



## TRAFFIC COMMITTEE AGENDA

Thursday, April 20, 2023  
5:30 p.m.

*Rachel Hickenbottom, Chair*

*Fahd Jamil, Vice Chair*

*Darlene Chandler, Committee Member*

*Erik Zambon, Committee Member*

*Scott Fujioka, Committee Member*

---

This agenda contains a brief general description of each item the Committee will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

### **Procedures for Addressing the Committee**

The Committee encourages free expression of all points of view. For record keeping purposes, if you wish to make a statement regarding any item on the agenda, please complete the form located on the podium and deposit it with the secretary. **To allow all persons the opportunity to speak, please keep your remarks limited to five (5) minutes.** If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Committee rules prohibit clapping, booing or shouts of approval or disagreement from the audience. **PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.**

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (714) 990-7667. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**TRAFFIC COMMITTEE MEETING AGENDA**  
**Thursday, April 20, 2023 at 5:30 p.m.**  
**Executive Conference Room, Level 3**  
**City of Brea Civic & Cultural Center**

---

1. Call to Order/ Introductions
2. Approval of the Minutes of the Regular Meeting of February 16, 2023.
3. Matters from the Audience
4. Traffic Collision and Citations Report
5. Applied Composites Parking Request
6. Imperial Highway and Jasmine Drive Traffic Signal Timing
7. Project Updates
8. Committee Member Comments
9. Adjourn / Next scheduled meeting May 18, 2023.

City of Brea

---

**COMMITTEE COMMUNICATION**

**TO:** Honorable Chair and Committee Members

**FROM:** Michael Ho

**DATE:** 04/20/2023

**SUBJECT:** Approval of the Minutes of the Regular Meeting of February 16, 2023.

---

**RESPECTFULLY SUBMITTED**

Respectfully submitted: Michael Ho, P.E., Public Works Director

---

**Attachments**

Draft Minutes

---

## **TRAFFIC COMMITTEE MINUTES – February 16, 2023**

**TIME:** 5:30 P.M.

**LOCATION:** Executive Conference Room

**ATTENDEES:** **Citizen Representatives:** *Darlene Chandler, Rachel Hickenbottom, and Erik Zambon, and Fahd Jamil*  
**Staff Representatives:** *David Roseman, T.E., Ryan Chapman, P.E., Peter Salgado, Will Wentz, and Kristen Kaake*  
**Absent:** *Scott Fujjoka*

- **Call to Order/Introductions** - *The meeting was called to order at 5:30 P.M.*
- **Nomination and Election of Chair and Vice Chair** – *Rachel Hickenbottom was nominated as Chair, and Fahd Jamil was nominated as Vice Chair.*
- **Approve Minutes of the January 19, 2023 Regular Meeting** – *Motion was made by Committee Member Zambon, seconded by Committee Member Chandler, to approve the minutes as presented. The Committee voted unanimously to approve the motion.*
- **Matters from the Audience** – *None.*
- **Traffic Collision and Citations Report** – *Members discussed the monthly and annual trends of collisions and citations. The Committee requested the City Traffic Engineer to follow up with a report on the effectiveness of reflective tape on traffic signal heads on Lambert.*
- **Falcon Elementary School** – *The City Traffic Engineer discussed the history of the request for additional traffic controls and crossing guards at Falcon Elementary School. He also provided a summary of a community meeting that was hosted by BOUSD at the school to discuss traffic operations and safety around the school site. He then explained the state guidelines for the deployment of an adult crossing guard, as well as the results of the traffic data collected on both a school day and a non-school day. The concluding results from the study effort was that the intersection of Apricot Avenue and Laguna Canyon Way, at the school's main entrance, did not meet the established criteria for the deployment of a crossing guard. The City Traffic Engineer also noted that the school has implemented a safety strategy, where students carry brightly colored flags crossing the street to help with visibility.*

*Based on his review of the traffic operations in the school zone, the City Traffic Engineer presented the following recommendations:*

- 1. Add new red curb at Buttonwood St. / Apricot Ave.*
- 2. Add new red curb at Brookwood St. / Apricot Ave.*
- 3. Add new red curb at Laguna Canyon / Apricot Ave.*
- 4. Add new “No-left-turn” signs for southbound Apricot Ave at Laguna Canyon Way between 2:00pm-3:15pm on school days.*
- 5. Add new “No-U-turn” signs for northbound Apricot Ave at Laguna Canyon Way between 8:00am-4:00pm on school days.*
- 6. Modification of the existing “No Parking” signs on Apricot Ave. adjacent to the school to 2pm to 3:15pm on school days.*

*The BOUSD representative then requested that the “No Parking” signs on Apricot Ave. adjacent to the school also include the 8am to 9am time period to facilitate student arrivals. The City Traffic Engineer concurred with BOUSD’s requested amendment to his recommendations.*

*A motion was made, seconded, and the Committee voted unanimously to concur with the City Traffic Engineer’s recommendations as amended.*

- **Arovista Park** – *Community Services gave a presentation on the Arovista Park Modernization Project, discussing the upgrades that are proposed to be made throughout the park. The City Traffic Engineer outlined that the City Council had concerns about the project’s planned modification of the Jasmine Drive driveway from a full-access two-way traffic driveway to a park exit only driveway. City Council was concerned about impacts such a change could have on residents wishing to exit their neighborhood and visitor access to the park as well as the operation of the Imperial Highway and Jasmine Drive / Berry Street traffic signal that is controlled by Caltrans. The City Traffic Engineer presented the reasons and justifications for the driveway change citing reduced traffic violations and enhanced safety for residents and park patrons alike. The City Traffic Engineer also indicated that he was gathering additional traffic data based on the concerns expressed by City Council and would be having a discussion with Caltrans regarding the matter to see if traffic signal timing changes could be made to improve the signals responsiveness to Jasmine Drive traffic.*

*A motion was made, seconded, and the Committee voted unanimously to concur with the proposed Jasmine Drive driveway modifications and to request that the City Traffic Engineer return to the Committee with an update on his discussions with Caltrans and the results of the traffic data gathering effort.*

- **Project Updates** – *City staff reported on the following items:*
  - *Brea Blvd. & Lambert Rd. School Safety Improvement Project – The City Traffic Engineer indicated that the work had begun, but was delayed due to a conflict between a new conduit line needed for the electronic signs and a MWD water line. The City is coordinating with MWD on obtaining necessary approvals to construct an alternate conduit path.*

- *Whittier Blvd. & Puente St. –The City Traffic Engineer gave an update regarding accident data from the past six years. It was recommended to add cat-tracking to better guide motorists making northbound to westbound left-turns.*
- *Brea 8k – The City staff notified members of expected closures for the February 26<sup>th</sup> early morning event.*
  
- **Committee Member Comments –**
  - *Chair Hickenbottom – Requested an update in regards to the status of the construction signs at Elm St. and Laurel Ave. City staff will request Caltrans signage to be removed or updated.*
  - *Committee Member Chandler – Expressed appreciation for filling the potholes on State College Blvd*
  - *Vice Chair Jamil – Requested the City staff provide an update on the Santa Fe crosswalks, as well as investigate possible missing no trucks signage. The City Traffic Engineer will follow up next meeting with an update on the project’s schedule. Superintendent Will Wenz will do a site visit to verify the no truck signage is still present and visible.*
  - *Committee Member Zambon – Requested to have the City staff look into having the westbound left-turn to the southbound on-ramp at the CA57 and Lambert interchange modified to two lanes. City staff will follow up with Caltrans regarding this request.*
  
- **Adjourn** –*The meeting was adjourned @ 7:32 pm. Next scheduled meeting is March 16, 2023.*