter of Intent** to the Parks, Recreation and Human Services Commission to form a new league or organization. All **Letters of Intent** shall also include the new user's bylaws and official documentation from the IRS which demonstrates the organization's nonprofit status, at least one year prior to the estimated starting date for such new user and/or league. This will provide staff and the Parks, Recreation and Human Services Commission time necessary to study the impact of a new program on existing facilities. A decision on whether to approve or deny the organization's request for use allocation will be made by the Parks, Recreation and Human Services Commission.

**Letter of Intent:** A letter written by a new organization addressed to the Parks, Recreation and Human Services Commission requesting to begin a new league and/or requesting the use of field space.

**User, Group, Organization:** Any otherwise qualified user, group or organization using or seeking to use any facility, and including, jointly and severally, all of each user's, group's and organization's members, directors, owners, managers, employees, agents, and participants.

**Primary User:** This is a Community Services Department qualified Group B (see Section VIII table) organization and as such has first priority for field use during the season in which they are classified as a **primary user**.

**Secondary User:** This is a Group B organization that requests field use out of season (see Section VIII table).

**Resident:** Any participant who lives or goes to school in Brea will be considered a Brea resident.

**Participant:** Any player up to and including 18-year-olds who are fully registered with the user organization. Non-players such as coaches, officials and staff shall not be included or counted as participants.

**Subletting:** To lease or allow another team, organization or individual, whether or not it is officially registered with the Community Services Department, to use a field or fields allocated to a currently allocated organization without the Community Services Department's written approval.

**Code of Conduct:** All Group Classifications must file a City-approved **Code of Conduct** for participants, parents and coaches with the Community Services Department prior to the use of any facilities. The **Code of Conduct** shall outline the principles of sportsmanship, fair play and other ethical issues that relate to team sports. Groups without a code of conduct



must adhere to the NYSCA code of ethics. (<https://www.nays.org/coaches/training/code-of-ethics>)

#### **IV Priority Group Classifications**

**Group A:** A group or organization participating in a City of Brea and Brea Olinda Unified School District sponsored or co-sponsored events. The City will have priority at City owned or operated facilities; the Brea Olinda Unified School District will have priority at Brea Olinda Unified School District owned or operated facilities.

**Group B:** A group or organization participating in a program, activity or event that is fully open to the public (open registration wherein all registrants shall be placed on a team) and is sponsored by a Brea-based, non-profit youth (18 years of age and under) organization. A minimum of 80% of the registrants/membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents; however, each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these age groups must be made up of 60% Brea residents.

**Group C:** A group or organization participating in a program, activity or event for youth participants (18 years of age or under) that is sponsored by a Brea-based, non-profit organization. A minimum of 80% of the membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents; however, each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these age groups must be made up of 60% Brea residents. Field usage for **Group C** organizations shall be subject to field rental rates and light rates.

**Group D:** A group or organization participating in a program, activity or event for adults (19 years of age or older) that is sponsored by a Brea-based, non-profit organization. A minimum of 80% of the membership must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents. Field usage for **Group D** classifications shall be subject to field rental rates and light rates.

**Group E:** Both Brea-based groups and non-Brea-based organizations, businesses or non-profit organizations where the total number of members may be composed of less than 80% Brea residents. Field usage for **Group E** classifications shall be subject to field rental rates and light rates and shall be granted field use on a first-come, first-serve basis only when space is available. **Group E** is eligible to rent once every six months.

Any organization that fails to comply with the applicable residency requirement listed above may, at the City's sole discretion, lose field use time and/or be required to pay rental and light fees for their field use. Failure to comply with residency requirements may also result in revocation of the organization's user group status.

Sports group organizations are not permitted to utilize City fields unless they have gone through the field rental process or are an approved Brea based non-profit group.

**V      Criteria to Qualify as a Brea Youth Organization (Group B)**

1. Must have a written Charter.
2. Must have a Board of Directors.
3. Must have proof of current non-profit status from the Internal Revenue Service and State of California (ID number).
4. Subject to the provisions applicable to Group B organizations, above, 80% of the registrants/membership of the organization must qualify as Brea residents.
5. Registration must be open to the public and all registrants shall be placed on a team.
6. Must file the fully executed City-approved "Code of Conduct" with the Community Services Department and must enforce the Code of Conduct for all parents, coaches and participants.

**VI      Reservation and Allocation Procedures**

Each year, two (2) field allocation meetings will be held so user groups can work together to determine how fields are allocated for the fall and spring seasons. If user groups cannot come to an agreement on how fields are assigned, then City staff will determine field assignments and those assignments shall be final unless modified by written agreement of all current users. Each organization will also be required to submit the following information to the Community Services Department:

1. A complete list of the Board of Directors of the requesting organization including name(s), address(es), telephone number(s) and e-mail address(es).
2. An original Certificate of Insurance, with endorsement(s) evidencing a commercial general insurance policy with limits not less than \$2,000,000 per occurrence and protecting against injury and death to persons, and damages to property and waiving all rights of subrogation.
  - a. The required Certificate of Insurance and endorsement(s) must state that the City of Brea and the Brea Olinda Unified School District (if District facilities will be used) and City's and District's elected officials, and each of their appointed groups, committees, boards, officers, servants, employees, agents, volunteers, and contractors are additional insureds, and such insurance shall be primary to any insurance of the City and District."

Additionally, the cancellation paragraph must state: "Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail **30 days** written notice to the certificate holder named on this certificate."

The required insurance shall otherwise be in such form and with such limits as required by the City.

- b. The original certificate and endorsement(s) (no copies) must be filed with the Community Services Department 30 days prior to usage of any fields or facilities.
3. Proof of current non-profit status from Internal Revenue Service and State of California (ID number).
4. A signed Agreement for Use and Maintenance of Facilities form.
5. A Master Calendar that must include at a minimum:
  - a. Registration dates;
  - b. Tryouts/drafts/skills evaluation (date, time, place);
  - c. Date practice begins;
  - d. Date league games begin;
  - e. Date league games end;
  - f. Dates of tournaments hosted by league;
  - g. Dates of all-star practice and games;
  - h. Dates of all other organization activities which may require assistance by City staff or use of City facilities.
6. A fully executed City-approved Code of Conduct.

Failure to provide any or all of the information contained in Section VI may result in the loss of use of City or Brea Olinda Unified School District facilities for the period of time requested and/or future allocation periods.

## **VII Rosters and Maintenance Operation Fees**

Each organization is required to provide the items listed below to the City seven (7) days prior to opening day.

1. Complete team rosters that contain the following for each player: name, address, zip code and school attending. The team roster must include the age division that team represents.

The City may also request, as needed, that proof of residency be verified by providing a utility bill, school report card, or other approved documentation.

2. City established Maintenance and Operations fee, payable to the City of Brea, for each participant registered for spring/summer and fall/winter seasons. Groups are also responsible for paying fees for any late registrants.

Failure to submit any or all of the information in Section VII within the specified time may result in loss of field use and/or ball field light schedule. The City reserves the right to charge a 10% late fee in addition to Maintenance Operation Fees.

Any inaccurate documentation shall be considered falsifying of documents and will result in disciplinary action that may include, but is not limited to, loss of field space, probation, or revocation of user group status.

## **VIII Field Priority Allocation**

1. Generally, priority for field allocations is given first to official games, followed by field maintenance and then practices; however, the City may, at its sole discretion, change those priorities when deemed necessary.
2. In determining what sports are “in-season” for Primary Users, C.I.F. competition sport seasons will be used.

Usage	Fall/Winter	Spring/Summer
Primary User (in-season sport)	Football/Soccer	Baseball/Softball
Secondary User	Baseball/Softball/Other as determined by PRHS	Football/Soccer

3. The procedure for allocating fields for Priority Group Classifications will be in the following order (see Definitions).
  - a. Group A: City of Brea and/or Brea Olinda Unified School District use
  - b. Group B: Primary Users
  - c. Group B: Secondary Users
  - d. Group C: Primary Users
  - e. Group C: Secondary Users
  - f. Group D: Primary Users
  - g. Group D: Secondary Users

- h. Group E: As available

**IX Field Assignment Verification**

In the event there is a discrepancy as to which organization is assigned a respective location/field, the City-issued field assignments will provide as backup for City staff to settle any dispute. Each group is required to have a copy of their field assignments on-site in the event verification is needed. Groups or individuals may be asked to vacate the field if the documents cannot be furnished.

**X Notice of Non-Use of Fields**

Any user group that has been allocated space and does not intend to use it regularly must notify the Community Services Department immediately so the field may be reallocated. Failure to do so will result in loss of field space and/or light use.

**XI Use of Allocated Fields by Other Groups, Teams or Individuals**

User groups and/or teams that have been assigned City and/or Brea Olinda Unified School District athletic fields/facilities may not sublet and/or allow fields/facilities to be used by other groups, teams or individuals without written permission by the Community Services Department. The only exception is that individual teams within the same user group may “trade” field use time if agreed upon by both teams. All teams must participate in the respective charters current season’s league in order to utilize field time.

**XII Rules and Regulations of Facility Usage**

1. A responsible adult member of the user group must be present at all times during any use by that user group of City or Brea Olinda Unified School District facilities.
2. Games and practices may begin no earlier than 8 a.m. and must end no later than 10 p.m. at lighted facilities and dusk at non-lighted facilities unless written permission is received from the Community Services Department. Field preparation may not begin prior to 7:30 a.m.
3. User groups using lighted facilities are responsible for ensuring the proper use of the lights. All user groups shall make sure the lights are turned off when the fields are not being used. Groups must call Brea PD Dispatch at (714) 990-7773 to have lights turned off.
4. During all allocation periods, Group B teams must participate in league play under their governing charter.
5. Group B may only host games for league or tournament play conducted by their governing charter.
6. Group B, C or D organizations are required to ensure that at least one of the individual teams participating in every scheduled game on the fields assigned is from their

organization. Additionally, that team's name and contact person must appear on the game schedule submitted to the Community Services Department. Tournaments hosted by a Group B, C or D organization and approved by the City shall be exempt from this rule.

- a. The City reserves the right to bill user groups for hourly field and energy costs for tournament play.
  - b. User groups may host two (2) tournaments per calendar year. The Community Services and Public Works Departments must approve each tournament prior to scheduling. Requests to host a tournament must be made at least two months prior to the desired date. In the event a user group wants to utilize field time that is allocated to another user group, they must obtain and possess written permission from the other user group. The allocated user group has first right of refusal in those instances.
7. Group B organizations may not charge participants or the general public any fee that is outside of the standard registration fee. This shall be considered using a City amenity for the purpose of conducting business, which is a violation of City Ordinance No. 1109 (see page 20).

8. Storage and/or Snack Shacks

- a. At the City's sole discretion, storage permits may be issued to user groups based on the "in-season" guideline. User groups may be required to share with another scheduled user of the facility.
- b. The City shall provide the existing structures. It is the user group's responsibility to provide any and all other equipment, i.e., storage racks, refrigerators, etc. If the group wishes to add such items, written permission must be obtained from the City prior to installation. Any item that is purchased by the City is considered as a one-time purchase and must remain at the facility to which it was originally allocated.
- c. The City shall use reasonable efforts to maintain storage room and snack shack infrastructure such as repairs to lighting, electrical outlets, electrical breakers, water lines, sink plumbing, water heaters and cabinetry. Any appliances, including ice machines, that belong to the user groups are their responsibility to maintain and repair.
- d. The City assumes no responsibility or liability for the loss or damage of any equipment and/or contents kept in the storage areas by the user groups, and any and all such risks are hereby expressly and completely assumed by each user group.
- e. It is the user group's responsibility to ensure that the Public Works Department is provided three copies of keys to the storage and/or snack shack areas. The City will charge the user group to re-key the locks if the group fails to provide the Public Works Department with the three keys as required.

- f. All storage and snack shack areas shall be kept neat and in a safe condition, with equipment and contents properly stored for safety. A clear path to electrical panels shall be maintained at all times.
- g. The City reserves the right to determine what equipment and contents, including the quantity thereof, are appropriate and necessary for storage. In the event the City believes the equipment and/or contents contained in the storage or snack shack areas are excessive or inappropriate, the City shall notify the user group to remove and/or reduce the contents immediately. Failure by the user group to do so may result in the City removing/reducing the contents at the user group's expense.
- h. No flammable materials, including but not limited to gasoline, diesel, oil-based paint, etc., are permitted within the storage or snack shack areas unless written permission is obtained from the Public Works Department.
- i. Upon conclusion of seasonal play, all storage and snack shack areas must be cleaned and all equipment and contents shall be removed within fourteen (14) calendar days or a cleanup fee based on actual cost to the City in providing City employees or contractors to perform such removal will be charged. This fee shall also include an administrative overhead charge.
- j. Batting cages or other areas in a field or facility may not be used as a storage facility unless written permission has been granted by the Community Services Department.
- k. The City may charge fees to user groups making use of snack shack areas in order to recover operating, utility and maintenance expenses. The amount of said fees shall be at the sole discretion of the Community Services Director.

9. Banners

User groups may not display banners without written permission from the Community Services Department. Prior to obtaining permission, user groups must submit the following:

- a. The number of banners.
- b. The date the banners will first be displayed.
- c. The date the banners will be removed.
- d. The location(s) where the banners will be displayed.

The banner size cannot exceed 3 feet by 6 feet. Banners must be "stand alone," and may not be placed adjacent to one another to form a larger banner.

It is the responsibility of the user groups to make sure banners maintain a professional appearance at all times and must be removed by the agreed upon date.

Approved banner locations:

- Sports Park: Fields 1, 2, and 3-on back of dugouts and home run fences but not visible from Birch Street. Field 4-on east fence facing field. Field 5-on south fence facing field.
- Wildcatters Park: On home run fence and south fence along Santa Fe Road facing field.
- Arovista Park: On home run fences.
- Tamarack Park: On backstop and back of dugouts.
- Olinda Ranch Park: On south fence along Carbon Canyon Road facing field.
- Junior High Park and Country Hills Park: No banners allowed due to shared use with Brea Olinda Unified School District.

The City reserves the right to review and remove banners not in compliance with this Section or when deemed necessary for purposes of public safety.

10. Any group who violates the rules and regulations in this Section XII may be subject to disciplinary action that shall result in loss of field time and/or revocation of their user group status.

### **XIII Facility Maintenance**

1. All maintenance including, but not limited to, field preparation, lining of the fields, marking of the fields, installation of goal posts, etc., will be performed by the user group assigned to the facility.
  - a. All lining/marketing of athletic fields must be done with chalk or water-based paint. Because chalking may be prohibited on some designated turfed areas, the user groups must check with the Public Works Department in order to know which fields prohibit use of chalk, and comply with all directions of the Department. Any chalk spilled outside the field must be cleaned up prior to leaving for the day.
  - b. The burning of fields with the use of weed killer, diesel fuel or any other like method is prohibited at all athletic fields.
2. Prior to dragging softball and baseball brick dust to prepare the fields, user groups must water down the brick dust to keep the dust to a minimum.
3. Each user group is responsible for maintaining the facility being free of any and all trash or debris and removing the same upon conclusion of facility use, regardless of who deposited the trash or debris.
4. User groups are required to immediately report any damage, acts of vandalism, dangerous conditions, and/or other safety concerns to the Public Works Department (714) 990-7691 (day), or Brea PD Dispatch (714) 990-7773 (nights and weekends).



5. Motorized Cart Use

- a. Motorized carts approved in writing in advance by the City may be permitted on City parks for preparation of athletic fields.
- b. Carts must be operated by a licensed driver.
- c. Each user group is allowed to drag the fields with a motorized cart once a day; however, dragging the fields between games must be done by hand.
- d. Driving surfaces and routes will be determined by City staff.
- e. Failure to comply with any part of the motorized cart use policy shall result in the termination of the user group's permit to use a vehicle for field preparation for the remainder of the scheduled season.

6. Field Modifications

- a. Any requests to modify or improve City or Brea Olinda Unified School District facilities must be submitted for written approval to the City of Brea Community Services Department and may require review from the Parks, Recreation and Human Services Commission and/or the Brea Olinda Unified School District.
- b. No permanent structures or equipment shall be erected on City or Brea Olinda Unified School District facilities unless approved in writing by these bodies. Any structures or equipment that has been approved shall be dedicated for community use.
- c. User groups are not permitted to relocate bleachers at City park facilities.
- d. Any field modifications must be approved by the Public Works Department and any such field must be restored to its original condition based on the agreement between the organization and the City. Agreements will be made via e-mail.

7. Traffic and Parking

- a. The user group must ensure that participants and spectators utilize public parking areas to the greatest extent possible. In post-season or tournament play, the user shall provide at least one person to direct participants and spectators to designated parking areas.
- b. It is unlawful to drive, stop or park any vehicle in any public park or trail except in areas specifically designed as parking areas. The Community Services Department may authorize, by issuing a written permit, the use of other areas for parking either within or adjacent to the facility being used. In case of medical emergencies, vehicles may be allowed on the park for rescue purposes.

- c. The user groups are highly encouraged to partner with local, private businesses for additional parking.
8. Use of Public Address/Sound Amplification Systems
- a. Sound amplification may be allowed in fields, parks and facilities on a limited basis, such as tournaments and opening days. Any such sound amplification equipment use must be approved in advance by the City. An approved written activity permit is required prior to the use of any sound amplification equipment.
  - b. Only persons 18 years and older are allowed to operate the public address system.
  - c. All public address system use for athletic events will be limited to the game being played. Special announcements shall be kept to a minimum. In no case is play-by-play announcing permitted.
  - d. The direction of the sound from the public address system speakers shall be directed toward spectators and/or bleacher areas at each facility only.
9. Field and Light Fees
- a. The hourly field and light use fees will be evaluated annually and will be adjusted accordingly.
  - b. Groups C, D and E (see Page 3) shall be charged a two (2) hour minimum hourly field and/or light fee for each use of a City and/or a Brea Olinda Unified School District facility, as applicable.
  - c. The City reserves the right to refuse use of lighted facilities to any group or individual who abuses the fields and/or neglects to turn off the field lights more than twice in one calendar year.

#### **XIV Facility Closure and Inclement Weather Policy**

1. Guidelines
- a. Brea Sports Park, Wildcatters, Arovista, Brea Junior High, Country Hills, Olinda Ranch and Tamarack Parks will be closed for a minimum of thirty (30) consecutive days throughout the year for rehabilitation. Dates for these thirty (30) consecutive day closures will be coordinated between Public Works, Community Services and the Brea Olinda Unified School District. User groups shall receive written notice at the field allocation meetings. Users are prohibited from entering or using any closed field.
  - b. There shall be no use of City or Brea Olinda Unified School District athletic fields when facilities are deemed by City staff to be unplayable due to rain and/or other conditions beyond the City's/ Brea Olinda Unified School District's control.

- c. In addition to any other discipline provided for violation of this Policy, users shall be charged for all costs for the repair and/or replacement of the turf and/or irrigation systems due to a user group's failure to comply with any closure of the field/facility.

Repair/replacement costs shall be based on actual expenses and City and Brea Olinda Unified School District overhead. Failure to comply with the rain policy may also result in the termination of the user's facility use permit.

- d. Fields may be closed at the discretion of the Public Works Department and the Community Services Department. Closures shall be kept to a minimum when fields are in a playable condition. Priority shall be given to maintenance needs and the "rest" and renovation periods for all fields. Reasons for field closures include: Too muddy due to rain, irrigation leaks or an irrigation valve being stuck on, excessive surface unevenness due to vandalism, rodents, or improper use that cannot be repaired in one day.

2. Field Condition Hotline

- a. The City has a Field Condition Telephone Hotline to communicate field conditions due to rain and/or other conditions.
- b. The City's Parks Division of the Public Works Department will update the Field Condition Hotline, (714) 671-4437, by 2 p.m. Monday through Friday. The hotline will be updated at 7 a.m. and again at 2 p.m. on weekends as necessary.

## **XV Basketball Court Use**

1. Brea Junior High School may be rented by outside parties based on availability. All outdoor basketball courts located on City park sites are available on a first-come, first-served basis and can only be reserved by a Brea-based non-profit organization. Non-Brea-based organizations are not permitted to utilize courts for practices and games.
2. Brea Junior High School Basketball Court Priority Group Classifications

**Group A:** A group or organization participating in a City of Brea and Brea Olinda Unified School District sponsored or co-sponsored events. The City will have priority at City owned or operated facilities; the Brea Olinda Unified School District will have priority at Brea Olinda Unified School District owned or operated facilities.

**Group B:** A group or organization participating in a program, activity or event that is fully open to the public (open registration wherein all registrants are placed on a team) and is sponsored by a Brea-based non-profit youth (18 years of age and under) organization. A minimum of 80% of the registrants/membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents except each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these

age groups must be made up of 60% Brea residents. Court usage shall be subject to adopted rental rates.

**Group C:** A group or organization participating in a program, activity or event that is for youth participants (18 years of age and under) that is sponsored by a Brea-based, non-profit organization. A minimum of 80% of the membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents, however, each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these age groups must be made up of 60% Brea residents. Court usage shall be subject to adopted rental rates.

**Group D:** A group or organization participating in a program, activity or event for adult participants (19 years of age and older) that is sponsored by a Brea-based, non-profit organization. A minimum of 80% of the membership must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents. Court usage may be subject to adopted rental rates.

**Group E:** Both Brea-based and non-Brea-based groups, organizations, businesses or non-profit organizations where the total number of members may be composed of less than 80% Brea residents. Court usage for **Group E** organizations shall be subject to rental rates and shall be granted on a first-come, first-served basis only when space is available.

Any organization that fails to comply with the applicable residency requirements listed above may, at the City's sole discretion, lose court use time and/or be required to pay rental fees for their court use. Failure to comply with residency requirements may also result in revocation of the organization's user group status.

### 3. Brea Junior High School Basketball Court Availability

- a. Monday to Friday, 5 to 10 p.m.
- b. Saturdays, Sundays and holidays 8 a.m. to 10 p.m.
- c. Courts 1, 3, 4, 5 and 6 are available for rental use. Courts 2 and 7 will remain open to the general public for drop-in use.

### 4. Fees

- a. The hourly court and light use fees will be evaluated annually and, if necessary, will be adjusted accordingly.
- b. All user groups shall be charged at least a two (2) hour minimum.
- c. Fees may be waived for priority Group B and priority Group C organizations.

- d. Fees and evidence of liability insurance must be submitted fourteen (14) calendars days prior to scheduled use

#### **XVI Brea Community Center Gymnasium (BCC)**

The City of Brea Community Services Department shall coordinate the scheduled use of the Brea Community Center gymnasium facility and shall have sole authority and control of scheduling. Emphasis will be placed on balance among Brea-based, non-profit groups. The Department will make the facility available for rental to the general public for recreational programs and activities per approved rental fees and times.

#### **XVII Priority Group Classifications for Brea Community Center Gymnasium Use**

**Group A:** A group or organization participating in a City of Brea sponsored or co-sponsored events.

**Group B:** A group or organization participating in a program, activity, or event that is fully open to the public (open registration wherein all registrants are placed on a team) and is sponsored by a Brea-based, non-profit youth (18 years of age and under) organization. A minimum of 80% of the registrants/membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents except each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these age groups must be made up of 60% Brea residents. Court usage shall be subject to adopted rental rates.

**Group C:** A group or organization participating in a program, activity or event that is sponsored by a Brea-based, non-profit organization (18 years of age or under). A minimum of 80% of the membership of the organization must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents except each organization may have ONE SINGLE 50% Brea resident/50% non-Brea resident team for each age group 14 years and above. Any additional teams for these age groups must be made up of 60% Brea residents. Court usage shall be subject to adopted rental rates.

**Group D:** A group or organization participating in a program, activity or event for adult participants (19 years of age and older) that is sponsored by a Brea-based, non-profit organization. A minimum of 80% of the membership must qualify as Brea residents. In addition, a minimum of 60% of the registrants/members of each team within the organization must qualify as Brea residents. Court usage shall be subject to adopted rental rates.

**Group E:** Both Brea-based and non-Brea-based groups, organizations, businesses or non-profit organizations where the total number of members may be composed of less than 80% Brea residents. Court usage for **Group E** classifications shall be subject to rental rates and shall be granted on a first-come, first-served basis only when space is available.

Any organization that fails to comply with the applicable residency requirements listed above may, at the City's sole discretion, lose court use time and/or be required to pay rental

fees for their court use. Failure to comply with residency requirements may also result in revocation of the organization's user group status.

#### **XVIII Reservation and Allocation Procedures for Brea Community Center Gymnasium Use**

1. The procedure for allocating gymnasium use for Priority Group Classifications will be in the following order (see Definitions on Page 2).
  - a. Group A
  - b. Group B
  - c. Group C
  - d. Group D
  - e. Group E
2. Each organization requesting Brea Community Center gymnasium use will be required to submit the following information to the Community Services Department:
  - a. A "Facility Use Request-Athletic Facilities" form to the Community Services Department by **October 1** for **January to July** use and by **April 1** for **August to December** use. **Exception:** NJB must submit all required information by **November 1**.
  - b. A complete list of the Board of Directors of the requesting organization including name(s), address(es), telephone number(s) and e-mail address(es);
  - c. Evidence of liability insurance in compliance with Section VI.2 of this Policy.
  - d. Proof of current non-profit status from Internal Revenue Service and State of California (ID number).
  - e. A signed Agreement for Use and Maintenance of Facilities form.
  - f. A Master Calendar that must include at a minimum:
    - (i) Registration dates;
    - (ii) Tryouts/drafts/skills evaluation (date, time, place);
    - (iii) Date practice begins;
    - (iv) Date league games begin;
    - (v) Date league games end;

- (vi) Dates of tournaments hosted by league;
  - (vii) Dates of all-star practice and games;
  - (viii) Dates of all other organization activities which may require assistance by City staff or use of City facilities; and
- g. A fully executed City-approved Code of Conduct.
- h. Failure to provide any or all of the information contained in Section XVIII may result in the loss of use of the Brea Community Center Gymnasium for the period of time requested.

**XIX User Group Requirements for Brea Community Center Gymnasium Use**

Each organization is required to provide the items listed below to the City seven (7) calendar days prior to opening day:

1. Complete team rosters that contain the following for each player: name, address, zip code and school attending. The team roster must include the age division that team represents. The City may also request, as needed, that proof of residency be verified by providing a utility bill, school report card, or other approved documentation.
2. City established Maintenance and Operations fee, payable to the City of Brea, for each participant registered for spring/summer and fall/winter seasons. Failure to submit the per-participant Maintenance and Operations fees by the due date shall result in the loss of gymnasium use and a 10% late fee.
3. Failure to submit any or all of the information in Section XVIII within the specified time may result in loss of court use at the Brea Community Center Gymnasium.

**XX Rules and Regulations for Brea Community Center Gymnasium Use**

1. The City reserves the right to revoke or terminate the use of the Brea Community Center gymnasium by an organization or individual for any violation of the City's policies and procedures and/or rules and regulations.
2. Organizations or individuals requesting use of the Brea Community Center gymnasium courts must submit a request at least fourteen (14) days in advance of the scheduled date of use. The City will generate a contract and when fully executed shall constitute an agreement between the user and the City of Brea once payment is received.
3. Individuals are not permitted to utilize the gymnasium for conducting business or otherwise engaging in any commercial activity. This is a violation of City Ordinance No. 1109 (see page 20).
4. The City reserves the right to cancel any rental in the event emergency shelter space is needed. In the case of this event, the user shall receive a refund.

## **XXI     Fees for Brea Community Center Gymnasium Use**

1. Hourly fees will be evaluated as necessary and will be adjusted accordingly.
2. All groups shall be charged a minimum of two (2) hours for the use of the Brea Community Center gymnasium.
3. Rental times (subject to availability):
  - Monday-Friday, 6 to 8 a.m.
  - Wednesday, 6 to 8 p.m.
  - Saturday, 3 to 10 p.m.
  - Sunday, 11 a.m. to 2 p.m.
4. An additional per-hour fee shall be added for hourly staff costs during those hours the Brea Community Center is closed to the general public and/or when there is extensive setup and takedown for the user group.
5. Payment for the cost of the facility rental is due fourteen (14) calendar days prior to scheduled use.
6. Any changes or additions to approved gymnasium rental requests must be submitted in writing to the Community Services Department. The Community Services Department will provide a written approval or denial of any requested changes or additions.
7. All cancellations of reservations must be submitted in writing fourteen (14) calendar days prior to the scheduled use of the facility. Failure to meet the fourteen (14) calendar day deadline will result in forfeiture of the user's security/damage deposit.

## **XXII    Municipal Plunge Facility**

The Brea Municipal Plunge is located at 440 South Walnut Street. The facility consists of a 25-meter pool, a 1-meter diving board, a small pool for non-swimming children, shower facilities and a patio area with tables and seating. The Brea Municipal Plunge is open from June 1 through Labor Day each year. For swim lessons, recreation swim and Plunge facility rental information, please call **(714) 529-6233 beginning April 1.**

1. Rental Information
  - a. Hourly fees will be evaluated annually and adjusted as needed.
  - b. The City requires a four (4) hour minimum payment for Plunge rentals. Additional costs may be added for City lifeguards and/or staff. The cost of lifeguards is based on current salaries and the number of lifeguards required for each rental.



- c. All Plunge rentals shall be made (14) calendar days in advance of use. The City shall generate a contract that, when fully executed, shall constitute an agreement between the User and the City of Brea after payment is received.
- d. All contracts must be signed by an authorized adult representative (at least 21 years of age) of the User organization or private party.
- e. Swim lessons and open swim will have priority over rentals. Rentals will be based on availability.
- f. No alcoholic beverages are allowed in the pool area.
- g. No glass bottles or containers are permitted in the pool area.

### **XXIII General Park and Facility Rules and Requirements**

The use of the City park picnic areas, the Amphitheater and the City Hall Park Gazebo are on a first-come, first-served basis.

- 1. Amplified sound is not permitted in City Parks, including the Arovista Amphitheater and City Hall Park Gazebo.
- 2. Bounce houses and generators are not allowed in City Parks.
- 3. Conducting any business is prohibited.
- 4. Alcoholic beverages are not allowed in City Parks.
- 5. Park hours are 7 a.m. to 10 p.m.
- 6. The City of Brea may close park facilities for any of the following reasons:
  - a. When the City is engaged in repair, maintenance and restoration of the facilities; or
  - b. When usage would otherwise be damaging; and
  - c. When deemed necessary to protect the public health or safety.

### **XXIV City of Brea Parks and Park Ordinance**

A complete listing of City parks and their amenities can be found at <http://www.cityofbrea.net/index.aspx?NID=439>

All user groups are required to comply with Brea City Code Sections 12.00.010 through 12.00.175, as amended from time to time. User groups and interested individuals should refer to said Code sections for more information regarding park, trail and recreational facilities policies, rules and regulations.

The Brea City Code containing Brea City Code Sections 12.00.010 through 12.00.175 can be found by going to [www.cityofbrea.net](http://www.cityofbrea.net).

In the event of any conflict between any provision of this Policy and Chapter 12.00 of the Brea City Code, the provisions of Chapter 12.00 shall govern.

#### **XXV. Indemnification and Assumption of the Risk**

By accepting allocation of use as to, and/or using any City or District owned facility, each user expressly accepts the facility in "AS-IS" condition, including all risks known and unknown, to the maximum extent permitted by law.

In consideration of being allocated use and otherwise permitted to use any field or facility in accordance with this Policy, and to the maximum extent permitted by law, each user agrees to indemnify, defend and hold harmless the City of Brea and the Brea Olinda Unified School District, and City's and District's elected officials, officers, employees, agents, contractors, and volunteers ("Indemnitees"), and pay any and all attorneys' fees incurred by the Indemnitees, with respect to any and all liabilities, claims, suits or judgments which arise from or are connected with the user's use of any such field or facility, excepting only those claims, suits or judgments arising out of the sole and active negligence or gross negligence, of any of the Indemnitees.

#### **XXVI. Violations of this Policy**

In addition to any specific discipline or sanctions specified herein, any user group, organization and/or member violating this Policy shall be subject to discipline and sanctions which may include, but is not limited to, revocation or modification of group status, denial of facility use, probation, and/or any other kind of limitation of use deemed appropriate, based on the severity and/or recurrence of the violation(s).

**City staff and the Parks, Recreation and Human Services Commission will work collaboratively to determine the level of discipline for any violation of set policies and procedures. Correspondence will be conveyed via standard US mail or e-mail.**

Any user aggrieved by the imposition of any sanction pursuant to this Section, may file a written request for a hearing or administrative review of the sanction with the Director of Community Services within ten (10) days of being notified of such sanction. The Director shall cause an informal hearing or review to be conducted by a disinterested hearing officer. If a hearing is requested, it shall be scheduled to occur at a mutually convenient date and time, during normal business hours. The hearing officer's decision shall be final.

## ORDINANCE NO. 1109

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA AMENDING REGULATIONS APPLICABLE TO USE OF CITY PARKS, TRAILS AND RECREATIONAL FACILITIES, AND AMENDING TITLE 12 OF THE BREA CITY CODE

The City Council ordains as follows:

**SECTION 1.** Chapter 12.00 of Title 12 of the Brea City is hereby repealed provided, however, that such repeal shall not affect or excuse any violation of said Chapter occurring prior to the effective date of this Ordinance.

**SECTION 2.** A new Chapter 12.00 is hereby added to Title 12 of the Brea City Code to read as follows:

#### **“CHAPTER 12.00: PARKS, TRAILS AND RECREATIONAL FACILITIES**

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##### **“SECTIONS:**

- |           |  |
|-----------|--|
| 12.00.010 | Parental Responsibility.   |
| 12.00.020 | Compliance With Official Rules and Policies.                               |
| 12.00.030 | Compliance With Signs and Notices.   |
| 12.00.040 | Temporary Closure of Parks, Trails, or Recreational Facilities.            |
| 12.00.050 | Prohibited Conduct Generally.  |
| 12.00.060 | Use of Sound Systems.  |
| 12.00.070 | Entry During Closed Hours Prohibited.                                      |
| 12.00.080 | Use of Restrooms and Washrooms.  |
| 12.00.090 | Dogs Within Parks, Trails, or Recreational Facilities.                     |
| 12.00.100 | Animals Within Parks, Trails, or Recreational Facilities.                  |
| 12.00.110 | Tennis Courts – Prohibited Activities.                                     |
| 12.00.120 | Scheduled Use Sports Fields, Parks, Trails, and Recreational Facilities.   |
| 12.00.130 | Skate Parks.   |
| 12.00.140 | Posting of Printed Materials.  |
| 12.00.150 | Use of Vehicles, Bicycles, Skateboards, Roller Skates, and In-line Skates. |
| 12.00.160 | Possession and Consumption of Alcohol.                                     |
| 12.00.170 | Exceptions to Enforcement.   |

#### **12.00.010 PARENTAL RESPONSIBILITY.**

No parent, guardian or custodian of a minor shall knowingly permit or knowingly allow such minor to do any act or thing in any park, trail, or recreational facility or any part or portion thereof, prohibited by any provision of this Chapter. No parent, guardian or custodian shall allow or permit any person under the age of six (6) to remain in or upon a City park, trail, or recreational facility unless accompanied by a capable person at least twelve (12) years of age.

#### **12.00.020 COMPLIANCE WITH OFFICIAL RULES AND REGULATIONS.**

A. It shall be unlawful for any person to disobey or violate any provision of the ~~City of Brea Facility Use and Allocation Policy~~ governing use by the public of any City park, trail or recreational facility, or any structure, equipment, apparatus or appliance within any City park or recreational facility, or upon any trail, as adopted and/or amended from time to time by resolution of the City Council, provided such person has first been provided written notice that his or her conduct is in violation of the ~~City of Brea Facility Use and Allocation Policy~~.

B. For purposes of this Chapter, the terms 'park', 'trail' and 'recreational facility' shall mean, respectively, any City owned or controlled park, trail, and/or facility designed for recreational purposes, including, as the context permits or requires, any City owned structure, building, sports field, equipment, apparatus and/or appliance located within any City owned or controlled park or recreational facility, or upon any City owned or controlled trail. The Brea Community Center is a 'recreational facility' for purposes of this Chapter.

#### **12.00.030 COMPLIANCE WITH SIGNS AND NOTICES.**

A. No person shall disobey any City posted instruction, sign or notice, in or upon, and pertaining to use of, any park, trail, or recreational facility.

B. No person shall fail or refuse to follow or comply with any lawful order or direction of any Community Services, Maintenance Services or Police Department employee concerning the use of any park, trail or recreational facility.

#### **12.00.040 TEMPORARY CLOSURE OF PARKS, TRAILS, OR RECREATIONAL FACILITIES.**

The City Manager or designee ('City Manager' hereinafter in this Chapter) may close any park, trail, or recreational facility or any portion thereof, to the public when deemed necessary to protect the public health and safety, or for the purpose of repair or maintenance, restoration of plant life, or protection of animal habitat, or when usage would otherwise be damaging to the park, trail or recreational facility. When it is deemed necessary to temporarily close a park, trail, or recreational facility, the City Manager shall cause signs or notices to be placed giving notice that such park, trail, or recreational facility is closed and entry is unlawful. Whenever any such sign has been so posted, it shall be

unlawful for any person or persons to enter or be within or upon such park, trail, or recreational facility, or closed portion thereof.

#### **12.00.050 PROHIBITED CONDUCT GENERALLY.**

A. Within any park or recreational facility, or upon any trail, it shall be unlawful for any person to do any of the following:

1. Throw or cause to be launched rocks, stones or any other object or projectile with intent to cause serious injury to any person or animal, or damage to property.
2. Make any fire or utilize a lit barbecue except at places designated by a sign, or by the provision of a fire ring or barbecue equipment, for such purpose. No person starting or maintaining a fire or barbecue shall leave the area where the fire/barbecue is located without first completely extinguishing such fire or barbecue such that no embers exist and no other combustion is occurring.
3. Conduct or cause to be conducted any business. For purposes of this subsection, the term 'business' shall mean the sale or purchase, or ~~solicitation or offer to sell or purchase, for any form of consideration,~~ any goods, product, thing of value, or service, or the delivery of any goods, product or thing of value, or provision of any service, following the sale thereof, whether such sale occurred on or off City property. Prohibited 'business' includes providing lessons or instruction for any form of compensation, regardless of where payment is made. This subsection ~~shall not apply to any City operated or permitted (by written permit)~~ activity.
4. Climb upon any wall, fence, shelter, seat, building, structure, tree, shrub, device or other equipment, excepting play equipment posted or otherwise designated by the City for such use.
5. Bring, land or cause to descend or alight any aircraft, balloon, toy plane, parachute or other instrumentality, machine, or apparatus for human aviation or flight, without written permission of the Community Services or Maintenance Services Department, or City Manager, excluding any emergency personnel, i.e., helicopter, from this provision.
6. Damage, deface, alter, injure, destroy, paint, graffiti, tamper with, or remove any equipment, pathway, building, facility, tree, wood, bush, turf, flower, plant, grass soil, rock or any tangible thing or part of any park, trail or recreational facility.
7. Frighten, molest, chase, tease, injure, kill or remove any animal. This subsection shall not apply to any City, County, State or Federal

government employee whose official duty includes control of animals, while such employee is engaged in such duty.

8. Place, pile, deposit, leave or cause to be deposited any building material, soil, solid waste, refuse, hazardous material, or any other thing or material, except as permitted by the Maintenance Services Department or the Community Services Department, or in an area or receptacle posted or designated by the Maintenance Services Department for such purpose.

9. Swim, bathe, wade in or pollute the waters of any water feature not posted for such use, including but not limited to, any flood control channel, fountain, stream, lake, marsh or fishpond.

10. Operate any remote-controlled vehicle, including model cars, or motorized and self-propelled flying vehicles including model airplanes, except in areas posted for such use.

11. Operate inflatable "bounce houses" and/or generators of any kind. This subsection shall not apply to official City functions.

12. Feed or cause to be fed any wild animals, including, but not limited to, opossums, skunks, raccoons, and squirrels, ducks, geese, pigeons, or other wild animals or fowl, except where specifically allowed as part of a City sponsored or permitted event.

13. Play or engage in the game of golf, or to hit any golf ball with a golf club in any area not posted or otherwise specifically designated for such activity.

14. To camp or stay overnight without possessing written consent of the Community Services Department.

15. Leave garbage, cans, bottles, papers or other refuse other than in trash receptacles.

16. Bring garbage or refuse from outside the limits of the park, trail or recreational facility and deposit the same in garbage cans or receptacles at a City park, trail, or recreational facility.

17. Change into bathing clothes from street clothes or from street clothes to bathing clothes, except in a locker room, bath house or other structure posted or otherwise designated for such use.

18. Assemble, collect, gather together in or upon, or occupy, any walk, passageway or pathway, or any other place designated or posted for travel of persons, in any manner to as to prevent or obstruct any person's free passage thereon or use thereof.

19. Fire, discharge or carry any dangerous weapon. As used in this subsection, the term 'dangerous weapon' includes, but is not limited to, any paintball gun, bow and arrow, slingshot, or any other type of device, other than a firearm, capable of propelling a projectile and causing injury, and not otherwise prohibited from being possessed in a park, recreational facility or on any trail, by any other chapter of this Code, or any State or federal law. Violations of any other chapter of this Code, or State or federal law, pertaining to the possession or discharge of any firearm or other dangerous weapon shall be prosecuted under such chapter, or State or federal law.

20. Urinate or defecate except in urinals and/or toilets within a restroom open to the public.

21. Smoke any cigarette or cigar within twenty-five (25) feet of any playground or tot lot area, or leave or deposit any cigarette or cigar butt outside of a trash receptacle.

B. Any person who commits any of the acts set forth in this Section shall be subject to punishment as provided in this Chapter and/or ejection by a Brea Police Officer.

C. Nothing in this subsection or Chapter shall be deemed to authorize any conduct otherwise prohibited by any other provision of this Code.

#### **12.00.060 USE OF SOUND SYSTEMS.**

No person shall play or utilize any sound amplifying system within or upon a park, trail or recreational facility that is not posted or designated for such purposes. For purposes of this subsection, 'sound amplifying system' means and includes any system of electrical hook-up or connection, equipment, sound amplifying system, loudspeaker, public address system, and any apparatus, equipment, device, instrument or machine capable of, designed for or intended to be used for the purpose of amplifying the sound or increasing the volume of the human voice, musical tone, vibration or sound wave. This subsection shall not apply to (a) official City functions; (b) any person possessing a written City permit or consent that specifically authorizes use of a sound amplifying system when and where it is being used; or (c) the regular and customary use of portable radios, music players, televisions, or tape recorders played or operated so as not to unreasonably disturb or interfere with another person's permitted use of the park, trail or recreational facility.

#### **12.00.070 ENTRY DURING CLOSED HOURS PROHIBITED.**

It is unlawful for any person to enter or remain, or to leave any motor vehicle or personal property, in any park or recreational facility, or upon any trail, at any time during posted hours of closure, without possessing written permission from the Community Services Department. If hours of closure are not posted, then

such hours are from 10:00 p.m. to 7:00 a.m., daily. This subsection shall not apply during scheduled events and/or rentals that take place at the Brea Museum and Heritage Center or the Brea Lions Scout Center located within City Hall Park.

#### **12.00.080 USE OF RESTROOMS AND WASHROOMS.**

It is unlawful for any person over the age of eight (8) years to enter or use any public restroom or washroom facilities posted or designated for use of persons of the opposite sex. It is unlawful for any person to use any public restroom for the purpose of bathing oneself or any other individual, or any animal, or to change clothes.

#### **12.00.090 DOGS WITHIN PARKS, TRAILS, OR RECREATIONAL FACILITIES.**

A. All dogs within or upon public parks, trails, or recreational facilities must be licensed as required by law, and be restrained by a chain or leash not more than six (6) feet in length, unless such dog is within a City established and posted 'dog park' or 'leash-optional' area.

B. It is unlawful for any person having charge of a dog to fail to promptly remove any feces deposited by such dog within any park or recreational facility, or upon any trail.

C. It is unlawful for any person having charge of a dog to allow such dog to enter or remain within any area of any park, trail, or recreational facility designated or posted for use by children, or to enter any sand box or play apparatus area.

D. It is unlawful to tether any dog to any tree or other fixed object within any park or recreational facility, or upon any trail.

#### **12.00.100 ANIMALS WITHIN PARKS, TRAILS, OR RECREATIONAL FACILITIES.**

It is unlawful to allow any animal to run loose, swim or be at large in any public park or recreational facility, or upon any trail, within the City, not posted or designated for such purpose. No person shall bring into any public park or recreational facility, or onto any trail, any animal that constitutes a safety hazard or otherwise presents a risk to the public health and safety, without possessing written consent of the Community Services Department. Animals may be brought into a park or recreational facility for the purpose of providing an animal show, exhibit, fair or similar kind of activity, provided the person responsible possesses written consent of the Community Services Department. Horses are prohibited in any park or recreational facility, or on any trail, provided, however, that horses may be ridden or walked in areas posted for equestrian use.



#### **12.00.110 TENNIS COURTS – PROHIBITED ACTIVITIES.**

A. It is unlawful for any person in or upon any City-owned or controlled tennis court to engage in any activity other than playing or practicing tennis. Prohibited activities include, but are not limited to, wiffle ball, skating or riding upon a skateboard, scooter, unicycle, bicycle, or other wheeled device, without possessing written permission from the Community Services Department.

B. The Community Services Department may authorize, by posting a sign or by issuing a written permit, the use of tennis courts owned or controlled by the City for an activity other than playing or practicing tennis.

#### **12.00.120 SCHEDULED USE SPORTS FIELDS, PARKS, TRAILS, AND RECREATIONAL FACILITIES.**

Certain sports fields, parks, trails and/or recreational facilities, and/or areas therein, may be designated for scheduled use by individuals and/or organized sports league teams, in accordance with a written scheduled use program created and administered by the Community Services Department. Such areas shall be posted as being subject to scheduled use.

It shall be unlawful for any person or sports team to refuse or fail to surrender the use of any scheduled use sports field, park, trail, or recreational facility, or area therein, to any person and/or organized sports league team possessing a written permit or field assignment from the Community Services Department authorizing the use thereof, for the period specified in such permit or field assignment. Permitted use of scheduled use areas shall be subject to the *City of Brea Facility Use and Allocation Policy*.

#### **12.00.130 SKATE PARKS.**

A. Skateboarding, in-line skating and/or roller skating is deemed to be a hazardous activity and the City shall not be liable for injuries incurred by persons who participate in any such hazardous activity.

B. City skate parks are designed and maintained, and are hereby designated as skateboard parks in which skateboarding, in-line skating and/or roller skating is permitted pursuant to the provisions of this Section. Use of any City skate park for any purpose not expressly permitted by this Section, is prohibited unless such user is in possession of written permission from the Community Services Department. Any person utilizing any City skate park for skateboarding, in-line skating and/or roller skating, is deemed to be knowledgeable of the inherent dangers. Having such knowledge, each such person is further deemed to have expressly assumed all risks of injury of injury, to the fullest extent permitted by law.

C. Every person riding a skateboard, or utilizing in-line skates or roller skates in any City skate park must:

1. Wear a fully-functional helmet, elbow pads, and knee pads;
2. Be supervised by an adult if under the age of fourteen (14); and
3. Comply with all posted rules and regulations.

D. The Community Services Department is authorized to establish, post and/or revise rules and regulations deemed appropriate for any City skate park. It shall be unlawful and a citable offense for any person to violate any provision of this Section, or any such posted rule or regulation.

#### **12.00.140 POSTING OF PRINTED MATERIALS:**

Notwithstanding any other provision of this Code, no person shall display, post, attach or affix, or cause to be posted, attached or otherwise affixed, to any tree, shrub, plant, grass, fence, building, structure, ornament, wall, apparatus, post, bridge, bench, gate, property or other physical object, any handbill, banner, circular, booklet, card, sign, pamphlet, sheet or other written or printed material, within any park or recreational facility, or upon any trail. The provisions of this Section shall not apply to any area designated or posted to permit the posting of written materials, or to posting of printed materials expressly permitted by this Code, or State or federal law. The provisions of this Section shall not apply to any area of any park or recreational facility that is rented by the City, or is subject to a City reservation program, provided the terms of the rental agreement or reservation program rules permit the posting of written materials and any such posting is in compliance with such agreement or program rules. In such case, however, the person or entity renting or reserving must remove all printed materials upon completion of authorized use.

#### **12.00.150 USE OF VEHICLES, BICYCLES, SKATEBOARDS, ROLLER SKATES, AND IN-LINE SKATES.**

A. Only motor vehicles that are currently licensed and registered are permitted to be operated within any park or recreational facility. Currently licensed and registered motor vehicles may only be operated upon roads, driveways, pathways and/or parking lots, posted or otherwise designated for public vehicular use provided, however, motorized carts may be utilized for sports field preparation in accordance with the *City of Brea Facility Use and Allocation Policy*, by persons possessing a valid drivers license, pursuant to a scheduled use permit or field assignment (see Section 12.00.120.)

B. No person shall park any vehicle on any lawn, planted area, or pedestrian walkway, within any marked fire lane, or any other area not posted or designated by distinctive markings for public parking, within any park or recreational facility, or on or adjacent to any trail. No person shall wash, polish, grease or repair any vehicle within any public park or recreational facility.

C. It shall be unlawful for any person to sleep in any vehicle within or upon any park, trail or recreational facility at any time between dusk and dawn the next day, or at any time during closed hours.

D. In accordance with the provisions of California Vehicle Code Section 21113, the provisions of the California Vehicle Code are applicable to all streets and roadways within City parks, recreational facilities and adjoining City owned or operated parking areas. Violations of said Vehicle Code may be enforced and prosecuted in accordance with the provisions thereof.

E. No person shall recklessly utilize a bicycle or skateboard or recklessly roller skate or in-line skate on any trail or in any park or recreational facility. For purposes of this subsection, 'recklessly' shall mean in willful or wanton disregard for the safety of persons or property. In all cases pedestrians shall be afforded the right-of-way. Nothing in this subsection shall be deemed to permit skateboarding, roller skating or in-line skating in or upon any area where such activity is otherwise prohibited by other provisions of this Code. It is unlawful to ride any bicycle outside of any roadway or other paved area, except in areas or on trails posted or designated for such use.

#### **12.00.160 POSSESSION AND CONSUMPTION OF ALCOHOL.**

A. Except as provided herein, it is unlawful for any person to possess any open container of, or to consume, beer, wine or other alcoholic beverage, as defined in California Business and Professions Code §23004, in any City owned park or recreational facility, or in or upon any City-owned public place within the City.

B. The provisions of subsection A above, shall not apply to persons conducting or attending social events in or upon any City owned park, recreational facility, or other City owned public place where alcoholic beverages are being served, that are sponsored by the City, or that are conducted by established community service or similar non-profit organizations or other persons, organizations or entities that have rented a City-owned facility, having prior written consent of the City Manager after taking into account the nature of the event and potential risk to the public health and safety. During events to which this exception applies, the lawful consumption of alcohol and/or possession of open containers of alcoholic beverages is strictly limited to the immediate area where such event is being conducted and only for the duration of the event. A true copy of any required license or permit issued by the State of California Department of Alcoholic Beverage Control, and the City Manager's written consent, authorizing the provision of the alcoholic beverage being served, must be in the possession of an authorized representative of the organization sponsoring the event, and that representative shall be present at all times at the event. The representative shall present the license or permit, and/or City Manager's written consent, to any peace officer upon demand.

C. In accordance with the provisions of California Business and Professions Code § 25620, possession of an open container of alcohol in violation of this Section is punishable as an infraction.

**12.00.170 EXCEPTIONS TO ENFORCEMENT.**

The provisions of this Chapter shall not apply to any City, State or federal employee lawfully performing his or her official duties."

**SECTION 3. Penalty.** Except where specified to be an infraction, violation of any provision of this Ordinance shall constitute a misdemeanor and shall be punishable by a fine not to exceed one thousand dollars (\$1,000) or by imprisonment for a period not to exceed six (6) months; or by both such fine and imprisonment. Each and every day such a violation exists shall constitute a separate and distinct violation of this Ordinance.

**SECTION 4. Civil Remedies.** The violation of any of the provisions of this Ordinance hereby adopted shall constitute a nuisance and may be abated by the City through civil process by means of restraining order, preliminary or permanent injunction or in any other manner provided by law for the abatement of such nuisances.

**SECTION 5. Severability.** The City Council declares that, should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this Ordinance shall remain in full force and effect.

**SECTION 6.** The City Clerk shall certify to the adoption of this Ordinance.

**APPROVED AND ADOPTED** this 4th day of December, 2007.

  
\_\_\_\_\_  
Mayor

I, Lucinda Williams, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea held on the 20th day of November, 2007 and was finally passed at a regular meeting of the City Council of the City of Brea on the 4th day of December, 2007 by the following vote:

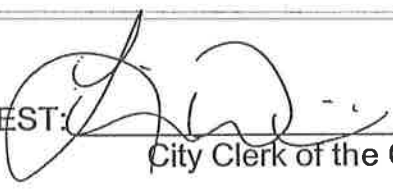
AYES: COUNCIL MEMBERS: Garcia, Moore, Simonoff, Beauman, Schweitzer

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ATTEST:

  
City Clerk of the City of Brea

DATE:

12-10-07

City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 04/26/2023  
**SUBJECT:** Project Updates

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**BACKGROUND/DISCUSSION**

Staff will provide Commissioners an update on the following projects:

- Senior Center Feasibility Study
- Arovista Modernization

**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Jenn Colacion, Senior Management Analyst

Concurrence: Sean L. Matlock, Deputy Director

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City of Brea

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**COMMISSION COMMUNICATION**

**TO:** Honorable Chair and Commission Members  
**FROM:** Chris Emeterio  
**DATE:** 04/26/2023  
**SUBJECT:** Information Memorandum

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**RESPECTFULLY SUBMITTED**

Chris Emeterio, Assistant City Manager

Prepared by: Ashley Reid, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Carrie Hernandez,  
Deputy Director of Community Services

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**Attachments**

Information Memorandum

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## I. GENERAL

### Park Development Fund (Fund 250) Update

The Park Development Fund has a balance of \$77,489. There are currently no projects yielding park development funds anticipated.

<b>Park Development - Fund 250</b>				
<i>Item</i>	<i>Action</i>	<i>Date</i>	<i>Amount</i>	<i>Balance</i>
	Fund Balance	6/30/2021		\$ 2,470,989
1	Lagos de Moreno Park Final Funding	10/27/2021	\$ (295,500)	\$ 2,175,489
2	Skate Park Final Funding	1/26/2022	\$ (1,145,000)	\$ 1,030,489
3	Arovista Modernization Design	6/8/2022	\$ (723,000)	\$ 307,489
4	Brea Creek/Arovista Safety Netting	6/8/2022	\$ (230,000)	\$ 77,489

- 1 Lagos de Moreno Park Final Funding - Commission meeting approval on 10/27/2021  
 Skate Park Final Funding - Commission meeting approval on  
 2 1/26/2022  
 3 & 4 Commission meeting approval on 6/8/2022

### Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

	<i><b>Birch Hills Golf Course</b></i>		<i><b>Brea Creek Golf Course</b></i>	
<b>Item</b>	<b>February</b>	<b>March</b>	<b>February</b>	<b>March</b>
Total Rounds	4,480	4,982	4,406	4,866
Total Bucket of Balls: Small	1,561	87	356	558
Total Bucket of Balls: Medium	903	117	364	491
Total Bucket of Balls: Large	506	195	913	1,112
Total Cart Rentals	3,158	3,226	1,906	1,899
Pay Your Age Rounds	125	171	329	496
Senior Rounds	1,031	987	1,902	1,796
Junior Rounds	196	235	591	826
Brea Rewards Renewals	59	53	17	21
Brea Rewards Members	121	98	31	23



### Special Events

#### *Spring Craft Boutique*

The Spring Craft Boutique was a two-day event this year, held on March 17<sup>th</sup> and 18<sup>th</sup> at the Brea Community Center. There were over 2,500 customers and community members who shopped at the 23rd annual City of Brea Spring Craft Boutique. The boutique featured 223 vendors, selling unique one-of-a-kind seasonal and year-round gifts and décor, wearable art, jewelry, florals, baby items, tasty goodies and much more. We had more attendance and more vendors, than the previous year, helping us get back to our pre-pandemic numbers and community outreach. Win-win in or books. This is a really fun event where the community is able to shop local, sample and purchase unique items from small business owners.



*Fourth Annual Pet Expo*

Community Services held the fourth Annual Pet Expo on Saturday, April 1<sup>st</sup> from 9 a.m. to 3 p.m. at the Brea Community Center. There were over 1,700 community members who participated in this fun event. The Pet Expo featured over 85 vendors, highlighting pet products, learning opportunities and pet adoptions. Adoptions resulted in 45 animals finding new homes, including dogs, cats and rabbits. We beat all 2022 numbers with community members, vendors and adoptions, so we know that our community loves this one!

Three K-9 demonstrations took place, one at 10 a.m. with Anaheim Police Department and then at 11 a.m. and 1 p.m. with Brea Police Department and they were all a huge success with the community. Both agencies were able to walk the community through a variety of K-9 techniques, including a drug sniffing drill, dog obedience and simulation bite.

The event was a success due to the teamwork of Community Services, the Print Shop, the Police Department and Public Works. Thank you all for your hard work.



## II. COMMUNITY CENTER/RECREATION SERVICES

### Operations/Facility Reservations/Contract Classes

For the month of March, we offered many exciting recreation classes within our Contract Class program. A sample of classes include Roblox Studio Lab, Video Game Design, Anime Art, Masterpieces with Pencils and Pastels, Intro to Ballet, Intro to Karate, Tae Kwon Do for Kids, Parent & Me Dance, Horse Fun for Preschoolers & Kids, Horse Fun for Adults, Fun on the Farm, and our various Semi-Private Tennis Lessons.

This month, we hosted five weddings, two birthday parties, a baby shower, and an indoor market. Business and non-profit clients Panda Express, Excel Academy, Brea Chamber of Commerce, and Farmers Insurance also held meetings at the Community Center. Church rental clients, Saddleback, Renew, and Calvary Life Fellowship, continue to meet each Sunday at the Community Center, Civic & Cultural Center, and Senior Center, respectively.



### Youth Sports

Despite a few week-long delays due to the vast amounts of rain last month, our spring session of Mighty Tykes Soccer began in March. This six-week program is held on Tuesday and Wednesday evenings at Olinda Ranch Park on the lower soccer field. Part-time sports staff coached two sessions each night, and worked with a total of 107 participants ranging from 4 to 7 years old. This program emphasizes learning the basics of soccer, such as dribbling, passing, shooting, and goal keeping, all while instilling the foundational skills of teamwork and communication. Our Mighty Tykes soccer program is a community favorite, as parents sign up their children in both the spring and fall sessions each year so we get to see a lot of familiar faces each season. Not only do the children love coming to enjoy the program, they also love playing on the playground both before and after the session!

### Brea Fitness Center

Brea Fitness continues to increase in memberships, drop-in, and class participation. Teens, adults, and seniors came together to play basketball, volleyball, “hit the weights” or take a group exercise class. All ages and all levels are getting fit together at Brea Fitness. The Fit-Team continues to provide a fun, safe and clean environment for community members to achieve their healthy lifestyles and Make Fit Happen.

<b>Brea Fitness Center</b>	<b>February</b>	<b>March</b>
Memberships	983	985
Insurance-Based Memberships	727	776
<b>Total</b>	1710	1761
Monthly Drop-Ins	674	744



**Total Class Attendance:**

<b>Program</b>	<b>Classes Per Week</b>	<b>February 2023</b>	<b>Classes Per Week</b>	<b>March 2023</b>
BodyPump	6	345	6	373
Barre	4	201	4	215
Boot Camp	5	52	5	72
Cycle	6	293	6	249
Circuit Training	1	33	1	43
SilverSneakers	3	542	3	592
Super Sculpt	1	39	1	20
Functional Strength	1	42	1	36
TRX Total Body Strength	2	75	2	52
TRX Stretch & Flow	1	38	1	28
Yoga	8	452	8	542
Zumba	9	927	9	1060
Low Impact	4	233	4	264
Kickboxing	1	32	1	38
Kinstretch	2	49	2	54
Mat Pilates	2	142	2	212
<b>Total</b>	<b>55</b>	<b>3495</b>	<b>55</b>	<b>3850</b>

**Personal Training & Massage Therapy Attendance:**

<b>Program</b>	<b>February 2023</b>	<b>March 2023</b>
Personal Training	71	77
Massage Therapy	18	21

**Youth Programs**

The After School Program and Teen Zone participants are counting down the months until school is out in just five more weeks! The kids enjoyed their normal daily activity areas: sports in the gym, art studio, game room, playground, and games/hangout time in the cafe on top of study hall time to complete their homework. This month's special treat was an animal presentation where they got to learn about different reptiles, owls, chinchillas and more. Spring Break Day Camp also welcomed and 30 participants over the break. They spent lots of time outside soaking up the great weather, bounced off some energy in a jump house and took a field trip to Lagos de Moreno Park and the movies. It was a great month for these participants. Programs are seeing an average of 97 elementary school students and 16 teens a day. Teen Zone will be hosting the last Sneak Preview Night of the school year on April 28. The sixth graders are excited and the Student Advisory Board is busy planning all the details with staff.

The Tiny Tots part-time preschool aged program's Spring session started with art projects, songs and books based on spring themes like butterflies, Earth Day and how things grow, on top of their normal centers and learning activities. They planted grass and beans and learned about the life cycle of a caterpillar/Butterfly including watching real one's cocoon in their classrooms. They come in each day excited to see if their butterflies have hatched. It is a favorite lesson in Tiny Tots for all the staff and kids. All classes are full for a total of 88 students with some space for those enrolled to add on Lunch Buch if they would like to extend their days.



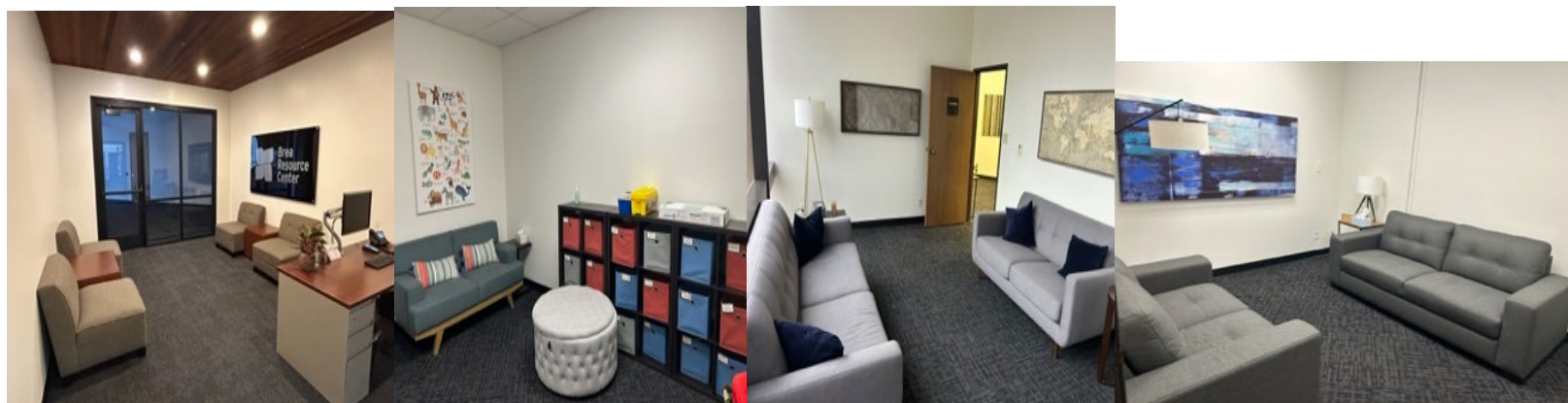
**Important Upcoming Dates:**

April 28 – 6th Grade Sneak Preview Night

May 1 - Summer Tiny Tots Registration begins

**Brea Resource Center**

The Brea Resource Center has moved and is now at the Civic Center next to OC Public Library. The new space allows the Brea Resource Center an extra office room for veteran assistance appointments and counseling sessions.





The Brea Resource Center's Counseling Program continues to provide affordable counseling to the community. February proved to be a busy month for the counseling program, which conducted 127 counseling sessions. Since the Brea Resource Center was closed for one week during the transition phase, this affected March's total for 111 sessions conducted.

<b>Counseling Sessions</b>	<b>February 2023</b>	<b>March 2023</b>
Number of Sessions	127	111

Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Community Center and Senior Center. Compared to February, our Veteran Service Officers offered services to six additional veterans. Through their services, both Ron and Gary provide benefit claims counseling and referral assistance to our local heroes.

<b>Veteran Services</b>	<b>February 2023</b>	<b>March 2023</b>
Gary	10	12
Ron	2	6
<b>Total</b>	<b>12</b>	<b>18</b>

The Brea Resource Center continues to provide the Soundbath experience for our residents. The Soundbath session in March had 11 local residents participate in a heightened mind-body awareness experience.

<b>Soundbath</b>	<b>February 2023</b>	<b>March 2023</b>
Number of Precipitants	25	11

The Brea Resource Center continues its partnership with the Brea Police Department by participating in a weekly ride-along. Together, both departments work towards assisting the City's homeless population by providing resources and offering interim housing. In addition, both agencies can be seen working together at St. Angela Merri, City Hall Park, Tracks at Brea Trail, and following up on phone calls from the public.

### Senior Center

<b>Senior Center Numbers (At-a-Glance)</b>	<b>February 2023</b>	<b>March 2023</b>
Total Transportation Trips Provided	507	625
New Registered Visitors	49	12
Total Meals Served	1,116	1,261
Program Attendance	3,991	4,255

**MARCH HIGHLIGHTS:****Trip to the Movies!**

An excited group of seniors took a trip to view a private screening of the hit comedy *80 for Brady* at Cinemark Theater in Huntington Beach. Located in the Bella Terra shopping center, the Cinemark Theater was in the perfect location for everyone to do some shopping after the movie. Included in the ticket price was roundtrip transportation from the Senior Center, the movie ticket, and a hot dog. Despite light rain showers that day, everyone had a great time!



**BREA**  
Senior Center  
**TRAVEL GROUP**

*Let's Go to...*

**Bella Terra**  
**Movie + Shopping**

Take the Brea Trolley with us to Bella Terra in Huntington Beach! We'll be visiting the Cinemark Theater for a PRIVATE screening of the latest film "80 For Brady" and enjoy a hot dog. After the film, explore the variety of shops from Kohl's, Burlington Coat Factory, Barnes and Noble, and more. The day is yours to fill so don't forget to bring your wallet!

(Popcorn/drink is not included with ticket price, but will be available for purchase.)

**\$15**  
Includes round trip transportation, movie ticket & a hot dog

**Wednesday  
March 1st**

Check In: 10:00 AM  
Departure: 10:15 AM  
Return: 4:00 PM

**REGISTRATION DEADLINE: WEDNESDAY, FEBRUARY 22**

Cash, Check or Card payments accepted. For more information, Call (714) 990-7750 or visit 500 Sievers Avenue, Brea, CA 92821



St. Patrick's Day Party

The Senior Center hosted their annual St. Patrick's Day Party on Friday, March 17 to a sold-out crowd with a festive menu consisting of "Bangers and Mash:" Irish Beef Sausage, Mashed Potatoes with Gravy, Cabbage & Carrots, **Green** Bean Casserole, **Green** Grapes, and a Brownie for dessert. The dining room was packed to capacity with 169 meals served in-person, and 5 meals served to-go. Cash prizes and gift cards were raffled off during the party while the seniors danced away to live entertainment by Ryan Christopher.





## CASE MANAGEMENT:

<b>Home Delivered Meals</b>	<b>February 2023</b>	<b>March 2023</b>
Number of Meal Clients	32	32
Total Deliveries	640	736
Total Meals Delivered	1,920	2,208
Number of Volunteers	30	30
<b>Case Management Activity</b>	<b>February 2023</b>	<b>March 2023</b>
Number of Active Clients	60	59
New Cases	7	8
Closed Cases	8	9



## MEMORANDUM

**DATE:** April 3, 2023

**TO:** Parks, Recreation, and Human Services Commission

**FROM:** Edgar Esparza, Parks Crew Leader

**SUBJECT:** Park Update, March 2023

**Sports Park**

Replace home plate on fields 1 and 3, repair un-even pavers, repair electrical outlets, replace restroom light bulb, clean drains and vee- ditches, clean monument signs, and perform routine maintenance throughout park.

**Arovista Park**

Repair irrigation valve, add infield dirt to both fields, clean monument sign, clean vee ditches and clear drains, replace basketball nets and perform routine maintenance throughout park.

**Tamarack Park**

Replace men's restroom soap dispenser, add infield dirt to softball field 2, clean monument sign, and perform routine maintenance throughout park.

**Jr. High Park**

Replace restroom toilet valve, replace basketball nets, clean monument sign, and perform routine maintenance throughout park.

**Country Hills Park**

Repair restroom lock, paint restrooms, replace concession stand light bulbs, clean monument sign and perform routine maintenance throughout park.

**City Hall Park**

Repair irrigation valve, pressure wash gazebo, replace basketball nets, and perform routine maintenance throughout park.

**Greenbriar Park**

Repair restroom toilet paper dispenser, repair walkway light timer, and perform routine maintenance throughout park.

**Woodcrest Park**

Clean monument sign, sift playground sand and perform routine maintenance throughout park.

**Olinda Ranch Park**

Repair drinking fountain, replace basketball nets, repair ruts on horse trail, clean monument sign, and perform routine maintenance throughout park.

**Olinda Ranch Oil Museum and Trail**

Perform routine maintenance throughout park and trail.

**Founders Park**

Repair tennis court gate hinge, replaced court 1 tennis net, sift playground sand, and perform routine maintenance throughout park.

**Wildcatters Park**

Repair men's toilet, repair woman's partition lock, clean monument signs, and perform routine maintenance throughout park.

**Lagos De Moreno Park**

Clean monument sign, and perform routine maintenance throughout park.

**Dog Parks**

Power broom artificial turf, repair gate latch, pressure wash picnic tables, clean monument sign, and performed routine maintenance throughout parks.

**Tracks**

Re-stake trees, level ruts in DG trail, repair bike station tools, clean trolley display, and perform routine maintenance throughout Tracks.

\*\*Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.

Upcoming Events			
April 28		Volunteer Recognition Lunch	Brea Senior Center
April 29-30		Orchestra Collection of Orange County	Brea Curtis Theatre
April 29	5:00 – 7:00 pm	Made in California Opening Reception	Brea Gallery
May 12		Mother's Day Lunch	Brea Senior Center
May 13		Tea for Three	Brea Curtis Theatre
May 13	10:00 am – 2:00 pm	Public Works/ Fire Department Open House	City Yard
May 20		Health and Wellness Expo	Brea Community Center
May 21		The House of the Flightless Birds	Brea Curtis Theatre
May 31	10:00am	National Senior Health & Fitness Day	Brea Community Center
June 3		Orchestra Collection of Orange County Summer Serenade	Brea Curtis Theatre
June 16-25		The Revolutionists	Brea Curtis Theatre
June 16		Father's Day Lunch	Brea Senior Center
June 16	8:00pm	Family Films – Sonic the Hedgehog 2	Civic & Cultural Center

# What's Doin' at the Brea Senior Center

## Happy Easter!



### April 2023

**Hours | Monday-Friday, 8 a.m.-3 p.m.**

### Announcements

#### Two Parties in One Month!

**Easter Party**  
**Friday, April 14**  
**10:30 a.m.-12:30 p.m.**



Get your tickets early for a delicious Easter lunch with live entertainment by "Tony O'Dell Rogers," and a chance to win valuable raffle prizes! \$5 for those over 60, \$6 for those under 60.  
**Sponsored by Dwight Manley**

**Volunteer Recognition Party**  
**Friday, April 28**  
**10:30 a.m.-12:30 p.m.**

Help us recognize all our volunteers who work tirelessly to keep the Senior Center running behind the scenes. Volunteers are free, but registration is still required. \$5 for others over 60, \$6 under 60.  
**Sponsored by Dwight Manley & Senior Leadership Council**

**"It's Your Money"**  
**6-week Financial Literacy Workshop Series**

**Mondays, April 24-June 5**  
**1:30-3 p.m.**

This free series is designed to prevent financial abuse by educating seniors to take control of their financial and estate decisions. NO sales pitches or solicitations will take place. Call 714-990-7750 to register.

**By Financial & Estate Literacy**

**Glass Painting Art Class (Room B)**  
**Mondays, April 17 & May 15,**  
**1-3 p.m.**

Join us for a free glass painting art class with materials provided. Sign up at the front desk to reserve your spot and materials!

**By St. Jude Senior Services**

**Financial Wellness Presentation**  
**Thursday, April 20, 11 a.m.**



Join us to discuss how wealth can affect our emotional and physical wellbeing, and the benefit of planning for financial incapacity to secure your assets against fraud and exploitation.

**By Council on Aging**

**Insurance Scam Prevention**  
**Thursday, April 27, 11 a.m.**

Learn how to protect yourself from becoming a victim of health insurance fraud from a state department dedicated to preventing it.  
**By California Department of Insurance**

**Science Fair!**  
**Tuesday, April 25, 1-3 p.m.**



After lunch, view science projects put together by students from a neighboring homeschool co-op, Adventure Seekers. Vote for your favorite and award them with a prize!

**Mayor's Update**  
**Thu, April 20, 10:30-11 a.m.**

Hear updates on City developments and news from our current mayor, Marty Simonoff.

**Senior Grocery Program**  
**New Time!—2nd & 4th Tue of each month, 10:30-11:30 a.m.**

Twice a month, pick up a selection of fresh produce, dairy products, and shelf-stable dry goods. Please bring your own grocery bags!  
**By Second Harvest Food Bank**

## Resuming Shopping Trips!

**Every Monday, 12:30 p.m.**

**1st & 3rd Wed, 12:30 p.m.**

Free transportation for Brea residents to Walmart, Ralphs, Rite Aid, Albertsons, and Trader Joe's. Shopping trips limited to 1 hour. Call 714-990-7754 to register.

## OCPL Mobile Library

**Wed, April 5, 10-11:30 a.m.**

Visit the Mobile Library set up right inside the Senior Center to get a library card, check out books, use free internet, and more!

**By Orange County Public Libraries**

## NEW! Sewing & Embroidery Group



**Thursdays, 9 a.m.-3 p.m.**

Bring your own sewing machine and projects you're working on to this active group!

## NEW! Recorder Music Practice

**Wednesdays, 9-10:30 a.m.**

Learn how to play the recorder, a woodwind instrument similar to a flute. The ability to read music is a plus, but not necessary.

**New! Bible Study (Room B)**  
**3rd Wednesday of each month**  
**12:30-1:30 p.m.**

**By Cause Church Senior Ministry**



## Afternoons at the Movies

**Wed April 12, 12:30 p.m.**

**"Mrs. Harris Goes to Paris"**  
**(2022) PG**

In 1950s London, a widowed cleaning lady falls madly in love with a couture Dior dress, deciding she must have one of her

own. After working to raise the funds to pursue her dream, she embarks on an adventure to Paris that will change not only her own outlook—but the very future of the House of Dior.

**Wed, April 26, 12:30 p.m.**

**"Ticket to Paradise" (2022) PG-13**

A man (George Clooney) and his ex-wife (Julia Roberts) race to Bali, Indonesia, to stop their daughter from marrying a seaweed farmer. As they desperately try to sabotage the wedding, the bickering duo soon find themselves rekindling old feelings that once made them happy together.

## Travel Group

### Tanaka Farms

**Wed, May 17, 8:15 a.m.-1 p.m.**

For just \$25 per person, receive roundtrip transportation to and from Tanaka Farms located in Irvine. Take a guided wagon tour around the farm, pick a seasonal vegetable, and pick strawberries. Everyone will take home a one-pound basket of strawberries! After the tour, we'll stop by the barnyard animal exhibit and the gift shop before enjoying a Chef Francesco sack lunch as a group.

**Yosemite Valley Tour**  
**May 22-24**



Highlights include: Yosemite National Park, Yosemite Valley Tram guided tour, Yosemite Village, Fresno Amtrak train ride, Chuckchansi Gold Casino & Hotel. \$899 per person, double occupancy.

**Yellowstone, Grand Tetons, and Mt. Rushmore**  
**July 17-25**

Highlights Include: Mt. Rushmore tour, Crazy Horse Memorial, Yellowstone National Park, Old Faithful Geyser, Grand Canyon, Grand Teton National Park, Floating trip (Smooth River Float Ride—no rapids), Jackson Town Square, Covered Wagon Cookout w/dinner and music. \$3,899 per person, based on double occupancy.



**Trains of Colorado**  
**August 21-28**

Highlights include: Pike's Peak Cog Railroad, Durango to Silverton Railroad, Cumbres & Toltec Scenic Railroad, Royal Gorge Route Railroad, U.S. Air Force Academy & Cadet Chapel, Horseshoe Bend, Lake Powell scenic cruise. \$3,499 per person, based on double occupancy.

## Health Help

**Blood Pressure Checks**  
**Tuesdays, 11 a.m.-12 p.m.**

## Senior Services

**Senior Van Service**  
**Tue-Fri, 9 a.m.-1 p.m.**

For \$2 per one-way, go to essential errands or appointments within 5 miles of your home (within OC). Eligibility includes 60+ years of age and Brea residency. Application required, as well as submitting your ride request 3 business days in advance. Service days and hours of operation are subject to change. Call 714-990-7750 for more information.

## Case Management Services

Are you a senior living in Brea? Are you a caregiver for a loved one? Achieve successful aging

through advocacy, assessment, facilitation, and resource management. Eligibility to be a Case Management client: Brea resident, 60+ years of age, and client consent. Call 714-990-7750 for more info.

### **Legal Aid (Wellness Rm)**

**4th Thursday of each month, 12:30-2 p.m.**



Appointments are available with representatives from Legal Aid Society of Orange County for seniors 60+, who reside in Orange County.

### **Senior Center Gift Shop**

**Monday-Friday, 8:30-11:30 a.m.**

Large assortment of quality items available at bargain prices including: jewelry, home decorations, glassware, and assorted handcrafted items. Donated items gratefully accepted during business hours.

## **Fitness**

### **Table Tennis**

**Every Tue & Thu, 12:30-3:30 p.m.**

**Resident Quarterly Fee: \$20**

**Non-Resident Quarterly Fee: \$30**

### **Better Balance with Dan**

**Mondays, 10-11:50 a.m.**

**By Older Adults Program**

### **Health & Wellness with Eunice**



**Tuesdays, 10-11:50 a.m.**

**Thursdays, 9:30-11:30 a.m.**

Exercise every part of the body by using a variety of standing and sitting exercises with some modified aerobics.

**By Older Adults Program**

### **Line Dancing Class**

**Wednesdays, 12-3 p.m.**

**Introduction: 12-1 p.m.**

**Beginning: 1-2 p.m.**

**Intermediate: 2-3 p.m.**



### **Longevity Stick Balance Class**

**Every Monday (ZOOM only),**

**Wednesdays and Fridays,**

**9-10 a.m.**

Incorporates a series of 12 movements designed to improve balance, flexibility, strength, mental focus, breathing capacity, and vitality.

### **Tai Chi for Every Body**

**(No class from 4/10-4/25)**

**Mon, 10-11:30 a.m. (ZOOM only)**

**Tue & Fri, 1-3 p.m. (ZOOM only)**

### **Tai Chi 42 (Courtyard)**

**Wednesdays, 8:30-10 a.m.**

### **Yoga Class**

**Tuesdays, 8:30-9:30 a.m.**

**Thursdays, 8:30-9:15 a.m.**

Join us for a Yoga class for any level of experience. Bring your own mat.

### **Zumba® Gold**



**Mondays, 12-1 p.m.**

**Wednesdays, 10:30-11:30 a.m.**

Modifies the Zumba formula to suit the needs of the active older participant.

## **Classes**

### **FREE Tech Tutoring**

Receive one-on-one assistance on our new computers in our computer lab or bring in your own laptop, tablet, or cell phone to receive help. Topics we can assist with include Facebook, sending and receiving email, web searching, digital photos, and how to use flash drives. Call to make an appointment.

## **Gatherings**

### **Bingo! (Dining Room)**

**Mondays, Wednesdays, and**

**Fridays, 10:30-11:30 a.m.**

**Thursdays, 12:30-1:30 p.m.**

### **Birthday Party**

**Friday, April 7, 11:30 a.m.**

**By The Cause Church**

**Senior Ministry**



### **Book Club (Room B)**

**4th Wednesday of each month**

Discuss the book and pick up next month's book selection on the 4th Wednesday of every month from 11-11:30 a.m., in the Senior Center courtyard.

**By the Brea Public Library**

### **Bunco Group (B)**

**Every Tue & Fri, 12:45-2:30 p.m.**

### **Crochet Group (Room C)**

**Mondays, 10 a.m.-12 p.m.**

### **Hooks and Needles—Knitting Group**

**3rd and 4th Tuesday of each month, 1-3 p.m.**



### **Loose Threads—Quilting Group (Room B)**

**1st and 3rd Wednesday of each month, 9 a.m.-12 p.m.**

### **Sing-a-Long Group (Room C)**

**Fridays, 12:45-2 p.m.**

### **Timely Topics (Rm C)**

**Tuesdays, 10-11 a.m.**

### **Veterans Club (Room B)**

**Mondays, 11-11:45 a.m.**



# April Activities

## FAMOUS QUOTE

"Don't ever question the value of volunteers. Noah's Ark was built by volunteers, the Titanic was built by professionals."

DAVE GLYNN

## APRIL IS NATIONAL VOLUNTEER MONTH

- 1 April Fool's Day
- 7 National Beer Day
- 9 Easter Sunday
- 14 National Pecan Day
- 18 Tax Day
- 22 Earth Day
- 27 Administrative Professionals Day

## BIRTHSTONE

Diamond

## FLOWERS

Daisy and Sweet Pea

## Monday

## Tuesday

**3**

9:00 Longevity Stick Balance (ZOOM)  
10:00 Better Balance (PH)  
10:00 Tai Chi for Every Body (ZOOM)  
10:00 Crochet Group (C)  
10:30 Bingo (DR)  
11:00 Veterans Club (B)  
12:00 Lunch (DR)  
12:00 Zumba Gold (PH)  
12:30 Walmart Shopping (L)

**10**

9:00 Longevity Stick Balance (ZOOM)  
10:00 Better Balance (PH)  
10:00 Crochet Group (C)  
10:30 Bingo (DR)  
11:00 Veterans Club (B)  
12:00 Lunch (DR)  
12:00 Zumba Gold (PH)  
12:30 Walmart Shopping (L)

**17**

9:00 Longevity Stick Balance (ZOOM)  
10:00 Better Balance (PH)  
10:00 Crochet Group (C)  
10:30 Bingo (DR)  
11:00 Veterans Club (B)  
12:00 Lunch (DR)  
12:00 Zumba Gold (PH)  
12:30 Walmart Shopping (L)  
1:00 Glass Painting (B)

**24**

9:00 Longevity Stick Balance (ZOOM)  
10:00 Better Balance (PH)  
10:00 Crochet Group (C)  
10:30 Bingo (DR)  
11:00 Veterans Club (B)  
12:00 Lunch (DR)  
12:00 Zumba Gold (PH)  
12:30 Walmart Shopping (L)  
1:30 It's Your Money (DR)

**4**

8:30 Yoga Class (PH)  
10:00 Health & Wellness (PH)  
10:00 Timely Topics (C)  
11:00 Blood Pressure (WR)  
12:00 Lunch (DR)  
12:30 Table Tennis (PH)  
12:30 AARP Tax Prep (B & C)  
12:45 Bunco (DR)  
1:00 Tai Chi for Every Body (ZOOM)

**11**

8:30 Yoga Class (PH)  
10:00 Health & Wellness (PH)  
10:00 Timely Topics (C)  
10:30 Senior Grocery Program (L)  
11:00 Blood Pressure (WR)  
12:00 Lunch (DR)  
12:30 Table Tennis (PH)  
12:30 AARP Tax Prep (B & C)  
12:45 Bunco (DR)

**18**

8:30 Yoga Class (PH)  
10:00 Health & Wellness (PH)  
10:00 Timely Topics (C)  
11:00 Blood Pressure (WR)  
12:00 Lunch (DR)  
12:30 Table Tennis (PH)  
12:45 Bunco (B)  
1:00 Knitting Group (C)

**25**

8:30 Yoga Class (PH)  
10:00 Health & Wellness (PH)  
10:00 Timely Topics (C)  
10:30 Senior Grocery Program (L)  
11:00 Blood Pressure (WR)  
12:00 Lunch (DR)  
12:30 Table Tennis (PH)  
12:45 Bunco (B)  
1:00 Knitting Group (C)  
1:00 Science Fair (DR)





# Wednesday

# Thursday

# Friday

<b>5</b> 8:30 Tai Chi 42 (CY) 9:00 Longevity Stick Balance (PH) 9:00 Recorder Music Practice (C) 9:00 Quilting Group (B) 10:00 OCPL Mobile Library (L) 10:30 Bingo (DR) 10:30 Zumba Gold (PH) 12:00 Lunch (DR) 12:00 Intro to Line Dancing (PH) 12:30 Ralphs/Rite Aid Shopping (L) 1:00 Beginning Line Dancing (PH) 2:00 Intermediate Line Dancing (PH)	<b>6</b> 8:30 Yoga Class (PH) 9:00 Sewing & Embroidery (B) 9:30 Health & Wellness (PH) 12:00 Lunch (DR) 12:30 Table Tennis (PH) 12:30 Bingo (DR)	<b>7</b> 9:00 Longevity Stick Balance (PH) 10:30 Bingo (DR) 11:20 Birthday Party (DR) 12:00 Special Dollar Lunch (DR) 12:45 Sing-a-Long Group (C) 12:45 Bunco (DR) 1:00 Tai Chi for Every Body (ZOOM)
<b>12</b> 8:30 Tai Chi 42 (CY) 9:00 Longevity Stick Balance (PH) 9:00 Recorder Music Practice (C) 10:30 Bingo (DR) 10:30 Zumba Gold (PH) 12:00 Lunch (DR) 12:00 Intro to Line Dancing (PH) 12:30 Afternoon Movie (DR) 1:00 Beginning Line Dancing (PH) 2:00 Intermediate Line Dancing (PH)	<b>13</b> 8:30 Yoga Class (PH) 9:00 Sewing & Embroidery (B) 9:30 Health & Wellness (PH) 12:00 Lunch (DR) 12:30 Table Tennis (PH) 12:30 Bingo (DR)	<b>14</b> 9:00 Longevity Stick Balance (PH) 10:30 Easter Party (DR) 12:45 Sing-a-Long Group (C) 12:45 Bunco (B)
<b>19</b> 8:30 Tai Chi 42 (CY) 9:00 Longevity Stick Balance (PH) 9:00 Recorder Music Practice (C) 9:00 Quilting Group (B) 10:30 Bingo (DR) 10:30 Zumba Gold (PH) 12:00 Lunch (DR) 12:00 Intro to Line Dancing (PH) 12:30 Bible Study (B) 12:30 Albertsons/Trader Joe's Shopping (L) 1:00 Beginning Line Dancing (PH) 2:00 Intermediate Line Dancing (PH)	<b>20</b> 8:30 Yoga Class (PH) 9:00 Sewing & Embroidery (B) 9:30 Health & Wellness (PH) 10:30 Mayor's Update (DR) 11:00 Financial Wellness Presentation (DR) 12:00 Lunch (DR) 12:30 Table Tennis (PH) 12:30 Bingo (DR)	<b>21</b> 9:00 Longevity Stick Balance (PH) 10:30 Bingo (DR) 12:00 Special Dollar Lunch (DR) 12:45 Sing-a-Long Group (C) 12:45 Bunco (B)
<b>26</b> 8:30 Tai Chi 42 (CY) 9:00 Longevity Stick Balance (PH) 9:00 Recorder Music Practice (C) 10:30 Bingo (DR) 10:30 Zumba Gold (PH) 11:00 Book Club (B) 12:00 Lunch (DR) 12:00 Intro to Line Dancing (PH) 12:30 Afternoon Movie (DR) 1:00 Beginning Line Dancing (PH) 2:00 Intermediate Line Dancing (PH)	<b>27</b> 8:30 Yoga Class (PH) 9:00 Sewing & Embroidery (B) 9:30 Health & Wellness (PH) 11:00 Insurance Scam Prevention (DR) 12:00 Lunch (DR) 12:30 Table Tennis (PH) 12:30 Bingo (DR) 12:30 Legal Aid (WR)	<b>28</b> 9:00 Longevity Stick Balance (PH) 10:30 Volunteer Recognition Party (DR) 12:45 Sing-a-Long Group (C) 12:45 Bunco (B) 1:00 Tai Chi for Every Body (ZOOM)
	<p>All programs and activities subject to change and cancellation without prior notice.</p>	<b>A</b> - Room A <b>B</b> - Room B <b>C</b> - Room C <b>CFR</b> - Conference Room <b>CR</b> - Computer Room <b>CY</b> - Courtyard <b>DR</b> - Dining Room <b>L</b> - Lobby Area <b>LIB</b> - Library <b>P</b> - Plunge Pool <b>PH</b> - Pioneer Hall <b>PHCR</b> - PH Conference Room <b>WR</b> - Wellness Room



## Senior Lunch Menu – April 2023

Monday 3	Tuesday 4	Wednesday 5	Thursday 6	Friday 7
<b>Vietnamese Chicken Strips w/Lemongrass Sauce</b> Brown Rice Japanese's Vegetables Blend Mandarin Orange	<b>Our Best Tortilla Soup w/ Tortilla Chips</b> Chicken Tinga Taco Cilantro Lime Slaw Tortilla Tropical Fruit Mix	<b>Turkey Shepherd's Pie</b> Peas and Carrots Zucchini Medley WW Dinner Roll w/ Promise SF Custard	<b>Salisbury Steak w/ Mushroom Gravy</b> Mashed Potatoes Mixed Vegetables Breadstick SF Pear Crisp	<div> Special Friday Lunches are Listed on the Next Page </div>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	
<b>Baked Tilapia w/ Savory Tomato Braised</b> Baby Baker Potatoes California Veg Blend WW Dinner Roll w/ Promise Canned Peaches	<b>LS Roast Turkey Breast w/ Hummus Sandwich</b> Tomato and Cucumber Salad Barley Corn and Mango Salad WW Pita Bread Mandarin Orange	<b>Split Pea Soup w/ SF Crackers</b> Greek Salad w/ Edamame & Shredded Chicken Marinated Veg Salad SF Apple Crisp	<b>Pork Tenderloin w/ Honey Garlic Sauce</b> Brown Rice Collard Greens WW Dinner Roll w/ Promise SF Custard	
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	
<b>Garden Burger</b> Shredded Lettuce, Tomato & Onion WW Hamburger Bun Mayonnaise, Mustard & Ketchup Fiesta Corn & Bell Pepper Salad Tropical Fruit Mix	<b>Crumbled Beef w/ Bolognese Sauce</b> Penne Pasta Italian Vegetable Blend WW Dinner Roll w/ Promise Orange Juice SF Custard	<b>Spinach Mushroom Quiche</b> Sweet Potatoes Winter Vegetable Blend Blueberry Muffin w/ Promise Canned Pears	<b>Minestrone Pasta Soup w/ SF Crackers</b> Vietnamese Chicken Salad Asian Cucumber Salad WW Dinner Roll w/ Promise Ambrosia	
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	
<b>Vegetarian Lasagna</b> Succotash Carrots Crackers Ambrosia	<b>Huli Huli Chicken Strips w/ Huli Huli Pineapple Sauce</b> Chow Mein Broccoli SF Fruited Gelatin	<b>Breaded Fish Tacos</b> Cilantro Lime Coleslaw Black Beans & Lentil Salad Tortilla Pico de Gallo SF Custard	<b>Turkey White Bean Chili</b> Mixed Vegetables Peas and Carrots Cornbread w/ Promise Pineapple Tidbits	



**Voluntary Contribution - \$3.00**

**Meal Cost for Under Age 60 - \$5.00**

All meals comply with the Dietary Guidelines for Americans (DGA) 2020-2025 & Dietary Reference Intakes (DRI) for older adults as determined by the California Dept. of Human Services Agency & the U.S. Department of Agriculture. Meals on Wheels Orange County Lunch Program may change the menu for reason of quality control, price or vendor problems. This project is funded in parts through funds from the Federal Older Americans Act as allocated by the Orange County Board of Supervisors. Sugar free desserts and water packed fruits are used throughout the menu to accommodate diabetics. 1% Milk served daily. indicates sodium content over 1,000 mg. \* indicates a special event or Holiday and the menu MAY exceed 1,000 mg. Low Cholesterol, 0% trans-fat buttery spread served with bread & rolls. Weekly average lunch meal provides >550 calories. Please note condiments are not analyzed and may increase sodium.

[www.MealsOnWheelsOC.org](http://www.MealsOnWheelsOC.org)

# Special Friday Lunches



## Friday, April 7

*Dollar Lunch Sponsored by Dwight Manley*

Fish Fillet with Lemon Cream Sauce, Fusilli Pasta,  
Caesar Salad, Seasonal Vegetables, Fruit

**\$1.00**  
LUNCH

## Friday, April 14

*Easter Party*

Honey Baked Ham, Peas & Carrots, Sweet Potato  
Casserole, Green Salad with Honey Mustard Dressing &  
Hard-Boiled Eggs, Carrot Cake

**\$5.00**  
LUNCH

## Friday, April 21

*Dollar Lunch Sponsored by Dwight Manley*

Loaded Baked Potato, Chili with Cheese, Green Salad  
with Ranch Dressing, Caramel Apple Slices, Cookie

**\$1.00**  
LUNCH

## Friday, April 28

*Volunteer Recognition Party*

Turkey and Cheese Croissant, Pasta Salad, Green Salad  
with Berry Vinaigrette, Fresh Fruit, Strawberry Shortcake

**\$5.00**  
LUNCH

Join us every Friday at the Brea Senior Center for a Special Friday Lunch!

Lunch service starts at **12 p.m.** Pre-registration and pre-payment are preferred at least one day in advance. Friday meals can be eaten in-person at the Senior Center or taken **to-go for an added charge of \$1.00. Anyone under 60 will have an added charge of \$1.00.** Vegetarian options are available with advanced notice.

## VOLUNTEERING

F X D R U V L A J W X S X P Z K K L E W W E S W E W Q B R J G F  
 R O X D P A Z O J L P P Z X U K D L W S H Y E N W X V J E N N T  
 G J Z R Y O Z H O P Z M V M Z V Z I Z A S Q I Y Q K N Y G M R L  
 C I Y U E L F O E L M U I B L A B D C M M V P G V A L U E E G K  
 V R V E I W P F Q L V G H L M V U P E R T T E L H L M D B V L Z  
 V Y K N R N J L Z P P Y E C T T F U G R E B D X M A T M O F K Z  
 C J I X E O S U P Z S B B E I H A J D Q I Q R E X I E W J Q H Q  
 V L W B S M F P K V E X W E C I A D U I T G K A R M R X S Y R W  
 F P N F U A D W I Y V J S G N I O N T X T Y G S F E F K V O Q Q  
 F W G K L D F N R R K M F R A E V G K W J G B M C B I F L L Z Q  
 L V D C T O P E S F E U V C A L F R E S R A S R Z L Z E R Z N P  
 T X X K L Q F B T N M B C U K G W I E R E G U J L N H E Q I N E  
 W G E R E H D A F Y B X T T N M I Q T S X I W J O O W X E N S O  
 K W U Z B Y D N Z S V C Z K A C P D P R T K A H S C V O W B B V  
 A T U T O R A V K E K V D C M Z H O S S O X D B A E K A Y V R X  
 Z G B G K U E D M L Z Z N Q R U N O M V S P L E T D Y R H C N L  
 Y M N F N D Q P A X G W C W O G E D I V O R P H Y Z V G A C L K  
 V Y F A T L R J M S U B H U F U V P C C A O I U S P K I N I O J  
 G X D I Y A V Q M B Q Y Y H R H P Z P Q E C H P S B N I S I M L  
 M A I Y E C S H M W D P L U E T P R D R O U T K Y H N J G E I S  
 P X R R Q O X C J O O K S U P G Y L I A D F X C O M E F F O R T  
 T R A V E L W L V I A M S A E D I E P B R U T K T S I S S A R H  
 D C I O Z M H V B M Z D I J Z G R Y H K I P Q Z M S A N Z I O E  
 Z H G I R X L D W Q C H L Z Z W L A U Q N G J C X H I G V O L N  
 D C T D K P B G T D H K K T Y G A E M I T H J Q Y L K E E W B Y  
 C W V S J T J T N L G S A C H Y K H D U F F Z U C J G X Z S R H

ADHERE	MEMBER
ADVISE	PERFORM
AGES	PROVIDE
ASSIST	RECRUIT
BENEFIT	RESULT
CARE	ROLE
CHOICE	SAFETY
DAILY	SERVICE
DUTIES	SKILL
EFFORT	SUPPORT
ETHIC	THANKS
HELP	TIME
IDEAS	TRAVEL
INSPIRE	TUTOR
JOIN	VALUE
LOCAL	WEEKLY

## Come by and learn...

The Brea Senior Center is open to all senior and pre-senior community members. Come by and learn more about the many programs, services and events available for you.

**Hours:** Mon-Fri / 8 a.m.-3 p.m.  
**Location:** 500 S. Sievers Avenue, Brea, California 92821  
**Telephone:** 714-990-7750  
**Website:** [www.BreaSeniorCenter.com](http://www.BreaSeniorCenter.com)  
**Facebook:** [Facebook.com/BreaSeniorCenter](https://www.facebook.com/BreaSeniorCenter)  
**Instagram:** [instagram.com/breaseniorcenter/](https://www.instagram.com/breaseniorcenter/)

More details and information available online

